

Rappahannock ASC Minutes for January 8th, 2012

www.rappahannockareaofna.com

Helpline Number: (800) 777-1515 24-hours



I. - II. Readings: Service Prayer. Purpose of Area Service.

III. Group Roll Call/1st Quorum

Legend: P = Present A = Absent Sub = Substitute/Representative * = Rep in 2nd Quorum

HOME GROUP NAME	P/A	NAME	POSTION
1. Just For Today	A	-	-
2. Set It Off	A	-	-
3. Who Wants to Live	A	-	-
4. In It to Win It	P	Matt J.	UNK
5. Hope Fiends	A	--	-
6. Standing By Recovery	P	Brandon H.	Sub
7. Clean Works	P	Brandon H.	GSR
8. The Lie Is Dead	A	-	-
9. Start Living Group	A	-	-
10. Freedom from Bondage	P	Carry B.	Sub
11. Man Up to the Flatbook	P	Dawn R.	Sub
12. A New Beginning Group	A*	-	-
13. Primary Purpose	A	-	-
14. Experience, Strength & Hope	P	Kathy W.	GSR
15. Clean and Serene	P	Mark E.	GSR
16. Final Surrender	P	Mike D.	Sub

16: home groups that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

23: number of meetings in the RANA Area every week

RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position

POSTION	NAME	P/A/O	Report	Comment
Chair	Mark T.	P	None	Quarterly
Vice Chair	Lachlan P.	A	Oral	Bi-Monthly
Secretary I	Kevin	A	-	No Notice
Secretary II	Christopher K.	P	Oral	-
Treasurer I	Lili D.	P	Written	-
Treasurer II	O	O	-	O
RCM I	Antoinette B.	A	Written	Greg G. read report
RCM II		A	Written	
VCCR Dir.	O	O	-	OPEN
Activities	Julie C.	P	Written	-
H&I	Lavita D.	P	Written	-
PR	Kemper B.	P	Written	-
Literature	Lindsay T.	P	Written	-
Lit. Vice	Margret	P	N/A	-
Outreach	O	O	-	OPEN

No New Groups

1 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	8
Procedural Votes	7

V. Approval of Agenda:

Motion 2/12 – no number; Made by Brandon H., 2nd by Kathy W.

VOTE: For-7, Against-0, Abstaining-0 **Motion - PASSED**

VI. Approval of Minutes: Dec '11 and Jan '12 No Minutes TABELED to Feb '12 ASC

VII.-X. Administrative Reports

VII. Secretary Report: Given by Secretary II, Christopher K.

No Secretary Report this month. Paper Work Day took close to 8 hours this month.

Thank you for allowing me to serve, Christopher K.

VIII. Vice Chair Report: Given by Vice Chair, Lachlan P.

Speaker Jam will be in mid-March, workshop for "What is the Basket For?" I am working on finding a temporary location for ASC. There will be an Autonym Workshop hosted by the CMP Region on Jan 28th at Gaylilly Church. Information can be found on the website.

Mark T.: Purpose is service meeting for Region.

Discussion: Lindsay T. and Lachlan P. will be meeting at Fairview Church to get Lachlan signed on as a key holder.

IX. Treasurer Report: Given by Treasure I, Lili D.

* See Appendix A on Pg 7. for Report of Dec 2011 Business given at Jan 2012 ASC

Took in group donations totaling \$140, literature sales of \$369.60, 7th tradition of \$3, total deposit of \$512.60.

Expecting an accounting of \$190.54 from RCM team.

IX. Treasurer's Report (continued): Given by Treasure I, Lily D.

*See **Appendix A** on Pg 7. for Report of Dec 2011 Business given at Jan 2012 ASC

Julie C. brought receipts form RCM Chair, \$104 of receipts of cash spent and \$90 of pre-paid gas receipts.

Expecting from the Bylaws Committee for the account of \$64.26. Was account for with receipts for \$63.76 and \$0.50 in change. Expecting account from Activities for \$245. This will be given in Activities Report at this ASC.

Discussion (Lili D.): *In keeping with traditions 5,8, 11 anyone handling RANA ASC funds must be in compliance with our bylaws. We need to tighten up the recording and reporting of funds. This includes submit spending plans in writing, returning an account of funds spent (receipts and change) in written form, not just notes on receipts, and anyone with a budget must be the keeper of that budget and report it monthly at the ASC. As your devoted treasurer, I am here to support the efforts of the efforts of the trusted servants as a backup to your recording responsibilities, but please understand that it IS your responsibility.*

In regards to the Treasurer II position, please note that the deposit was not in compliance with the Bylaws. I am unable to get to the bank 5 days after Area as I work during banking hours, therefore I cannot get to the bank until the Saturday after Area. If anyone would consider or if they know of anyone who is willing to step up to the Treasurer II that is where the immediate need is, intention is to get that deposit in on time.

No Discussion

X. RCM Report: No report, receipts given by Julie C., Activities Chair during Treasure Report.

Discussion:

Kerry B/Mark T./Lili D.: *The accounting for the RCM funds is correct?* Gas pre-paid receipts are not considered receipts as an accounting for monies paid.

Lili D.: *This body needs to discuss the acceptance of gas pre-paid receipts as they do not show the gallons purchased at the amount per gallon, it is an indication of money given at a counter and a receipts is given. For the record this receipt is dated around the date of the Regional meeting. After today I will no longer expect pre-paid gas receipts as accounting receipts for ASC funds, unless this body votes otherwise.*

Does anyone know if there were any motions presented at Region that need to be brought back to groups to be voted on?

Julie C./Mark T. commented they did not have any information on Regional motions.

XI. Subcommittee Reports

A. Activities Report: Given by Chair, Julie C.

First of all I would like to thank ASC for allowing me to serve. Activities held a marathon meeting at the Bowling Green Mason Ledge Dec 24-26th with help from the Thursday night Man Up Flatbook Group. We donated \$24.00 to the Mason Lodge though and we made a \$34.00 in 7th Tradition they gave us back \$10.00! There was minimal participation but the people that showed up helped out a great deal. Activities would like to thank Dawn, Kemper, Kenny, Lachlan, Dot, Tyler, and Rudy for all the service that weekend. Also to the groups and fellow member who donated food and other supplies to help. Activities brought back \$120.00 to put back into the budget plus receipts. On Jan 3rd Activities met to start planning for Speaker Jam on March 31st. The theme is "The Importance of Sponsorship, Sponsor and Sponsee". We could use your support. It would be greatly appreciated!! Thank you for your patience. In Loving Service ~ Julie C.

No Discussion

C. Literature Chair Report: Given by Lindsay T.

**B. H&I Chair Report given after E. PR Report*

Last month we sold \$369.90 in literature. I made a large order from Freestate for #1,300.20. That order included the pamphlets needed for PR and H&I mailing along with the CAR Reports. I will be putting in a motion to pay Freestate for this. I am also bringing a motion for 2 literature subcommittee handbooks to be taken out of our budget.

I would like to remind this body that I do not do literature sales outside of the ASC. I would also like to remind the Area that I do take literature orders before Area and can have that order ready for you at Area.

I have received support with literature since last Area. I am still in need of help with transporting literature to and from Area.

We are sill meeting the 3rd Thursday at 5pm, upstairs at Wegmans ~ ILS, Lindsay T.

Discussion:

Lili D./Lindsay T.: *Clarification on accounting for 2 Handbooks coming out of our inventory. A motion will be written for auditing purposes, this is a budgeted item that will not be voted on. The 20 CAR Reports were handed out to GSRs, Subcommittee and ASC Members by Lili, Margret per the Bylaws.*

Kerry B.: *Need to have the CAR workshop information, where and when, in the minutes. Quad 1 is our Area and is meeting Feb 25th at 10am-5pm at Hatcher Memorial Baptist Church, 2300 Dumbarten Rd, Richmond. You can check online for more information.*

Mark T.: *GSRs please note to announce at meetings open positions; Outreach, Treasure II and VRCC Director.*

D. Outreach Report: Open position – no report.

E. Public Relations (PR) Report: Given by Kemper B., Chair

I'd like to thank the ASC and GSR's for allowing me to serve. PR met on December 16th, at the normally scheduled time. Unfortunately, there were only 2 other addicts in attendance. We discussed the merge of PR and H&I and any ideas that could be brought up at the merge meeting on January 22nd, 2012. This meeting will still be held from 5-7 pm at the Thurman Brisben's Shelter. We will be making a motion today to release PR budget funds to gain materials and literature for our mailing. We will be reviewing the details and start the mailing process at the merge meeting. Any and all support will be greatly appreciated. The website has a few changes such as a new logo, and update to the events. That is all. Any questions or suggestions please let me know. Thank you for listening. ILS ~Kemper B, PR Chair

Discussion:

Christopher?: *Included in the paper work for all GSRs; 3 copies of the H&I mailing flyer, you can make more copies, we hope that you will get a couple of flyers out to those you know will make the meeting. 3 copies of the 30th AVCNA Registration Forms, We Must flyer.*

Lili D.: *GSRs Group Announcement forms are available for you to write down the announcement to take back to groups.*

Lili D./Kemper P.: *A motion will be made to get the website invoice paid.*

***B. Hospitals & Institutions (H&I) Report:** Written/Emailed by Lavita D. and read by Kemper B.

H & I has been quiet working behind the scenes. There was no regular meeting in December due to it following on the holiday. The immediate goal is to assist PR with a mass mailing and some other future activities which will create more service opportunities. With these efforts it is our hope that our community would like Narcotic Anonymous to carry the message to addicts that are suffering in their facilities.

*In Loving Service ~ Lavita D, H & I Chair * 505-353-1179*

No Discussion

F. VCRR Director Report: Open position – No report.

***Not on January Agenda, no letter given. BYLAWS ADHOC Report:** Written and Read by Carrie B.

The annual Bylaws Subcommittee has officially come to a close. However, there is one unresolved issue regarding a Bylaws motion that came back from the groups in November.

The Bylaws Adhoc Subcommittee is resubmitting Motion #BC 10/11-4. You will find this motion in your packedts. Please take this motion back to your groups and vote on it again. Unfortunately, when the vote for this motion was taken in November there was a tie vote. At that point the tie voted was broken by the Chairperson resulting in the motion failing. According to RANA Bylaws under Article 54 – Administrative Committee, Section 1 – Chairperson Qualification and Duties, Letter T it states “Break a tie vote for ASC procedural motions, not a group conscience votes. Ties for group conscience votes must go back to home groups for a second vote.” Consider that in Article 8, Section 5, Letter C in the RANA Bylaws if there is another tie regarding this motion it will be sent back to groups for a third time.

The 2012 Bylaws were printed without this motion in them, so if this motion does pass we will simply add an addendum to the back of the Bylaws. Under Article 8, Section 5 – Procedures Letter F it states “Changes to the bylaws and/or procedures as a result of a vote take effect at the end of the ASC meeting during which the result was recorded.” So while any votes that would change the bylaws will be added to the bylaws as an addendum and added to the core of the bylaws annually, the change will be seen at every ASC meeting following the vote. So going forward this will also be the procedure for any motion affection the Bylaws up until we meet again in October of 2012.

The Bylaws Subcommittee has been grateful for the opportunity to serve this area of Narcotics Anonymous. We hope that you approve of and enjoy the presentation of our new 2012 Bylaws. Please, if you have any suggestion for the Bylaws Adhoc Subcommittee in the future we look forward to seeing you at the RANA Bylaws Adhoc Subcommittee meetings in next October. Please don't hesitate to contact me if you any questions or concerns.

Thank you for allowing me to serve.

Discussion: Carrie B.: *PRO We have 16 groups in this area, asking for 8 at the Area level to be represented that is only asking for half of the groups to be heard at the area level on motions. At this point we are currently doing business with a quarter of the group voices, 4. 8 is only half and that is the intention of this motion by the Bylaw Subcommittee as we are getting more participation on the area level and we do officially have 16 groups in this area.*

Discussion by Brandon/Carrie/Mark T.: Clarification on CAR Workshop;

Every 2 years Regional delegates go to California, April 29th – May 5th. The CAR is the motions and explanations that are being made on the World level; go from World →Region →Area →Groups. The workshops in February will give explanations of the business that is in the CAR and GSRs come back to the group to explain that to their groups and get the vote. Then at the GSR Assemble the GSRs will bring the vote of their groups. Feb 25th is the GSR Workshop but anyone is welcome. Changes to the service structure are a big part of this CAR.

XII. Group Service Representative (GSR) Reports

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. ATTENDING	7 th TRAD.	LIT. ORDER
1. Just For Today	Richard B. - Unknown	Sun. 12 – 1:30pm	-	-	\$5.00	\$0
It's about the same as the Saturday's noon meeting. No one is stepping up to be of service. We do have a couple of member, who come in and setup both of the meetings.						
2. Set it Off	ABSENT	Sun. 7 - 8:30pm	-	-	\$0	\$0
3. Who Wants to Live	ABSENT	Mon. – Fri.12 - 1:00pm	-	-	\$0	\$0
4. In It to Win it	Matt – Alt GSR	Mon. 7:30 - 8:00pm	-	-	\$0	\$0
Meeting attendance is excellent. Kimmy has funds for literature & key tags but had to bring Braiden to ER. Can I place an order now or do I need to wait until next month when we have the funds at ASC?						
5. Hope Fiends	ABSENT	Tue. 7 - 8:00pm	-	-	\$0	\$0
6. Standing by Recovery	Brandon H. – Sub	Tue. 7:30 – 8:30pm	5	10-15	\$8.00	\$81.00
Need a GSR. Meeting attendance I low, however a couple of newcomers have started attending regularly, got a sponsor and working the steps.						
7. Clean Works	Brandon - GSR	Wed. 7 - 8:00pm	-	-	\$35.00	19.00
No support needed and attendance is awesome. Grown and new home group members celebrating. Next week Daniel is celebrating 12 years.						
8. The Lie Is Dead	ABSENT	Wed. 7 - 8:15pm	-	-	\$0	\$0
9. Start Living Group	ABSENT	Thu. 7 - 8:00pm	-	-	\$0	\$0
10. Freedom from Bondage	Carrie B. - Sub.	Thur. 8 - 9:00pm	-	-	\$20.00	\$0
Group is doing well; we have new enthusiastic home group members. We are in need of a GSR.						
11. Man Up to the Flatbook	Dawn R. - Sub	Thur. 7 - 8:30pm	-	-	\$10.00	\$59.00
Group is going well. We are still reading through the Step Working Guide. Attendance is excellent. We are excited about 2012 and what possibilities are in store for our group and RANA! Brought \$59.00 worth of literature and donated \$10 for Area. Cleo J. is celebrating 20 years on Jan 19 th . Kenny F. is celebrating 3 years on Jan 12 th .						
12. A New Beginning Group	Sara T. - GSR	Fri. 7 – 8:15pm	-	-	\$35.00	\$32.37
Buying \$32.37 worth of literature. Group is doing well. Donating \$35.00 to Area. Cory C. is celebrating 5 years on Feb. 3 rd . Greg G is celebrating 8 years on Feb 10 th . Thanks Sara T.						
13. Primary Purpose	Richard B - Unknown	Sat. 12 – 1:00pm	-	-	\$5.00	\$0
Group attendance has picked up some. Still no one has stepped up to any of the groups open positions. Other than that all is well.						
14. Experience, Strength & Hope	Kathy W. - GSR	Sat. 7 – 8:00pm	-20-30	-	\$20.00	\$13.00
Still need home group members. Averaging 20-30 members per meeting. Group is doing well. Purchased \$13.00 of literature. Antoinette B. is celebrating 30 years on Jan 27 th at Bragg Hill.						
15. Clean and Serene	Mark E. – GSR	Fri. 10 – 11:00pm	8	5-15	\$5.00	\$0
Approx. 8 at each meeting. Need trusted servants to open, set-up, lead meetings and someone to replace me. I'll do it if nobody else can.						
16. Final Surrender	Rotating*	Tue. 7 - 8:30pm Wed. & Fri. 7– 8:00pm	-	-	\$0	\$10
Bought \$10 of Key tags. Oral: Needs support from experienced members. Discussion on Noon Meeting that is not currently on the meeting list and how to have that meeting added.						

XIII. Group Roll Call/2nd Quorum

Legend: P = Present A = Absent Sub = Substitute/Representative

HOME GROUP NAME	P/A	NAME	POSTION
1. Just For Today	A	-	-
2. Set It Off	A		
3. Who Wants to Live	A		
4. In It to Win It	P	Matt J.	Sub
5. Hope Fiends	A	-	-
6. Standing By Recovery	P	Brandon H.	Sub
7. Clean Works	P	Brandon H.	GSR
8. The Lie Is Dead	A	-	-
9. Start Living Group	A	-	-
10. Freedom from Bondage	P	Carry	Sub
11. Man Up to the Flatbook	P	Dawn R.	Rep
12. A New Beginning Group	A	Sara T.	GSR
13. Primary Purpose	A	-	-
14. Experience, Strength & Hope	P	Kathy W.	GSR
15. Clean and Serene	P	Mark E.	GSR
16. Final Surrender	P	Mike D.	Rep

1 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	9
Procedural Votes	7

Motion 01/12-2: Maker: Lindsay T. 2nd by Kathy W. *Budget expense, no vote.
To receive 2 Literature Subcommittee handbooks in the total of \$6 from our budget.
Intent: None given

Motion 01/12-3: Maker: Lili D. *No 2nd required, budgeted expense, no vote
To pay for \$100 for six months of post office rental.
Intent: To receive mail, carry the message and comply with bylaws.

Motion 01/12-4 (amended): Maker: Sara T. 2nd by Mark E.
*Procedural Vote to do business, not to go back to groups.
To change Feb Area Service from Feb 5th to Feb 12th due to Super bowl.
*AMENDED - To change the start/stop time for Area on Feb 5th 2012 from the 4pm start to noon.
Intent: To have the most participation possible for Area without having to compete with the biggest game of the year.
Discussion: Lindsay/Lili/Sara: *New location will have to be secured for noon, as well as communicating that information to RANASC in a timely manner for the Feb ASC.*

VOTE: For=7, Against= 0, Abstain= 0 **Motion – PASSED**

Motion 01/12-5: Maker: Christopher *No 2nd required, budgeted expense, no vote
To release \$108 Secretary II for ink cartridges. Will cover approx. 6 months, hopefully.
Intent: To continue printing of paperwork for Area.

Motion 01/12-6: Maker: Kemper B. *No 2nd required, budgeted expense, no vote
To release \$358 of PR Budget in Jan Area provide the budget being passed for Literature and supplies for the mass mailing that will be conducted in 2012.

\$108

XIV. Unfinished Business

No Unfinished Business for Jan 2012 ASC.

XV. Elections for Open Positions

No nominations for open RANASC positions:

*Secretary I *Treasurer II *VCRR Director *Out Reach Chair

Discussion: Mark T. *Removal of Officers per the Bylaws; Article 7, Section 1B (Page 8): Call to vote removal of Secretary I and RCM II. Motions will be voted on in New Business.*

XVI. New Business

Regional Motions

No report given

Area Motions

Motion 01/12-1: Maker: Lindsay T. 2nd by Kathy W.

*Budget expense, no vote.

To pay Freestate \$1,300.20 for literature purchased.

Intent: To comply with 7th Tradition

XVI. New Business (continued)

Budget for Mailing – Jan 22, 2012

Literature

IP#5	120 @ \$0.30 = \$ 36.00
IP #7	120 @ \$0.30 = \$ 36.00
<u>N.A Resource in Your Community</u>	<u>120 @ \$0.04 = \$ 36.00</u>
Sub-Total	\$108.00
Ream of Paper	\$ 5.00
Postage	\$140.00
Labels	\$ 5.00
<u>Envelops</u>	<u>\$ 10.00</u>
Grand Total	\$358.00

Intent: To have the materials to carry the message of NA to places and institutions to better inform them of our primary purpose.

Discussion: Lily D./Kemper B.: Clarification that H&I and PR are combining budgets and these monies are ¼ of that combined budget.

Motion 01/12-7: Maker: Sara T. 2nd by Kathy W.

To remove Kevin S. from Secretary position for non-performance of duties. Again – No disrespect – Love my brother!

Intent: To move on and fill position and get duties done.

VOTE: For=7, Against= 0, Abstain= 0 Motion – PASSED

Motion 01/12-8: Maker: Sara T. 2nd by Kathy W.

To remove Teresa S. from RCM II position for non-performance of duties. No disrespect intended. Nothing but LOVE for Teresa S!!

Intent: To move on and fill position and get duties done.

VOTE: For=7, Against= 0, Abstain= 0 Motion – PASSED

XVII. Review of Group Status and Business

No discussion of this Agenda item: A. The Lie is Dead B. Start Living Group C. Just for Today D. Final Surrender E. Primary Purpose.

XVIII. Open Sharing

Kemper B.: *Website invoicing is up to date and we will pay on the 2/22 so we are good until next Area to pay the yearly invoice.*

Lily D.: *Thank you for being here, representing for quorum. Also thank you for those that participated in the budget, bylaw subcommittee and putting together the orange folders.*

Mark T.: *We are growing! I too am thankful for all the subcommittee participation.*

Lindsay T.: *Please not we have a line item in the Literature budget for \$200 “Literature Donations to Groups”, in addition to the budget for “Start up Kits for New Meetings.” If you need literature for your grup you can put in a motion durning new business at ASC.*

Mark T./Lily D.: *Important to have items in writing so we can adjust the following year and correctly budget for the next year as we are growing and that is good!*

XIX. Adjournment & Serenity Prayer

Motion to Close: Made by Brandon H., 2nd by Mike D..

Appendix A: Report of Dec 2011 Business given at Jan 2012 ASC

Section IX. Treasurers Report, Pages 1 & 2.

*Please see your Bylaws for Yearly Budget

group donations		
Jurt for Today	\$ -	richard
Set it Off	\$ 10.00	tracy w
Who Wants to Live	\$ -	terry c
In it to Win it	\$ 50.00	christopher
Hope Fiendr	\$ 10.00	brenda b
Final Surrender	\$ 5.00	kenny
Standing by Recovery	\$ 20.00	brandon k
Clean Workr	\$ 20.00	brandon h
The Lie is Dead	\$ -	
Start Living	\$ -	
Freedom from Bandage	\$ -	carrie b rep
Man Up to Recovery	\$ -	down r rep
New Beginning	\$ -	sara t
Clean & Serene	\$ 5.00	mark e
Primary Purpose	\$ -	richard
Exp., Strength & Hope	\$ 20.00	kathy w

income	
group total	\$ 140.00
literature	\$ 363.60
7th trad	\$ 3.00
returned \$?	\$ -
total:	\$ 512.60

expenses	
✓ 1053 activitier Julia	\$ 245.00
✓ 1054 Rent FBC	\$ 30.00
✓ 1055 literature Lindr	\$ 7.88
✓	\$ -
✓	\$ -
✓	\$ -
total:	\$ 282.88

Expecting:
 RCM accting of \$190.54 *for the third month*
 bylaw acct 64.26
 activitier acct 245.

To Discuss:
 In keeping with traditions 5, 8 and 11 anyone handling RANA ASC fundr must be in compliance with our bylaw.
 We need to tighten up the recording and reporting of fundr.
 This includes submitz pending plans in writing, returning an accounting of fundr spent (receipts and change)
 in a written form, not just notes on receipts, and anyone with a budget must be the keeper of that budget and
 report it monthly at the ASC. As your devoted treasurer, I am here to support the efforts of the trustee/drvntr

deposit	
\$ 8.00	change
\$ 2.00	loose 1s
\$ -	pks 10 ones
\$ 20.00	5s
\$ -	10s
\$ 60.00	20s
\$ -	50s
\$ -	100s
\$ 30.00	cash total
\$ 50.00	check
total:	\$ 140.00

lit deposit worksheet	
\$ 0.60	change
\$ 3.00	loose 1s
\$ 60.00	pks 10 ones
\$ 50.00	5s
\$ 10.00	10s
\$ 240.00	20s
\$ -	50s
\$ -	check
\$ 363.60	total

CHECKBOOK	
Beg. balance:	\$ 4,278.67
Total Income:	\$ 512.60
Total Expense:	\$ (282.88)
New Balance:	\$ 4,508.39



Submitted for approval by Teresa C., RANASC Secretary I
 *February 2012