

Rappahannock ASC Minutes for January 6th, 2012

www.rappahannockareaofna.com

Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:

Matthew R.
Sarah K.
Casey L.
Kevin S.
Reed C.
Monique D.



I. Serenity Prayer

Time: 4:02pm

Motion 01/06-01: To record.

Maker: Michael D. 2nd by: Tee Tee

VOTE: Abstaining-0 For-10, Against-0, **Motion – PASSED**

II. Readings:

A. Service Prayer, B. Purpose of Area Service,

C. 12 Concepts, D. 12 Traditions (7th Tradition passed around).

E. Decorum Statement

18 home groups that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

29 meetings in the Rappahannock Area every week.

III. Group Roll Call

Legend: P = Present A = Absent * = Rep in 2nd Quorum

GROUP NAME	N	D	J	NAME	POSTION
1. Set It Off	A	A	P	Jonathan C.	Rep
2. Who Wants to Live	P	P	P	Matt R.	Rep
3. In It to Win It	P	P	P	Sarah K. Casey L.	GSR Alt. GSR
4. Hope Fiends	A	P	P	Kevin S.	Rep
5. Standing By Recovery	P	P	P	Steve S.	GSR
6. Clean Works	P	P	P	Dot G.	GSR
7. The Lie Is Dead	A	A	A	-	-
8. Start Living Group	A*	P	P	John C.	GSR
9. Freedom from Bondage	A*	P	P	Michael M.	GSR
10. Man Up to the Flatbook	P	P	A*	Cleo J.	GSR
11. New Beginnings	A*	P	P	Tee Tee	GSR
12. Primary Purpose	P	P	P	Antoinette B.	GSR
13. Experience, Strength & Hope	P	P	P	Reed C.	GSR
14. Clean and Serene	P	P	P	Dominic E.	GSR
15. Final Surrender	A*	P	A	-	-
16. Noon Beginnings	A	A	A	-	-
17. Colonial Beach Survivors Group	P	P	P	Bill C.	GSR
18. Beautiful Butterflies of Recovery	A	P	P	Monique D.	Rep

RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position * = Arrived Late

POSTION	NAME	N	D	J	Report	Comment
Chair	Mark T.	P	P	P	None	Quarterly
Vice Chair	Lacuhlan P.	P	P	P	Written/ Oral	Posted to DB
Secretary I	Teresa C.	P	P	P	Written/ Oral	Handed out to GSRs/Posted DB
Secretary II	OPEN	P	A	O	OPEN	OPEN
Treasurer I	Antoinette B.	P	P	P	Written/ Oral	Emailed
Treasurer II	Randall D.	P	P	P	-	None Required
RCM	Greg G.	P	P	P	Written/ Oral	Handed out to GSRs/Emailed
RCM II	Rudolph C.	A	P	A	-	-
VCCR Dir.	Gary T.	P	P	A	-	-
Activities	Julie C.	A	P	A	-	-
H&I	Lavita D.	P	P	P	Written/ Oral	None submitted
H&I Vice	Corey C.	A	A	A	-	-
PR	Kemper B.	A	P	P	Written/ Oral	Emailed
Literature	Margret D.	P	P	P	Oral	Emailed
Lit. Assistant	OPEN	O	O	P	O	OPEN
Outreach	Stephanie B.	A	P	A	-	-
Policy	OPEN	-	-	-	OPEN	OPEN

IV. 1st Quorum Call

1 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	14
Procedural Votes	14

V. Adoption/Approval of Agenda:

Motion 01/06-02: To approve January agenda.

Maker: Michael M. 2nd by: Jonathan C.

VOTE: Abstaining-0, For-14, Against-0

Motion – PASSED

No Discussion

VI. Approval of Minutes:

Motion 12/02-03: To approve December minutes.

Maker: UNK 2nd by: UKN VOTE: Abstaining-7, For-7, Against-0 **Motion –Goes back to for re-vote at Feb. ASC.**

Discussion: (Mark T.) *Please read the minutes, it is important.* (Greg G.) *Trusted servant puts a lot of time putting all this information together people.*

VII.-XI. Administrative Reports

VII. Secretary Report I: Given by Secretary I, Teresa C.

Hard copy of report and attachments for Sectary Budget and RANA printing projections handed out to Admin body and GSRs at ASC. Total of 4 pages. Also sent out again in email with Jan. Minutes for re-printing if necessary.

Discussion: (Greg G./Mark T.) *Take a little time to digest that report. Let's move the discuss during New Business after Admin and GSR reports.*

VII. Secretary Report II: **OPEN** No Discussion

VIII. Chair Report: None given by Chair, Mark T. (Quarterly). No Discussion.

IX. Vice Chair Report: Given by Vice Chair, Lauchlan P.

First and foremost I would like to thank the area for entrusting me to the duties of vice chair. This month I was able to get in contact with the necessary members of our meeting space to secure a 2-hour block before area to hold our GSR learning day. This was at the request of our humble RCM team member, Greg. We need to let them know specifically which month we will be holding it so they can make sure we have a space to meet. We had approval for this Sunday but that was obviously too short of notice. When the event is planned I will be here to open the door and also help out if need be.

Other than that I am willing to help out whatever subcommittee needs help, I am not superman but I will do what I can to the best of my ability.

Thank you for allowing me to serve.

Love and Respect, Lauchlan P.

Discussion: (Greg) *We will need the space every month.* (Lauchlan) *Okay, I will call him again.*

X. Treasurer I Report: Given by Treasure I, Antoinette B.

Jan. 06, 2013

Good Afternoon Area,

I have worked on the 2013 budget putting it in with the new figures that I have received from the bank statements. I have balanced the check book as wells we are right on track. I have attached the 2012 Budget and the 2013 Budget for us to go over today I have also included the deposit sheet along with the group contribution fund from last Area. We need to pay our rent it was last paid 6/03/12. I was asked by the Secretary to locate where we made a world donation we have not made one since 2011. I have found no record of it in the Area's checkbook. I pray that it is accurate.

I thank Greg, Mark and Teresa for getting together to put a proposed budget together however I had did it in a line item format last Area and was to return to this Area with it in an Excel format which I have done.

I could not find my notes from the last Budget meeting in which I did not include the RCM Teams budget I let it remain the same if that is not correct we can do so today . I found that error and need some assistance making sure I accurate with we did not increase their budget. So I have included your sheets. If we have any questions please feel free to ask.

In Loving Service, Antoinette B Treasurer I

Discussion: (Antoinette B.) *I got my report to the Secretary I for printing too late for her to print it out. She already has my report emailed to her along with the 2013 budget. We could go that if you like as I have it ready for the minutes in excel format if that is appealable to the group. I will bring it up on my laptop and let you know what your on hand money is and what was acquired in literature. Cash on hand is \$4033.45, our literature was \$2100.00, our assets cost a total of \$6,133.45, chair and vice chair remains at \$35, Secretary 1 &2 remains \$240 combined. The only thing I don't know if we are going to expand her budget based on her report. Treasurer is \$35. RCM Team is \$900. Our Rent is \$120. The PO Box is \$124 for 6 months t0 \$240 for 1 year. Our Literature is \$3,000, Literature on hand, I did the best I could on going back on the sheets from the Literature Chair so I just put back in the figure of \$1,600. She can bring me up to speed on what she actually has on hand. PR is \$1,200, H&I has \$350, Activities expanded to \$1,000, Outreach \$300, Ad Hoc Bylaws to \$100, Ad Hoc Budget a \$100, Regional Donation \$280 and by letting you know that we donated \$,280 so far and I just got a receipt from Greg from RANA for \$80 for a Regional Donation. Our World Donation was supposed to be \$120, Our Total Expenses are \$7,939. Continues to read the budget line break down from 2012 budget, please refer to Jan 2012 Bylaws for figures. Break down of donations given at Dec ASC read. Total Deposit \$773.22*

Did I miss anything?

VII.-XI. Administrative Reports (continued)

X. Treasurer I Report (continued): Given by Treasure I, Antoinette B.

Discussion (continued): (Mark T.) *I don't know if you did or not. Do you have the 2013 budget in print?* (Antionette B.) *Yes, I just. I don't have it in print because I got it to her to late. I would have printed it out myself.*

(Teresa C.) *When I opened the email, the attachments they are not excel, what I got was the same word document from last month that was in the December minutes. I did not get the excel sheet you just read of off, so we will have to make sure I get that document.*

(Antoinette B.) *Yes, this is the new one. Do we have to vote on this budget?*

(Mark T.) *I asked the 2013 budget go back to groups at the last area but there was never a motion generated for that, okay. So my bad. But in order for this to be responsibly given to the GSRs to send this back to groups to be voted on it is going to have to be in print. Just in synopsis the budget increase is \$1,048 for 2012 to 2013.*

(Antoinette B.) *The only thing I could is print it out on Monday and make sure each group gets it.*

(Mark T.) *No, we are going to have to discuss that.*

(Antoinette B.) *That is my bad for not sending the new excel budget.*

(Teresa C.) *Even if you had sent the correct attachment I would not have had time to print it for today.*

(Antoinette B.) *That's true, you are correct because I did not get it out until 8 this morning.*

(Mark T.) *Any questions for the Treasurer?*

(Michael M.) *Did you say the RCM had only turned in a receipt for \$80?*

(Antoinette B.) *They turned a receipt today for \$80. They have turned in all receipts that went to Region. Including gas, all are accounted for and available.* (Michael M.) *Okay, I just misunderstood you then.*

(Steve S.) *Are we going to be able to get the Treasurer reports in the same 1 page, nice and neat format showing the expenses, donations, deposit with bank deposit slip that the former Treasurer used?*

(Antoinette B.) *As soon as they give my access to the Dropbox. I don't have access currently so I am doing it myself so that is why I do it* INAUDIBLE *The Vice Chair is working on getting me access and I can use Lili's format.*

(Mark T.) *Antoinette, the Dropbox is not going to help you with that.* (Antoinette B.) *That is the only place where I know where they would be unless someone else can get me the template to use.*

(Teresa C.) *I have emailed them to you, I don't know how many times. Maybe they just didn't come through, but I have emailed them several months back.* (Antoinette B.) *I don't have them.* (Teresa C.) *There are several people that email things to me that do not have access to the Dropbox. I know that you needed it and I am sorry it is not coming through.*

(Antoinette B.) *It's not because I don't have it at all on any attachments that you sent me that. I don't have it going back that you sent me that.* (Teresa C.) *I a pretty sure I sent them, I can go back and count how many times but it's not even worth it.* (Antoinette B.) *Please do and if so can you resend it and I can open it and use that format. Because I have all my emails from gmail and that is the only email I use.* (Teresa C.) *I think the email is broke.*

(Lavita D.) *I'm getting frustrated because this budget is really super important. We keep doing the same little dance every month of number of excuses of why we can't get this or that. I know that people have really tried to reach out to you, now there is 2 of you. I know that one of the requirements is to be computer literate to be able to get us a spreadsheet, so we can be crystal clear on what is going on with the funds. How come we can't seem to get past this? We've been doing this since October. Why couldn't we had printed copies today?*

(Antoinette B.) *I make no excuse or apologies. I just got on the accounts and now I can give you balances and we just received the statements from the post office box. I don't have the key. We just went to the bank recently, if I am not on the account they can't give me that information. I have everything in an excel format, it just wasn't printed for you. I am sorry I am coming up short, it is no excuse, I make no excuses at all. If I did not receive the attachment than I had to make my own.*

(Lavita D.) *So if somebody could get in the car right now and go to Staples and get us copies we could get the whole thing printed right now so we can have it before we leave out of here.* (Antoinette B.) *We can do that, not a problem.*

(Mark T.) *Hold on, one at a time. We are not going to do tit for tat and nobody is getting up and printing anything in the middle of an area meeting. Anybody else? Steve and then Greg.*

(Steve S.) *It has been quite a few months to go back and find the beginning and balances for each month to get the check book balance, this is going to be almost impossible to get an accurate account as time goes on.*

(Greg G.) *I would just like to point out a few things as I see them. First - we do have a budget, 2012 budget was sent out as 2013 budget and it was approved so we do have a current budget in place to function. Last month the Treasurer did present a budget to go back to groups for approval. Granted it had some things missing and needs to correct and maybe it is not in the format we want. But we need to communicate that with one another, if the Treasurer gives it to us in one format and the GSRs want another format than we need to say that. There is nothing in the Bylaws that states it has to be in a specific format. So if that is what GSRs want it has to put in writing and if it is not executed that way then that is a problem. Second - we need to get it printed and all take a look at it at this meeting, obviously not today, but we need to go over it and see that is right. Once we know it is right at the body then we can send it back to groups for approval.*

If someone on this body ask for assistance we give it to them. We all need to work in the spirit of unity to get the job done. If you guys want Antoinette to use Lili's format for the report than let's give it to her.

VII.-XI. Administrative Reports (continued)

X. Treasurer I Report (continued): Given by Treasure I, Antoinette B.

Discussion (continued): (Greg G.) *If it doesn't happen then we can address it at that point. As far as the budget goes I don't think we even discuss it today. I think it is a waste of time to discuss it because we don't have anything to look at.*

(Teresa C.) *In comment to GSRs putting it in writing, Steve did make a comment about it and maybe someone else and it is in the minutes and I can find it. I remember that because that is what prompted me to pull Lili's monthly and yearly budget report formats that I emailed to Antoinette several months back. And Christopher, before he left he offered to reach out to Lili get the reports and go assist Antoinette with using the format. So again I emailed them to Christopher so he could help Antoinette. I don't think that ever happened, but there was another mention and it was included in the minutes. So it has been put in writing and it was requested by at least 1 GSRs that I can recall without looking. I don't pretend to know what is in all 17 pages of these minutes every month. But that is why they are done and put in writing so we can reference them.*

(Mark T.) *Any other questions?*

X. Treasurer II Report: Randall D. None given.

Discussion: (Mark T.) *Randall do you have a report?* (Randall D.) *No, Sir.* (Mark T.) *You don't have one, I just was asking if you had one.*

XI. Regional Committee Member I Report: Given by RCM I, Greg. G. *Hard copy of report and attachments for RCM Report, 159 Regional Motions to be voted on by groups and HPR Process were handed out to Admin body and GSRs at ASC. Total of 17 pages. Also sent out again in email with Jan. Minutes for re-printing if necessary.*

Discussion:

**1st GSR orientation will be Sunday Feb 3rd from 2pm – 3pm before Area Service, same location.*

**The donation for PR – Regional Phone Line donation for \$80 for the 2012 budget was given to CARNA. RANA Treasurer has receipt. RCM 2012 Budget year end was below the \$900 approved amount.*

**RCM Budget - \$25.15 for copies. 25 copies (17 pgs) this shall be reimbursed to Secretary budget for printing costs. Beginning balance as of Jan. 6th = \$900, less \$25.15 current expense = new balance of \$874.50. When we print ourselves it cost \$0.06 a print, ie. having the Secretary print on our printer – this is what we are supposed to do as it costs \$0.09 - \$0.15 a print at Staples. When subcommittees print the funds come from our budgets and goes to the Secretary's budget in the form of her purchase of ink and paper.*

Summary of Motions to be voted on by groups:

Motion 156-3 – To be voted on by Groups

Twice a year the regional subcommittee meets for 2 days, the other 4 meetings are 1 day. There has been controversy in regards to what the region pays for hotel rooms. The Regional Admin body gives reports to the GSR at the yearly assembly on what has happened in the last year and there hotel rooms are paid for as they travel long distances. The current policy for this is very general on who got hotel rooms. This motion clarifies who the hotel rooms are for given the limited amount of money. Generally it is \$2,500 and we spend \$1,200 on conference costs and the remaining funds are for hotel rooms. This motion clarifies the priority of who gets the hotel rooms. If you are a GSR you can write to the CARNA Secretary requesting a room – after the Admin rooms and required members rooms are paid, it is first come first serve AND which GSR has to travel the greatest distance.

Motion 159-3 (Etta F.) & 159-4 (Sherri V.) – Both motions to be voted on by Groups *These motions are about recommending members to WSC. These are not for them to get the position; these are only recommendations for an opportunity for an interview. RBZ process is a new process for becoming a service member at World level. These are not paid, they are voluntary positions. Descriptions of positions are in attachments.*

Motion 159-5 – To be voted on by Groups *ECCNA letter recommendation. ECCNA convention purpose is to buy Basic Texts for members up and down the East Coast. Region would like to send someone from the Region to help them organize the convention.*

(Mark T.) – *Is it incorporated?* (Greg G.) *I don't know, there is a website: eccna.org*

Nominations & Elections: *I apologize to the area as I have been doing this incorrectly. When there is a nomination I am supposed to be bring it back to you to be voted on. When Antoinette B. was nominated I was supposed to have you all vote and bring it back. I was unaware, so I apologize .*

Donna Lee was the RDA and was elected to the RD position. Eddie was our RDA II and he has moved up to RDA. So now the RDA II position is open and Kim A. has been nominated. Nominations are closed and she was the only nomination.

Groups need to vote on Kim A.'s nomination as RDA II.

Open Positions - *please contact me or find the qualifications and duties on CARNA website.*

Secretary Position is open. Currently filled by pro-temp.

Chair, Vice Chair and Policy will be coming open shortly. And we are considering a Vice Treasurer for a 1 year training transition.

VII.-XI. Administrative Reports (continued)

XI. Regional Committee Member II Report: None given by RCM II, Rudolph C. ABSENT .No Discussion:

XII. Subcommittee Reports

A. Activities Report: None given by Chair, Julie C. ABSENT No Discussion.

B. Hospitals & Institutions (H&I) Report: Given by Chair, Lavita D.

No report written report submitted.

NoDiscussion

C. Literature Chair Report: Given by Chair, Margret D.

Last Area we sold \$429.30. I ordered our literature by email on December 29th however they did not receive it .I called and faxed the order on 1/3 and they sent me a partial order. Unfortunately it was small and the stuff we needed the most should arrive on tomorrow. The order placed for Dec/Jan was for \$435.09. We are out of Flat books and Living Clean. I will still take orders for those and I can deliver them when they come in if that is acceptable.

I just received was for \$370.47 and I did get the new Living Clean books at they are \$8.75. I am still looking for help as an Assistant Chair.

Discussion: (Mark T.) *We will need to discuss as in the past we have had problems with literature being carted all over as it is hard to keep track of, keeping it contained causes less issues. I can't tell you not to as our Bylaws don't state that it cannot be done. Wish we had a Policy Chair.*

(Margret D.) *I can keep it at my house and give out my address as I am there most days, people can come by and pick it up.*

(Mark T.) *I don't recommend that. I will look into the Policy on delivering back ordered literature to meetings. Can we get a current total of our assets for the 2013 budget? It is just going to be a number as the total will be \$3,000. But we need to know what our current assets are so we can plug it into the budget for next month to send it back with GSRs to be voted on.*

(Margret D.) *I can get that to you once the complete order comes in, hopefully on Monday.*

(Lavita D.) *Can we get an updated copy of the Literature form with Living Clean and any other updates added?* (Margret D.) *I am not sure who is responsible for printing it out.* (Teresa C.) *The Secretary II has been printing it out. I am not sure per the Bylaws who is responsible for updating.* (Margret D.) *Living Clean needs to be added, \$8.75 and the Tri-Color Medallions are listed on the order form as \$20, but they now \$25.* (Kemper B.) *There is a word doc in the Dropbox that can be updated and resaved for printing to a pdf.* (Steve S.) *Can anyone go in and change that document?* (Teresa C.) *No. Only Trusted Servants have access to update, then the new form will be uploaded to the website in pdf format that cannot be changed.* (Mark T.) *Let me clarify the Dropbox. It is actually Lili D's personal Dropbox, it is not a RANA Dropbox.*

(Margret D.) *I can give a total of what we sold once I finish processing orders.* (Mark T.) *As long as we have it for the next area that is fine.*

D. Outreach Report: None given by Chair, Stephanie B. ABSENT

Discussion: (Teresa C.) *She is not here, but she did email me a report. However I believe we passed a motion stating that I cannot read it, is that correct?* (Body) *That is correct.* (Teresa C.) *I told her that I would at least ask to clarify. I do want to point out that her term is up in March, which is 2 months from now, per the Bylaws notification must be made. Stephaine did say she is willing to serve another term.*

(Mark T.) *GSRs please put this on your forms and announce this at meetings – that her term will be up in 2 months.* (Teresa C.) *Although she is still willing if someone else has interest they should also consider be nominated in March.* (Mark T.) *She needs some support*

XII. Subcommittee Reports *(continued)*

E. Public Relations (PR) Report: Given by Chair, Kemper B

1/6/2013

Good afternoon,

I would like to thank you all for allowing me to serve. PR Met on Sunday, December 9th at the normally scheduled time and place. The vote to move to the new website vendor was unanimous. We moved the website and it has been live using the new format since December 15th. The first payment was made for the first 3 months of the website, which billing cycle is from December 17th thru March 17th. The amount was \$14.97. A receipt has been brought to area for reimbursement through budgeted funds.

We moved on to the meeting lists. We did not receive any other submissions for ideas to modify the meeting lists other than the one that we had at November's Area Service Meeting. We had a discussion and voted to give the meeting lists 1 more month until print, and if we had any another submissions, vote on a favorite and print that one. We have yet to be given another submission. For all that are interested, the process is simply taking the current meeting list (either the physical list or a digital version can be provided in .doc format) and write notes or modify the file to attempt to improve its format. We will vote on a favorite submission and begin printing for the 1st Quarter 2013 on Sunday, January 13th at our next PR meeting.

Finally, PR had a presence at the New Year's Eve celebration put on by In it to Win It group, and although not a major turnout, we would like to thank that home group for allowing us time in their event to discuss current events in PR.

Our next meeting will be held at the regularly scheduled time and place on January 13th. Again we urge all GSR's to please take the message back to their home groups that we are voting on meeting list design on this date, and the more submissions and ideas we have, the more we can promote God's conscience and unity with this decision.

In Loving Service, Kemper B. (RANA PR Chairperson)

Discussion: (Kemper B.) *I went to the post office today before area and I could not get our box open with the key. I go to the post office during business hours and have them fix our lock. It has worked before, so I know clue why it would not open and I was pulling on it like a barbarian. So I decided to be spiritual and walk away. (Mark T.) Did you go 'postal' on it? (Body) laughs. (Kemper B.) So we may end up with new keys as they may have to put a new lock on the box. (Kemper B.) The emailing service we had for Admins that stop working. The new website has this service and I have already set them up, I just want to make sure all the members are okay with setting up forwarding to their personal email. This allows protecting personal account, but still allows for others to directly contact. Currently I have been receiving them all and forwarding. (Mark T.) I have a few people looking at the Bylaws as I would like to correctly determine how many ASC meetings have to be missed before a group is removed from the meeting list to ensure the schedule remains accurate. If any of this body does NOT want to have your email forwarded please tell Kemper. I am telling you, forward mine. (Kemper B.) That also goes for the website, if you don't want you name listed on the website under your position let me know and I can remove it. (Teresa C.) In everybody's folder there is a sheet that has current filled positions and terms on one side and open positions on the other. We used to have the RANA email addresses listed, and I removed them when the site broke, I will put them back on the list for next month. Please use these sheets and let everyone at your home group know about our open positions, when a position will be opening up and how to contact each member. (Matt R.) What was the date for voting on the meeting list? (Kemper B.) Next Sunday. (Steve S.) I called the phone line as I wanted to get directions to the Saturday night meeting and I was told it was still at the Fairview Baptist Church. (Kemper B.) Fairview? It was never at Fairview, it was at Bragg Hill. (Steve S.) It was after Bragg Hill. (Body) It was at Falmouth. (Steve S.) Yes, she told be Falmouth. (Kemper B.) Okay. I will call it in. Thank you.*

F. VRCC Director Report: None given by Chair, Gary T. ABSENT

Discussion: (Mark T.) *There was no meeting.*

(Randall D.) *Can I make a request that groups pass up their donations? It is 5:30 and I haven't yet been able to get all the donations. (Mark T.) Certainly!*

(Mark T.) *We have some clarification on group's attendance at area. (Greg G.) The only place in the Bylaws that speaks about groups and meeting list is in Article 12 – Section 1. It only speaks to be added, not taken off. (Teresa C.) I remember us discuss this before. (Michael M.) Should we add something? (Greg G.) I think it should be addressed.*

XIII. Group Service Representative (GSR) Reports

GSR reports called by Secretary to be read to body.

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
1. Set it Off	Jonathan C. - Rep	Sun. 7 - 8:15pm	4	-	\$0.00	\$0.00
We are doing well with meeting attendance and support, but we still need home group members. I would also like to apologize on behalf of the meeting for it not being held 2 weeks in a row. If questions I'm happy to answer them. Group Anniversaries: <i>None reported.</i> <i>*Needs help & support</i>						
2. Who Wants to Live	Matt R. – Alt. GSR	Mon. – Fri. 12 - 1:00pm	-	-	\$0.00	\$0.00
Doing well with strong attendance. We have filled the secretary position (George H. →Matt R.) but have a position open for set up position. Group Anniversaries: Ben. – 2years 1/10/13 Michelle G.– 2years 1/17/13						
3. In It to Win it	Sarah K.– GSR Casey L.–Alt. GSR	Mon. 7:00 - 8:30pm	12	45/3	\$0.00	\$0.00
Steady attendance; plenty of support. Group Anniversaries: Jan 7 – Stephanie B: 2 yrs., Shanna C: 1 yr. Feb 11 – Greg G: 9 yrs.						
4. Hope Fiends	Kevin S. – Alt. GSR	Tue. 7 - 8:15pm	3	20/2	\$10.00	\$0.00
Group status is good. The doors are open, the bills are paid and the message is being carried. We are planning a home group work shop to inform newer people the function of the a home group and the importance and the benefits of getting involved in service we have a tentative date set for January 15 th . But we'll almost definitely push it back at this week's group conscience, for better planning. Group Anniversaries: Feb 12 th – Chris R.: 1 yr.						
5. Standing by Recovery	Steve S.- GSR	Tue. 7:30 – 8:30pm	14	14/1	\$40.00	\$62.00
Group is strong. Always needs support. Group Anniversaries: Pam C. 19 years on 2/3/13, Steve S. 2 years on 1/24/13 <i>*Needs help & support</i>						
6. Clean Works	Dot. – GSR None – Alt. GSR	Wed. 7 - 8:00pm	6	50-60/3-4	\$50.60	\$17.00
We could always use more support and home group members we need an alt. GSR. Apologize for Church being locked 2 weeks ago. Group Anniversaries: Russ 11 years on Jan 19 th .						
7. The Lie Is Dead	Nelson- GSR	Wed. 7 - 8:15pm	-	-	\$0.00	\$0.00
<i>**Absent at Area 3 or more consecutive months**</i> <i>*Needs help & support</i> Group Anniversaries: <i>None reported.</i>						
8. Start Living Group	John C. – GSR Robert – Alt. GSR	Thu. 7 - 8:00pm	10	12/2	\$13.00	\$27.00
<i>None</i> Group Anniversaries: <i>None reported</i>						
9. Freedom from Bondage	Michael M. – GSR None – Alt. GSR	Thur. 8 - 9:00pm	3	10-15/1-2	\$20.00	\$0.00
Group is alright. Needs home group members to help support the work. Still looking for a new space, which another fellow addict might have one. Group Anniversaries: <i>None reported</i> <i>*Needs help & support</i>						
10. Man Up to the Flatbook	Cleo J. - GSR	Thur. 7 - 8:30pm	10-12	15-20/1	\$0.00	\$24.00
Happy new year. Our group is doing well. Everyone is welcome to experience Recovery with us. Group Anniversaries: Jan. 10: Kenny F. celebrates 4 yrs. Jan. 17 Cleo J celebrates 21 years – both at Man Up to the Flatbook.						
11. New Beginnings	Tee Tee – GSR	Fri. 7 – 8:15pm	4	20-30/3	\$20.00	\$34.30
Our group is doing well. Large group yet lacking in home group member like most groups. We could always use more support and home group members. Group Anniversaries: <i>None reported.</i> <i>*Needs help & support</i>						
12. Primary Purpose	Antoinette B. – GSR Louis C. – Alt. GSR	Sat. & Sun. 12 – 1:30pm	7	17/2-4	\$30.00	\$31.50
We are doing fine and Saturday we are averaging 13 addicts and Sunday we are averaging 17 addicts in attendance. We are averaging 2-4 newcomers and each meeting. Jan 27 th (Sunday) we are sponsoring a 2013 Spiritual Breakfast from 10am – 1:30pm. Fun, open sharing and fellowship. All addicts are welcome. Southern Breakfast – eggs, muffins, bagels, bacon, sausage, juice, coffee, etc.. Liz h will be our spiritual speaker. Group Anniversaries: No anniversaries this month to report.						

XIII. Group Service Representative (GSR) Reports *(continued)*

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/NEWCOMERS	GROUP DONATION	LIT. ORDER
13. Experience, Strength & Hope	Reed C.– GSR None- Alt. GSR	Sat. 7 - 8:30pm	15-20	40+/3-5	\$11.00	\$17.50
NEW ADDRESS: 2100 Airport Ave. Fredericksburg (Arm of Lord Ministries) New meeting location. New GSR. Steady attendance. Group Anniversaries: Randall D. will celebrate 8 years on Jan 5 th and Antoinette B. will celebrate 31 years on Jan 26 th .						
14. Clean and Serene	Dominic E. – GSR Alt. GSR – <i>need one</i>	Fri. 10- 11pm	4	12-15/1	\$0.00	UNK
Our group is doing well. We always could use support and new home group members. I had a mix up with a back pack and in fact we didn't vote on a donation (maybe group consciences was a little rushed) I will make a motion next month to double our donation of \$10 to \$20.00 to make up for this. Open positions: Alt. GSR, Secretary. Thank you Dominic E. Group Anniversaries: <i>None reported.</i> *Needs help & support						
15. Final Surrender	-	Mon., Tue., Fri. & Sat. 7- 8:30pm	-	-/-	UNK	UNK
ABSENT Group Anniversaries: <i>None reported.</i> *Needs help & support						
16. Noon Beginnings	-	Sat.-Sun. 12 -1pm	UNK	UNK	UNK	UNK
Absent at Area 3 or more consecutive months *Needs help & support Group Anniversaries: <i>None reported.</i>						
17. Colonial Beach Survivors Group	Bill C. - GSR	Fridays 7-8pm	UNK	13/2	UNK	UNK
December was a short moth for us in terms of attendance; however we did have new comers and the return of some of our usual members. Group Anniversaries: No anniversaries						
18. Beautiful Butterflies of Recovery	Terri Q – GSR Monique D. - Rep	Saturday 10-11am	6 (estimate)	5-10/?	\$0.00	\$0.00
<i>None</i> Group Anniversaries: Terri Q – 1 yr (next month I think).						

XIV. 2nd Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Jonathan	Rep
2. Who Wants to Live	P	Matt R.	GSR
3. In It to Win It	P	Sarah K.	GSR
	P	Casey L	Alt. GSR
4. Hope Fiends	P	Kevin S.	Rep
5. Stand By Recovery	P	Steve S.	GSR
6. Clean Works	P	Dot. G.	GSR
7. The Lie Is Dead	A	-	-
8. Start Living Group	P	John C.	GSR
9. Freedom from Bondage	P	Michael M.	GSR
10. Man Up to the Flatbook	P	Cleo J.	GSR
11. A New Beginning Group	P	Tee Tee	GSR
12. Primary Purpose	P	Antoinette B.	GSR
13. Experience, Strength & Hope	P	Reed C.	GSR
14. Clean and Serene	P	Dominic E.	GSR
15. Final Surrender	A	-	-
16. Noon Beginnings	A	-	-
17. Colonial Beach Survivors Group	P	Bill C.	GSR
18. Beautiful Butterflies	P	Monique D.	Rep

XV. Old Business

Regional Motion:

None

Area Motion(s):

A. Motion 12/02-01: ****Bylaws to be updated**

Maker: Greg G. (RCM I) 2nd by: Kim K.
Add to agenda, Roman numeral III. Roll Call of Executive Committee Members & Subcommittee Chairs
Intent: To have a formal roll call of trusted servants.

VOTE: Abstain= 1, For=12, Against= 1 **Motion – PASSED**

No Discussion

B. Motion 12/02-02:

Maker: Julie C. (Activities Chair) 2nd by: Bill C.
To get \$50 for the copying of the Area Speaker Jam flyers to distribute throughout the Region & the Area.
Intent: To help with participation.

VOTE: Abstain= 0, For=12, Against= 1 **Motion – PASSED**

No Discussion

2 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	15
Procedural Votes	15

XV. Old Business (continued)

C. **Motion 12/02-10:** Maker: Greg G. (RCM I) 2nd by: Etta F.

****Bylaws to be updated**

Add to Article 6. In RANA Bylaws Section 7 – Policy Subcommittee: The purpose of the Policy Subcommittee is to discuss motions and proposals that amend the RANA Bylaws Service Guidelines & Rules of Order. Advise the RANA members regarding Bylaws & Rules of Order.

Policy Subcommittee – Qualifications & Duties:

- A. Two (2) years clean time
- B. One (1) year term
- C. One (1) year ASC experience
- D. Keep updated Bylaws and distribute to RANA members
- E. Hold monthly meetings to review Bylaws and discuss motions sent to committee.

Intent: None given

VOTE: Abstain= 1, For=14, Against= 0

Motion – PASSED

No Discussion

XVI. Open Sharing

(Michael M.) To Teresa (Secretary I) *One of your questions was about the Bylaws – it states that the Vice Chair is to update and distribute. (Lauchlan P.) It just says that I am to keep record of the updates. (Teresa C.) My question was directed towards keeping the Bylaws updated as we don't have anyone in Policy now and the last update was made by me in August. So I was looking to determine if Lauchlan had do it, was he going to do it or were we going to wait until we do it when we get the position filled. (Lauchlan P.) I will do it if it is my job, I didn't know there were qualifications established yet. Were they established yet? (Mark T.) They were with the vote that was just passed. (Teresa C.) There were other motions have been passed that also need to be updated in the Bylaws that was more to my point, as opposed to what we just passed today. So are we going to update the Bylaws all at one time or do we do them as they are passed? Because I haven't done an update since August as I was looking at the Bylaws to determine what my roles are now as I am covering 2 positions. (Lauchlan P.) I forgot it, so I will take care of it. My mistake I did not know that was what I was supposed to do, I will take care of it.*

(Teresa C.) *I had asked for clarification on being an automatic nominee. (Michael M.) You want that added? (Teresa C.) I don't want it added, I want clarification – what does it mean, exactly. So when we read the qualifications and duties to a nominee, stating they are an automatic nominee and they agree, what are they agreeing too? (Mark T.) Yes, if you are elected to that position and you are an automatic nominee that does not mean you have to accept the nomination. You agree that you are an automatic nominee, but when the time comes this is not a hostage situation so if you don't want to accept the nomination you don't have to. (Teresa C.) So if you knew you didn't want the nomination you would communicate that as soon as possible to the body so they could find someone with the qualifications and accepted the duties, correct? (Mark T.) We would to think that is what would happen. (Steve S.) As an automatic nominee doesn't that mean that if you fulfill the requirements for Treasurer II and it becomes time for you to take on Treasurer I doesn't it mean that even though you don't fulfill the requirements for Treasurer I you automatically become the automatic nominee anyway? So even though you don't have all the qualifications you have the experience from that one year you just served as Treasurer II. Isn't that what automatic nominee means? (Mark T.) Yes, in brief that is what it means. (Teresa C.) It's a willingness thing. (Mark T.) Most definitely. (Steve S.) So if you have fulfilled the term as Treasurer II and you would like to be nominated to be Treasurer I but don't fill all the qualifications that are in our orange book then you can be the automatic nominee. Correct? (Mark T.) Yea, but I don't think it is written that way. (Michael M.) What I get from that is that you don't need someone to nominate you for that position. (Mark T.) That is correct. (Lavita D.) Are we looking to change the wording under letter H. – become an automatic nominee for Secretary II position upon fulfilling term of Secretary II? (Mark T.) I have no motion for that, this was just a point of clarification that our Secretary was asking about. (Teresa C.) I was asking for myself because I feel like I dropped the ball with Christopher. I did not communicate with him as I was assuming that at some point soon he was going to come over and look at my crazy format and start to learn the roll of writing the minutes, as Secretary I. And then 'poof' gone! So I felt I was not paying attention and wanted to get clarity as to what was the intention of that wording so I could understand it moving forward. For any position that includes this wording, not just Secretary.*

(Teresa C.) *Storage boxes, in the Lit. budget there is a line item for \$60 for storage boxes. I wanted to know if Margret had purchased any and I could have 3. (Margret D.) I did not. The storage boxes that I have here are from Lili. (Teresa C.) I just want cardboard ones to store archived paper work, not plastic tubs. Okay, I will buy them from my budget then.*

(Teresa C.) *Lastly, so when we do get a Policy Chair in we will look at the duties of the Vice chair and update as it doesn't make sense to have two positions doing the same thing.*

XVII. Elections for Open Positions

*Assistant Literature Chair

*Secretary II

*Outreach Chair

*Policy Chair

**See your copy of the Bylaws for qualifications*

Secretary II:

Motion 01/06-04: Maker: Michael M. 2nd by Dominic E.

**Procedural vote*

To waive 3 months consecutive ASC experience for Matt R. so he may take the Secretary II position.

Intent: To fill position with eager member that understands and agreed to qualifications and duties of position.

Qualifications: (Greg G.) Read from Bylaws.

(Matt R.) Clean Time: 9 months. Tech savvy. Secretary of home group Who Wants to Live. Willingness to serve in any capacity necessary. Has a sponsor, who has a sponsor.

Discussion: (Teresa C.) *Are you able to handle mechanical printer issues?* (Matt R.) *Yes.*

VOTE: *Abstain= 0, For=12, Against= 1*

Motion – PASSED

Motion 01/06-no number given: Maker: Michael M. 2nd by Dominic E.

**Procedural vote*

To elect Matt B. to the Secretary II position.

Intent: To fill position with eager member that understands and agreed to qualifications and duties of position.

VOTE: *Secret ballot*

Motion – PASSED

Congratulations Matthew R. – RANA Secretary II!

Assistant Literature Chair:

Jonathan C. has stepped up to this position! No qualification & duties, no vote required.

Discussion: (Jonathan) *I have volunteered to help Margret.* (Body) *Thank you!*

Congratulations Jonathan C. – RANA Assistant Literature Chair!

Outreach Chair:

Current Chair, Stephanie B.'s term is up in March 2013.

Discussion:

Please announce Policy Chair is open and Outreach Chair will be open and need to be filled in March.

XVIII. New Business

Regional New Business Motions:

**See handouts RCM Report, BACK TO GROUPS 159, HRP PROCESS given at Jan RANA ASC and emailed with Jan RANA Minutes.*

A. Motion 156-3 – motion for 2 day event

****To be voted on by groups and brought back to February ASC, to be voted on at 160th RSC***

Made by Policy - 2nd by Lance of Beach Area

Motion to amend – Made by Lance G – Beach, 2nd by Greg H- Appalachian -- Amendment to 156-3. To add “by the RSC” following the word “requested” in line 9 section A.

Intent: to clarify line 9 section A

Motion to amend carried unanimously: 12-0-0 Motion to Amend Passes

Full motion follows:

Description/Background:

The CARNA Guidelines and Rules of Order are ambiguous regarding room accommodations for those attending GSR Assembly and October Sunday Workshops on the weekends of the RSC overnight events in April and October.

Clarification of this policy became necessary following a controversy centered on which nights, Friday or Saturday, and who is entitled to room accommodations prior to the 155th RSC.

Intent:

To clarify the hotel accommodation policy in CARNA Guidelines and Rules of Order regarding the RSC overnight events in April and October. This policy specifically mentions GSR's before other CARNA members with the express intent to not only encourage the participation of GSRs at the Regional level but also to establish a hierarchy for room allocation.

XVIII. New Business (continued)

Regional New Business Motions (continued):

**See handouts RCM Report, BACK TO GROUPS 159, HRP PROCESS given at Jan RANA ASC and emailed with Jan RANA Minutes.*

B. Motion 159-3: Friendly amendment to include entire resume – Etta will compile and email to secretary. To delegate to the RD team to complete and submit a Potential Candidate Submission Form for Etta F. This recommendation will be on behalf of the Central Atlantic Region. This will be a for a position as WSC Co-Facilitator.
**To be voted on by groups and brought back to February ASC, to be voted on at 160th RSC*

Made by Greg G - RANA, 2nd by Greg H – Appalachian

Description/Background:

At the 158th RSC a motion to recommend Etta to interview for a Co-Facilitator position at World Service. During discussion it was recommended to split the motion into 2 motions. 158-6 was tabled till today.

Intent: To support our former RD, RDA, RDAII in her desire to serve as a Co-Facilitator at the WSC.

C. Motion 159-4:

To delegate to the RD team to complete and submit a Potential Candidate Submission Form for Sherry V. This recommendation will be on behalf of the Central Atlantic Region. This will be a for a position on the Human Resource Panel.

**To be voted on by groups and brought back to February ASC, to be voted on at 160th RSC*

Intent: To support our former RD, RDA, RDAII, Chair & Vice Chair in her desire to serve on a Human Resource Panel at World Service.

At the 158th RSC a motion to recommend Sherry V to interview for a Human Resource Panel position at World Service. During discussion it was recommended to split the motion into 2 separate motions. 158-6 was tabled till today.

D. Motion 159-5: Made by Lance G – Beach Second: Jimmy R – Peninsula

To submit a letter of support for the ECCNA from the region.

Intent: to show that the region supports the areas that are co-sponsoring the bid committee for the 2014 ECCNA.

E. Elections: Kim A.'s nomination as RDA II.

**To be voted on by groups and brought back to February ASC, to be voted on at 160th RSC*

Discussion (for all Regional Motions and Nomination): See RCM Report (XI. Pge 4)

Area New Business Motions:

- A. Motion 01/06-05:** Maker: Teresa C. (Secretary I) 2nd by: Budgeted **Budgeted – no vote required*
Reimbursement for \$25.00 for copies at Staples in Nov. Receipts attached.
Intent: To be fully self-supporting.
No Discussion
- B. Motion 01/06-06:** Maker: Teresa C. (Secretary I) 2nd by: **Budgeted* **Budgeted – no vote required.*
Reimbursement for paper, ink and paper. Paper: \$52.49 (2 cases/10,000 sheets), Ink: \$104.98 (3 Blk & 1 Color) 1,770 printed. copies. Total \$157.49. Remaining 2013 Budget \$82.58.
Intent: To be fully self-supporting.
Discussion: Money to move moved from RCM and Chair budget for printing, thus Secretary budget is more than \$82.58.
- C. Motion 01/06-07:** Maker: Michael M. 2nd by: Bill C. **To be voted on by groups and brought back to February ASC*
***If Passes Bylaws will need to be updated*
Establish in bylaws to remove groups off of the meeting list after missing 3 consecutive ASC meetings.
Amendment Passed – To include: Add to Article 12, section 2 and renumber subsequently.
Intent: To have an accurate meeting list.
Discussion: (Greg G.) Offer a friendly amendment.
- D. Motion 01/06-08:** Maker: Kemper B. (PR Chair) 2nd by: **Budgeted* **Budgeted – no vote required.*
To reimburse PR Chair \$14.97 paid through personal account for the website. Pays for 3 months of service.
Receipt attached.
Intent: To be fully self-supporting.
No Discussion

XVIII. New Business (continued)

E. **Motion 01/06-09:** Maker: Greg G. (RCM Chair) 2nd by: Bill C.
Make World Donation for 2012 & 2013 to total \$240.

**Procedural vote*

Intent: Pay bills

VOTE: Abstain= 0, For=14, Against= 0

Motion – PASSED

Discussion: (Greg G.) *We did not make 2012, so why don't we make both 2012 and 2013. We have \$4000 in the bank, correct?* (Antoinette B.) *Yes, \$4033. Although it is budgeted, for accountability that it is both years donations I felt the GSRs should vote to do so.* (Mark T.) *Everybody understand this? We neglected to give World the donation that was in the budget per the bylaws for \$120, so this motion is to make it now and include this years donation*

XIX. Review of Group Status and Business

(Mark T.) *The groups were listed in Teresa's report. Does anyone have any information on those groups that have not been present for 2 or more ASCs?* (Teresa C.) *Brandon was the rep for that one group in Bowling Green as he was down there for H&I.* (Mark T.) *Does anyone have any announcements or information that you would like to have GSRs announce at their meeting for help and support?* (Teresa C.) *If you read the minutes last month, was it helpful to have it called out in red on the GSR reports to know which groups needed support? Because if it's not, I am not going to take the time to do it.* (Dominic E.) *All the meetings need support. People need to step up.* (John C.) *Final Surrender, the GSR had to go away for a while so are we talking taking it off the list?* (Mark T.) *That was a discussion and a motion was made but that is not currently what is happening.* (John C.) *Okay, because that meeting is strong and it is going on. When I go there sometime I will see if they are going to get another GSR.*

(Lavida D.) *So they don't currently have a GSR to attend ASC?* (Mark T.) *Yes.* (Teresa C.) *Stephaine has been out there at least once from Outreach, how many times does Outreach have to ask if they need support and to come to area?*

(Lavida D.) *Well we are out there during H&I and can mention it to them as well.*

XX. Adjournment & Serenity Prayer

Time: 6:21pm

Motion 01/06-10: Maker: Michael M. 2nd By: Unknown

**Procedural Vote*

Motion to Close

VOTE: Abstain= 0, For=15, Against= 0

Motion – PASSED

Submitted to RANASC for approval: 01/20/2013
Secretary I, Teresa C