

# Rappahannock ASC Minutes for March 3rd, 2013

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Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:

Angie K.  
Kelly S.



## I. Serenity Prayer

**Motion 03/03-01:** To record. 4:12pm

Maker: Jonathan 2<sup>nd</sup> by: Michelle

**VOTE:** Abstaining-0 For-9, Against-0, **Motion – PASSED**

**18 home groups** that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

**29 meetings** in the Rappahannock Area every week.

**II. Readings:** A. Service Prayer, B. Purpose of Area Service, C. 12 Concepts, D. 12 Traditions (7<sup>th</sup> Tradition passed around). E. Decorum Statement

## II A. RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position \* = Arrived Late

POSTION	NAME	J	F	M	Report	Comment
Chair	Mark T.	P	P	P	Oral	Quarterly
Vice Chair	Lachlan P.	P	P	P	Written/ Oral	Posted to DB
Secretary I	Teresa C.	P	P	P	Written/ Oral	Posted to DB
Secretary II	Mathew R.	O	P	A	-	-
Treasurer I	OPEN	P	P	P	-	-
Treasurer II	Randall D.	O	P	P	-	-
RCM	Greg G.	P	P	P	-	Given by RCM II
RCM II	Rudolph C.	P	P	P	Written/ Oral	Emailed
VCCR Dir.	OPEN	P	A	O	-	Emailed resignation letter
Activities	Julie C.	P	P	P	Written/ Oral	Handed in
H&I	Lavita D.	A	A	P	Written/ Oral	Emailed
H&I Vice	Corey C.	A	A	A	-	-
PR	Kemper B.	P	P	P	Written/ Oral	Emailed
Literature	Margret D.	P	P	P	Oral	Emailed
Lit. Vice Chair	Jonathan	O	A	P	-	-
Outreach	Stephanie B.	P	A	A	-	-
Policy	OPEN	O	O	O	-	-

## III B. Group Roll Call

Legend: P = Present A = Absent \* = Rep in 2<sup>nd</sup> Quorum

GROUP NAME	J	F	M	NAME	POSTION
1. Set It Off	P	A	P	Jonathan	GSR
2. Who Wants to Live	P	P	P	Michelle G.	GSR
3. In It to Win It	P	P	P	Sarah K.	GSR
4. Hope Fiends	P	P	P	Kevin S.	Alt. GSR
5. Standing By Recovery	P	A	P	Steve S.	GSR
6. Clean Works	P	P	P	Dot G.	GSR
7. The Lie Is Dead	A	A	A	-	-
8. Start Living Group	P	A	P	John C. Angie K.	GSR Alt. GSR
9. Freedom from Bondage	P	P	P	Kelly S.	Rep.
10. Man Up to the Flatbook	A*	P	P	Dawn R.	Alt. GSR
11. New Beginnings	P	P	P	Tee Tee	GSR
12. Primary Purpose	P	P	P	Antoinette B. (OS)	GSR
13. Experience, Strength & Hope	P	P	P	Reed C.	GSR
14. Clean and Serene	P	P	P	Dominic E.	GSR
15. Final Surrender	A	A	A	-	-
16. Noon Beginnings	A	A	A	-	-
17. Colonial Beach Survivors Group	P	A	A	-	-
18. Beautiful Butterflies of Recovery	P	A	A	-	-

## V. Adoption/Approval of Agenda

**Motion 03/03-02:** To approve March agenda.

Maker: Dot 2<sup>nd</sup> by: Jonathan

Against-0

**Motion – PASSED**

**VOTE:** Abstaining-0, For-13,

**Discussion:** (Steve S.) *It is hard to read the agenda. (Teresa C.) Next month we will convert to black & white before we print it so it will be easier to read.*

## VI. Approval of Minutes:

**Motion 03/03-03 :** To approve February minutes.

Maker: None 2<sup>nd</sup> by: None

**VOTE:** Abstaining-3, For-10, Against-0

**Discussion** (Teresa C.) *Don't we need a motion maker & 2<sup>nd</sup>? (Mark T.) No, I don't think so*

**Motion – PASSED**

## IV. 1<sup>st</sup> Quorum Call

1 <sup>st</sup> QUORUM CALL -Must 4 per Bylaws	
Group Represented	13
Procedural Votes	13

## VII.-VII. Administrative Reports

### VII. Secretary Report I: Given by Secretary I, Teresa C.

*See Appendix A on page 15 – March ASC Printing Budget*

Good afternoon,

I have had yet another busy month! In Jan I served as your Sec I and Sec II and this past month I served as your Sec I and Audit Ad Hoc Chair. So please be sure to read the minutes and or any other documents for correctness! This past month truly gave light to the importance of having correct minutes! I'm not going to lecture you all on reading the minutes, why you should, and blah, blah, blah because I don't think that will motivate you to do so. However, I ask that you at least ready your GSR report for accuracy – Donation to the area, Literature Order made, anniversaries, etc.. I also encourage you to let your home group members read what you reported so they too can check for accuracy. Typically a GSR report is about 3 sentences, so I am sure you and members of your home group can make time for proofing 3 sentences.

GSRs please be sure to get your group donations to Randall so he can get receipts to you by the end of area, he is temporarily serving as Treasurer I and II so we really need to help him out to assist him in his duties – get your donations in, then come back get your receipt and check it for correctness! Again ensuring RANA received the correct donation amount and your home group received a receipt with the correct amount is important!

Also in your folders you will find 2 reports from the Emergency Meeting and the Audit Ad Hoc. Matt made copies for you. I don't think we will be discussing those today, but I wanted you all to have those.

The contact sheet is going around, please add yourself if you are new, update for yourself and if you see something that is not right – write a note so I can update it! Also, new this month – the last column on the sheet has a Yes and No. Per the Bylaws my duties are to keep your email/phone info confidential – given the past month's events email was the most useful way to get everyone the same information at the same time – however I could not reveal everyone's emails. IF you are willing to reveal your contact information for RANA business ONLY – please circle YES. If NOT circle NO. Please don't list an email or phone number that is sensitive – i.e. your work email address that allows your company to read your emails. If you don't have one, that's okay...we will just get you the information another way.

I am again, grateful for Matt as the new Sec II! This was his first month to print on his own and I hope he survived all the last minute documents I sent him to print. As we had a quick turn time to ensure you all got the most accurate information regarding the RANA Funds, I was busy writing reports and crunching numbers right up until yesterday. So if you didn't get what you needed in your folders and have any questions – please be easy on Matt R. as he really was under the gun for last minute printing. If any of you are mean to him and cause him to quit I will hunt you down!

Okay, that said... we have a ton to do today so I am going to briefly wrap up Secretary Business so as to get on to important matters we have to address today.

February minutes were successfully sent within 2 weeks on Sat. Feb 16<sup>th</sup> at 6:35pm.

Although we don't have any money, I am going to continue to keep track of the printing budgets so we have an idea of how much we printed and how much it costs when we do have funds to budget again we will have this information.

This month we printed approx. 400 pages for a cost of \$24. We should have enough paper and ink to maintain our needs until October 2013, which is good because we need to squeeze every penny. I am confident Matt R. will keep us posted on the paper and ink supplies in the next coming months.

As we discussed at last Area, I went down to the post office on Feb 6<sup>th</sup> to find out why Kemper, Mark and myself could not get our PO Box open. As of Jan 1<sup>st</sup> our payment to the post office was late. On Jan 11<sup>th</sup> they locked out PO Box as our account was delinquent. The rates went up by \$4 per 6 months from \$124 to \$128. The late fee also went up \$5 from \$15 to \$20. I did not want us to lose our PO Box number and I felt it necessary for us to get our mail so I went ahead and paid the past due amount and late fee of \$148. We need to discuss if we want to continue with this PO Box the budget that was passed by the home groups was only for \$200, not \$256. Given our current financial situation I can hold off on being reimbursed until our Area is able to repay me. I did bring the receipt today and will put in a motion for payment, perhaps this would need to go back to groups as it is over budget.

In the mail I also received form NA World Service an Area Service Committee Registration/Update form. I will get the correct information today and update our info to WSC via their online form. Committee, Activities, Convention, H&I, Literature, Meeting List, Phone Line, PI/PR, and Website. Do we have contacts for Literature Review or Newsletter?

Thank you for allowing me to serve! Teresa C. ~RANA Sec I

### No Discussion

### VII. Secretary Report II: Matt R. - None given and no discussion.

### VIII. Chair Report: Given by Chair, Mark T. (Quarterly):

*It is not time for my quarterly report, but I do want to thank the Area and its members for coming together during this tumultuous time and acting on our problem. If you are not aware, I am sure we will allude to it shortly, but I do want to remind everyone that this is not the time and place to address this. I want thank our illustrious Vice Chair, remember according to our traditions, what you hear here, stays here and he worked on this real hard and I appreciate that.*

*Taking up my slack.*

**Discussion:** (Lauchlan) *Just doing my job.*

## IX. – XI. Administrative Reports (continued)

### IX. Vice Chair Report: Given by Vice Chair, Lauchlan P.

First let me thank the area for entrusting me to the duties of vice chair. I would also like to thank the area for their support this past month in allowing me to serve as Chair in a time of need.

It is no secret that after last month's area we discovered our area funds had been compromised by the actions of our former treasurer. This past month I was able to assist the area in recovering the treasurer's materials, removing our treasurer from the bank account and, working closely with our chair, secretary, RCM rep, and you the GSRs was able to help the process of recovering and resolving the issue at hand.

An Ad-Hoc committee was appointed by myself after you, the GSRs were informed of the issue at hand and wrote in requests to have an emergency area service. The Ad-Hoc was formed specifically to determine two things: 1. How our area safeguards failed AND 2. How much money was taken? The secretary and myself did our best to keep everyone informed with the most up to date information via email. I would like to especially thank our secretary for her tireless efforts in compiling, organizing, and sending out information to the area.

We still need to pay rent for the end of the year. The check I was given last area is still in my possession and will be held until we have determined our funds are safe to distribute again.

Thank you for allowing me to serve.

Love and Respect, Lauchlan P.

**Discussion:** (Mark T.) *I need to back up for a minute, I went down to the bank and signed on the account to have it frozen. Although we have some \$337, if anyone tries to cash a check or take money out of the account it will come up as available funds of \$0 or insufficient funds. There will be no checks cashed through that account. Lauchlan also signed on this.*

### X. Treasurer I Report: OPEN - None Given

### X. Treasurer II Report: Randall D. None given.

### XI. Regional Committee Member I Report: Given by RCM I, Greg G.

Rudy & I attended the 160<sup>th</sup> RSC last month. My partner will be covering the information form that meeting in his report.

I have a receipt for the \$27 in gas provided to me to travel to the Feb. RSC.

The RCM budget as of the close of the last ASC on Feb. 3, 2013 was \$794.20 after the above mentioned \$27, the RCM Budget will stand at \$767.20 for 2013.

The 2<sup>nd</sup> GSR orientation was held today at 2pm with 7 GSR's present. Next month we will be reviewing area forms: how to use them, what they are for, and how to improve their function. Please come out next month at 2pm. ILS, Greg G.

#### No Discussion

### XI. Regional Committee Member I & II Report: Given by RCM II, Rudolph C.

Good Afternoon ASC,

I and Greg G. would like to thank you all for allowing us to serve as your Regional representatives. Our 160<sup>th</sup> RSC started with Open forum starting at 11:00 a.m. and discussing Motions and their wording, Subcommittee support (is rotating our subcommittee working), the beach area wanting RD team and possible PR support, RSC 2-day start time, Treasurer brought up the possible need for an audit system for the treasury, and Phone lines- do most of our areas have their own phone lines?

Open Forum closed at 12:05pm\*RSC opened with the Serenity Prayer at 12:20pm\*Roll Call/1st Quorum - (all members below were present)\*Chair – Jeff H\*Vice Chair - Jim H\*Secretary – open position\*Treasurer – Neil\*Regional Delegate – Donna Lee\*Regional Delegate Alt – Eddie W.\*Regional Delegate Alt 2 – OTF\*VRCC Chair – Joe\*Policy Chair - Bill M\*Hospitals and Institutions Chair - Lawrence E\*Public Relations Chair – Nancy S\*Speaker Jam Chair Pro Tem – Absent\*Almost Heaven – Sherry V\*Appalachian – Absent\*BRANA – Peter P\*Beach- Chuck K \*Gateway to Freedom – Andy\*New Dominion – Joe B.\*New River Valley – Absent\*Outer Limits – Harvey\*Peninsula – Jimmy\*Piedmont – T\*Rappahannock – Greg G/ Rudolph C.\*Richmond – Jackie\*Roanoke Valley – Erin\*Shenandoah Valley – Lisa\*Southside – Absent\*Tidewater – Absent\*Tri-Cities – Fatima

There are a few position that are open Chair (Jim, who is Vice-Chair did accept nomination), Vice Chair (Bill, accepted nomination), Policy Chair, H&I, PR, Treasurer, and Secretary. The RDAII was a closed ballot on the floor and Kim A. has now been elected into that position.

This was the old business that we voted on:

Motion 156-3: 2 day RSC- Passed

Motion 159-3: To delegate to the RD team to complete>>>Etta F. - closed ballot simple majority, Passed

Motion 159-4: To delegate to the RD team to complete>>>Sherry V. closed ballot simple majority, Passed

Motion 159-5: To submit a letter of support for the ECCNA Passed

New business after break:

160-1 Motion to have RCM's decide what time the RSC will meet in April-

Straw poll taken: In favor at 11am- 10 In favor at 10am- 2 We start at 11am

## XI. Administrative Reports *(continued)*

### **XI. Regional Committee Member I & II Report *(continued)*:** Given by RCM II, Rudolph C.

160-2: Vice Treasurer Duties and Qualifications-Practiced CBDM in development of Vice Treasurer Position duties and Qualifications. Referred to Policy- Policy

Chair will return next month with a motion that includes the input that was discussed at RSC.

160---3: MOVER: Bill---Policy SECOND: Tee T, Piedmont Area

Description/Background (Optional): While reviewing the Region's policy handbook, the Policy subcommittee discovered that the various subcommittee chairs were not required to include the discussions regarding their decisions on motions referred to the subcommittee by the RSC.

Intent: To provide clarity and direction to the subcommittee chairs regarding their duties and reporting responsibilities.

Motion: Change Section IX: OFFICERS DUTIES

9A. *STANDING AND ADHOC SUBCOMMITTEE CHAIR DUTIES (other than Policy Chair) (117th)*

From: 1. Compiles a report for every RSC consisting of: C. Reports on motion committed to subcommittee. To: 1.

Compiles a report for every RSC consisting of: C. Discussions and recommendations on motions submitted to the subcommittee by the RSC.

8A. *POLICY CHAIR DUTIES*

From: 1. Compiles a report consisting of activities since the last RSC: C. Report on motions submitted to committee

To: 1. Compiles a report consisting of activities since the last RSC:

C. Recommendations discussions on motions submitted to the Policy subcommittee

TABLED To policy till 161<sup>st</sup> 9---2---0

160---4---MOVER: Bill ---Policy SECOND: TeeT, Piedmont Area

Description/Background (Optional): While reviewing the Region's policy handbook, the Policy subcommittee discovered that the various subcommittee chairs were not including their line item

budgets in their reports. As a result, the Region's budget process may appear secretive to the Areas and Groups. Intent:

To provide clarity and direction to the subcommittee chairs regarding their duties and reporting responsibilities, and

provide transparency into the region's Subcommittee budgeting process for the Areas and Groups.

Motion: Change: Section IX: OFFICERS DUTIES/ 9A. *STANDING AND ADHOC SUBCOMMITTEE CHAIR DUTIES (other than Policy Chair)*

From: G. Submits line item budget for upcoming year to the Treasurer at or before the August RSC. (142nd) Instruct all subcommittees to include in their yearly budgets all estimated expenses including possible workshops and events. (139th)

To: G. Submits line item budget for upcoming year to the Treasurer at or before the August RSC, which is included in the Subcommittee report at the October RSC. Instruct all subcommittees to include in their yearly budgets all estimated expenses including possible workshops and events. (139th)

Change: Section IX: OFFICERS DUTIES/ 8A. *POLICY CHAIR DUTIES*

From: 3. Submits line item budget for upcoming year to the Treasurer at or before the August RSC. (142nd) Instruct all subcommittees To: include in their yearly budgets all estimated expenses including possible workshops and events.

To: Submits line item budget for upcoming year to the Treasurer at or before the August RSC, which is included in the

Subcommittee report at the October RSC. Instruct all subcommittees to include in their yearly budgets all estimated

expenses including possible workshops and events. Discussion consisted of what the purpose of this motion is and

whether or not it was a good idea to create what might be seen as redundancy. TABLED indefinitely

160---5: MOVER FATIMA H Tri---cities SECOND Chuck K, Beach area

Intent: to Have the RD Team assist us in our GSR/GSR Alt Learning Day

Motion: To Have the RD Team Attend and present on Feb 23 At GSR/ALT Learning Day \$40/RDA ----- \$40/RDA2 If attending ----- \$10/RD PASSES 12---0---0

160---6: Mover: Donna Lee SECOND: Greg G. RANA

Background: WE have been rotating subcommittees for some time. It is quite possible that having a central location may foster greater support for subcommittees.

Intent: To discuss what would be best to foster support for subcommittees

Proposal: To Discuss the benefits of rotation vs. having a subcommittee meeting in a central location.

Discussion: PR Spoke on whether or not the support garnered by rotating to different quadrants was actually translating into real "help/support". Erin spoke about centralizing each subcommittee to one of the quadrants for a full year.

Stability Might be maintained and rotation would still be happening. Chuck Agreed that consistency was crucial. Sherry:

Are our subcommittees obsolete. Greg: Lack Of participation could just be a result of poor attraction. Peter Also brought up the point of how do we fairly distribute the load... without rotation it's too far for people.

End result: Chair Formed Adhoc committee to meet at The subcommittee meeting 1:00---3:00---3<sup>rd</sup> Saturday in March in Lynchburg to look into what we can do electronically---Greg G. appointed AdHoc Chair.

The next RSC 2-day will be held on April 20, 2013 in Halifax Regional Hospital South Boston, Va. At 11:00am open forum and RSC at 12:15.

In loving service. Rudolph C. & Greg G.

## XI. Administrative Reports *(continued)*

**XI. Regional Committee Member I & II Report *(continued)*:** Given by RCM II, Rudolph C.

**Discussion:** (Lavita) *Did you say that the Regional H&I Chair is open?* (Rudolph) *Yes. We encourage you all to come and experience Region, you don't have to be an RCM to attend.* (Mark T.) *So there are no motions that need to be voted on?* (Rudolph) *None.*

## XII. Subcommittee Reports

**A. Activities Report:** Given by Chair, Julie C.

First of all I would like to thank the ASC for allowing me to serve.

Since last area activities met 4 times to prepare for the speaker jam. \We would appreciate it if you would come out and support us March 9<sup>th</sup> 11am till 8pm at Falmouth Baptist church, however we would greatly appreciate continued support thru out the year at our upcoming events!! Thank you  
In Loving Service, Julie C.

**Discussion:** (Greg) *Do you have a preliminary numbers as far as the T-shirt sales goes?* (Julie) *We sold the first T-shirts for \$10 each.* (Greg) *We bought \$245 worth of T-shirts in the first batch..*(Rudolph) *We had to give \$280 some dollars for the new T-shirts. We still have 4 T-shirts from the first batch left to sell.* (Teresa) *So you had 30 T-shirts and sold 26 for \$10 each, \$260 and you have 4 left to sell which will bring in \$40. \$260 - \$245 means there was a profit of \$15 and you still have 4 more shirts to sell which is potential \$55. So that \$15 was rolled into the next Speaker Jam funds.* (Julie) *The new shirts are \$12 because they are printed on the front and back.* (Rudolph) *We ordered 30.* (Teresa) *So if all T-shirts are sold: 30 @ \$10 = \$300 and 30 @ 12 = \$360, \$300 + \$360 = \$660. Spent \$245 + \$280 = \$525. Potential Profit: \$660-\$525 = \$135. So far there has only been a profit of \$15.* (Rudolph) *Come out and support – fish, food, fun and fellowship. We talk about supporting our Area, and we have had numerous amount of Speaker Jams in our area and we have had people come and record our events but we don't even invest our time to buy those CDs to try to generate more money. We would rather just come hear the message and leave and then the 2 people that we use to record don't ever make any money. And because they don't make any money we can't donate any money back to area. Please if you hear a good message buy the CD and give it to a newcomer that is the only way we make any money. We got to at least try to get some of that money back, besides just eating up all the food and buying the T-shirts, there is more to it than that.* (Julie) *Also people asked from other areas to come out and sell merchandise to help donate money back to us, to help us out. It would nice if you all came for that too.* (Teresa) *Is there a place where you can buy those CDs online?* (Rudolph) *You have to talk to the recorder, Lauchlan.* (Lauchlan) *No they are not online, it is a copy write issue. If you need them we can get them to you.*

**B. Hospitals & Institutions (H&I) Report:** Given by Chair, Lavita D.

We continue to hold monthly subcommittee meetings. I was not present in February due to my son's death. A special thank you to all who continue to step up, serve and support H&I. In getting back on track we have lots to do. We continue to show up every week in Bowling Green and try to assist them in having a GSR represent each month. Please join us next Sunday at Thruman Brisbane Shelter at 5:00pm.

No expenses this month.

Thanks for letting me serve, Lavita D.

**No Discussion**

**C. Literature Chair Report:** Given by Chair, Margret D.

Literature sold at last area was \$910.85, we have some things on back order that we need to get ordered. Free State is holding our check until we are able to make payment to get us current.

**Discussion:** (Teresa) *Did you feel or find that the form we sent out to the groups and posted online was helpful today for the groups that ordered? Per the request of Etta at the emergency meeting – was that helpful?* (Margret D.) *Yes it was.*

**D. Outreach Report:** ABSENT - None given

**Discussion:** (Lavita) *Just out of curiosity and I understand Stephanie's situations, but what are we going to do about this position? 4 months, 3 months...I don't even know if there were other people participating in Outreach Committee, I am really hoping that there were and that they would come to our meeting next Sunday so we can try to figure out what to do and how to support her. So the question is – how long do we have this position be vacant?* (Julie) *It has only been a couple times in the last couple Areas that she has missed, but that is it. She has made announcements at meetings for help, but it has really been her the whole time.* (Teresa) *I was thinking about this because when I was updating the Open Positions, Stephanie's term as we mentioned before was up in March and she communicated through me that she did have the willing to serve again, however we were supposed to announce it as open to give other the opportunity to step up if they wanted to and no one has yet. However, even if she does stay on and no one else wants to step up, she does need support. I did notice in the Bylaws that there is an Outreach Vice Chair, sort of like the Literature Vice Chair – someone that helps out, no real assigned duties or terms, so I will add that to the Open Positions sheet next month so it will be announced and we can really try to get her some help.*

## XII. Subcommittee Reports (continued)

### E. Public Relations (PR) Report: Given by Chair, Kemper B

Good afternoon,

I would like to thank you all for allowing me to serve. PR Met on Sunday, February 10<sup>th</sup> at the normally scheduled time and place. At this meeting, we primarily discussed what ways we can gain support within our area to have better participation in PR. We also worked through our process of contacting professionals and how we would try to accommodate a presentation with the low amount of participation. We decided to start getting a list created of folks that might be willing to collaborate and give such a presentation if the opportunity was there. We have sent a few emails off to professionals asking if they would be interested, with no responses thus far.

Our next meeting will be held at the regularly scheduled time and place on March 10th.

In Loving Service, Kemper B. (RANA PR Chairperson)

**Discussion:** (Mark T.) *Are you talking in anticipation of an upcoming panel, meaning nothing is scheduled?* (Kemper) *Yea, nothing is scheduled. In anticipation of a response/request for a panel we would like to have something in place so we can accommodate a request should they want us to come out next week for instant. We discussed at the last meeting that we don't really have enough participation to have that in place so we are looking outside of PR to folks that say they are available and qualified to represent us on a PR panel. Similar to what H&I did, however for PR panels we don't control the times so we need to make an on call list for those that are willing. We have a ton of materials that we can go over and ideally it would be great to go over at the PR/Outreach meeting, but that may not work short notice.* (Mark) *So this is like preparedness!* (Kemper) *We are trying to be, flexible and do with what we have.* (Rudolph) *This is towards probation and parole, they are still waiting for somebody to come in and talk to them about NA, the contact person's name is Kim Bicker.* (Lavita) *Kim Bicker?* (Rudolph) *Yes. Her telephone number is 540 -710- 2102. The other person is Drug Court, Kelly Hail is waiting for NA to reach out to them too. I am trying to get a hold of that number now.* (Mark T.) *And how did you get this information? Are you continual getting this information?* (Rudolph) *Because of where I work and I had an opportunity to be a part of Celebrate Recovery these folks reach out to me.* (Etta) *Because we are short on bodies are we floating people from H&I to help out with PR? What are we doing to make sure we have enough people? You are welcome to put my name on the list, I would be happy to help. But the question is what are we doing to fill these panels and how many people are we looking for to man these upcoming panel requests?* (Kemper) *As far as the target number, I would like to have 3 people come to be part of the presentation only because of my experience, it has always gone well whenever we did that. That is actually what we addressed in our last meeting some of the people that are being put on this list were folks that on H&I that are floating over to help out in PR. As far as the mix of the 3, I would like have a member with more service experience mixed with a few members that may not have as much service experience. I know when I did my first H&I panel, all I could do was come from a place of what NA had done for me, but it was an experienced member that talked about the way we relate to the public.*

### F. VRCC Director Report: None given. Gary T. resigned via email to Secretary I.

**Discussion:** (Mark T.) *VCR position is open, would the GSRs please announce this.* (Sara K.) *Where would you go to be nominated?* (Mark T.) *Here.* (Greg) *Can the letter that was submitted be read and included in the minutes?* (Mark T.) *There are so many emails this month, if you can find it you are welcome to read it. If not, then the letter can be included in the minutes for the record.*

Please see letter below:

2-5-13 VRCC Directors Report.

Hello Everybody,

Your 31<sup>st</sup> AVCNA was a successful convention. I do not know the numbers but it did not lose money.

As of the Saturday Night Main Speaker meeting during the convention I lost all desires to be any part of NA. My life is

(Mark T.) *Margret has graciously donated this new receipt book for us to use. Thank you!*

(Greg) *Can we please review the Ad Hoc Committee reports so that the GSRs are aware of the findings before we read the GSR reports?* (Mark T.) *That was not on the agenda, but if no one objects I don't see why we can't do that.*

**Motion 03/03-No Number given:** Maker: UNK 2<sup>nd</sup> by: UNK

To read/review the Ad Hoc Committee Report before the GSR Reports.

**Intent:** To review findings from the Emergency Meeting and Audit Ad Hoc meeting and to allow for any questions so folks are prepared for the next steps.

**VOTE:** Abstain=0, For-13, Against=0

**Motion - PASSED**

**Reading of EMERGENCY Meeting Report** by Ad Hoc Chair – Teresa C.

**\*See hard copy handouts given at March ASC and attachments in email. Also posted online at <http://www.rappahannockareaofna.com/>**

**Discussion:** (Lauchlan) *Just one amendment to the RANA Emergency Meeting Report – Cleo J from Man Up, wrote the request, not texted and I have a photo of that letter written by Cleo J and Dawn R. (Teresa C.) Okay, I will amend that in the report.*

**Reading of Audit Ad Hoc Meeting Report** by Ad Hoc Chair – Teresa C.

**\*See hard copy handouts given at March ASC and attachments in email. Also posted online at <http://www.rappahannockareaofna.com/>**

**Discussion:** (Teresa) *Total monies stolen were \$3,903.37. Given what we owe: Rent \$90 + Free State \$620.46 + PO Box (Reimburse Teresa) \$148 = \$858.46. Current balance of \$337.91 - \$858.46 = -\$520.55 we are in the hole!*

(Sarah K.) *What now?* (Mark T.) *We send a registered letter to the perpetrator and hold a meeting. A separate meeting with said person. I've been advised that what really needs to happen is line out exactly how much money it is, get an admission and have it signed in front of a Notary. Then on a separate contract a reconciliation payment agreement, signed, witnessed and notarized. So the next step is to come to agreement of when and where this meeting should take place and go from there – first things first, so to speak. That is my limited understanding of how this should go. We want to do this in a kind and loving manner and not hurt anybody. But by the same token we have to put safe guards in place, we can't allow this person to do this again. We have to put a safe guard in there that prevents that from happening, not only in this Area but anywhere. If we can possible do so, that is just how it is. As far as laws being broken, prosecution is a final last resort. After we have done our due diligence and all the other steps that I just mentioned. (Michelle) One of my home group members is a retired police officer upon reading the theft bulletin, if we draw up an agreement, it's not upheld and it is a legal document that we could not prosecute after that. (Mark T.) That is correct which is why we have to put safe guards in beginning. (Ashley) If we prosecute and a news reporter looks us up are we going to be violating our Traditions? (Mark) Not if we are careful about how we write the said contract. And you correct that NA is not involved in any prosecution or law suits as a fellowship. (Antoinette) The way the bank would handle the situation a police report would have to be taken out by the person whose name was forged and uttered as citizen, not as a member of NA. A crime was committed against that person. So the person would have the police take a report, then take the sworn affidavit to the bank and then the bank would take steps to prosecute. Whoever handed the money to the Treasurer can take out the charges for the 5 counts of grand larceny as a personal citizen. In our group's case, I don't think we have one person. So let's say the Vice Chair collected all the money and then handed it to the Treasurer then the Vice Chair could take out the charges for 5 counts, I was thinking it was 5 counts because there were 5 deposits that weren't made. Grand larceny. \*5 deposits were not made at all and one deposit was short, thus 6 counts of grand larceny.*

(Mark) *This meeting is not the time and place for this. I want to reiterate, filing criminal charges – my name was forged twice and I can do that. I just want to let this body know that is a last resort. I am going to go through the process of the bulletin #30. I am proud to say that is how this Ad Hoc Committee and Body has acted thus far. It wasn't torches and pitch forks that did not happen.*

(Etta) *Good job to all of you that dug in to find the information. It is unfortunate but some good things can happen as a result of it as folks come together. This may be a good time to add to our Bylaws an annual audit for our area because this has never been done. An Area inventory. We have online an Area inventory, maybe adding those 2 things moving forward. Have we thought about safe guards? The once a year every subcommittee do an audit so we know what is going on and have in place checks and balances. (Mark) Any GSR can put forth a motion to add or amend our Bylaws. I agree, it is something that needs to happen. We changing, morphing, growing, it is a continuing process at Region and World. So yes, in answer to your question, I think that is appropriate. (Sarah) What is the Area planning on doing to get us out of the said hole we are in? So we can pay our rent and what not. (Mark) As was reported, a large portion of the money, Free State has graciously held the check and is willing to work with us if we need to place an order even if we haven't paid the money. There was some money collected today, our 7<sup>th</sup> Tradition today was like \$48. NORVANA donated \$77 out of the kindness of their hearts. (Antoinette) Experience, Strength and Hope and Primary Purpose donated \$100 each today, so that is \$200.*

(Mark) *After everything is said and done, we may be out of the hole today and break even. But understand we are not going to solve this in 30 days. But we have as a group come to some answers. (Sarah) Is one of those solutions, because I have seen a few emails, to go into mega fund raising mode? Because that is the feeling I am getting and hearing at meetings and emails that we are just going to fund raise ourselves out of this problem. Is that Area's stance on it?*

(Mark) *You are Area, as are all of us. It is a we thing. I think we ought to fund raise all the time anyways. But never mind what I think. I don't think it is a question as to whether we are going to come out of this as we are already on our way out. I think it is a question of restitution at this point in the game. Obviously there are some holes in our guidelines and we failed in some of our safe guards and the recommended safe guards. Going forward I certainly think we will grow from this. Not to say that some of this couldn't have happened anyways but we certainly could have stopped the bleeding so to speak. (Lili) To Sarah's question, even with the money coming in we need to determine a priority on the money going out. The budget is effectively worthless for today and we will need prioritize and revisit it as we move forward.*

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**Discussion (continued):**

(Julie) *I think there is some confusion when it comes to Activities and the money. The money we take from the budget and the money we generate from Speaker Jams goes back into our budget. Activities does not put back, only sometimes like there was a Regional Speaker Jam that was when we donated extra money to the Area. We always have to give receipts and proof for it to go back into Activities budget. So I think there is some confusion there. So I guess we are going to have to figure out what we are going to do when we bring back all the money from the Speaker Jam. (Teresa) I am just going to say this because it has been a pet peeve of mine since I showed up at my first RANA Area meeting, CASH! I just don't get the cash thing. I have never been anywhere before in my life with admitted dope fiends and so much cash! I don't get it at my home group, I have to argue about it. I don't get it at Area for donations or literature purchases. No one wants to use money orders because what if there are things on back order...I just don't get it. Why doesn't the Area take the strong suggestion to use money orders and not have free floating money that easily can tempt someone to steal it? And back in Florida money orders are free and here they are not, so they cost a buck, but it seems to me that it is worth protecting the Area's funds and addicts from a temptation that could possibly cause them to use or kill themselves. Money orders protect us from ourselves. My biggest feeling out of all of this, is WE allowed this to happen. She has this on her conscience that is the kind of shit that kills us! I don't know how I would feel if this had been me, I honestly don't know if I would live through it. We are supposed to protect each other from each other. That's why they write guidelines for us to follow.*

(Steve) *When she could not produce a report on the first month, the second, the third and she would have an excuse. The safe guard is, MUST produce a report immediately, no ifs ands or buts. And if they can't do it, than they can't do it then they shouldn't be in there.*

(Mark) *Having 2 bodies make the deposit is a great safe guard. There are a lot of great suggestions and safe guards and we let them slack. That is all hind sight and behind us. As I said in the beginning this is really not the time or place to address this.*

(Lauchlan) *Appoint an Ad Hoc Committee.*

(Mark) *We have one.*

(Lauchlan) *No a different one.*

(Teresa) *To your point, in our Bylaws under Treasurer I Duties it say – Follow World Service*

*Treasurer Handbook. Which is where all those suggestion are. It does not say it under Treasurer II, but it does say*

*“follow it”, it doesn't say “sort of follow or take suggestions” it says “follow it”. So our Bylaws do cover those*

*suggestions. (Greg) When are we going to discuss what we are going to have the meeting? Next step is restitution. I think*

*we should have it at next Area meeting. (Mark) I tend to agree with you. As far as the current Ad Hoc, you have fulfilled*

*your purpose. (Teresa) I was going to ask if you think we have fulfilled our purpose. I think we have, so please dissolve*

*us. (Mark) You are dissolved. (Body) No, no, no, you have more to do. (Lauchlan) When the Ad Hoc committed was*

*appointed it had 2 clear questions to answer and there was no objections to it. That was the purpose to continue it would*

*be to change its purpose. There should be a separate committee beyond that. (Mark) Acting Chair can dissolve the Ad*

*Hoc. (Lauchlan) It is dissolved.*

(Mark) *I am going to appoint an Ad Hoc to send a registered letter, admission and restitution contract signed. (Greg) So*

*is the committee going to determine the terms of repayment? (Mark) No. First draft the letter and haven't it sent to the*

*perpetrated. Second to set up a meeting at the bank or wherever to have the admission letter signed with witnesses and*

*have them notarized. And three to write up the contract for restitution and the same, have it witnessed and signed. (Greg)*

*By her? (Mark) Yes. (Greg) So the Ad Hoc will decided what the terms of payment will be. (Mark) No, I am appointing the*

*Ad Hoc to create, write in down. The Area as a body will decide what the contents are, two of which have already be*

*determined. (Steve) The amounts? (Mark) The amounts, what was taken and when. By arriving at that we have the*

*accounting that we can put in the admission letter. (Steve) So we need to determine how much she will pay back per*

*month. (Mark) Some question of whether it will per week or per month. My feeling on it should be weekly. (Lauchlan) Per*

*the WSC Bulletin, it is not worded this way, but for lack of a better term she is entitled to her day in court where she gets*

*to sit down with the Area and explain her side of the story and the Area is allowed to reflect on that. This is what the*

*Bulletin says – people are allowed to express themselves, we take a break so everyone can go get in contact with the God*

*of their understanding, I pray you have one, and then at that point the terms can be discussed. The Ad Hoc Committee can*

*lay out some loose terms. At the minimum the letter, but the terms not so much because the meeting is where the person is*

*supposed to be able to tell us if they can pay restitution and this is how much I can afford. From there we would need to*

*obviously negotiate something that is amicable to both parties. (Mark) I am just trying to appoint an Ad Hoc Committee to*

*put the paperwork together, not draw up terms. (Jonathan) What happens if she doesn't show up? (Teresa) That is also*

*covered in the Bulletin. (Kenny) The letter that is being sent to invite her needs to be notarized? (Mark) No, the letter will*

*be sent registered mail so that this body knows she received it, we have a record that she was invited to attend the meeting.*

(Steve) *Do we have her address? (Lauchlan) Yes. (Mark) So I asked for a volunteer or nomination to Chair this Ad Hoc.*

*Okay, I have 2. Are you volunteering? (Teresa) Yes, I don't know who the other person was but we can do it together.*

(Mark) *It was Lauchlan. (Mark/Lauchlan) You are appointed.*

**of Order**

Due to time, skip over giving oral GSR Reports as they will be printed in the March Minutes.

**Intent:** To move business along.

**Discussion** (Lavita) *The reason I wanted the GSR reports to be read is that Teresa C. from my home group will be celebrating there 15 years on March 15<sup>th</sup>. (Teresa) Actually my anniversary is the 11<sup>th</sup> and I am celebrating on Tuesday, the 12<sup>th</sup> at our home group, Standing By Recovery.*

(Mark) *It has been pointed out to me that this whole meeting is about the groups and the GSRs should be able to read there*

**XIII. Group Service Representative (GSR) Reports**

GSR reports called by Secretary to be read to body.

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
<b>1. Set it Off</b>	<b>Jonathan C. - GSR</b>	Sun. 7 - 8:15pm	3	30-35/4-7	\$3.00	\$0.00
In need of dedicated home group members! Who will be there weekly or we are going to die! Group Anniversaries: <i>None reported</i>					<b><i>*Needs help &amp; support.</i></b>	
<b>2. Who Wants to Live</b>	<b>Michelle G – GSR</b> Alt. GSR - <i>none</i>	Mon. – Fri.12 - 1:00pm	32 (updated)	140/4	\$66.90	\$60.40
Our group is looking for treasurer for our group and Alt. GSR. Our attendance has been good, we are putting safe guards in place at our group level to assure all monies are accounted for properly. Also discussed having a picnic this summer, more info. Will come. Group Anniversaries: Matt R. 4/10/13 – 1 Year						
<b>3. In It to Win it</b>	<b>Sarah K.– GSR</b> Casey L. – Alt. GSR	Mon. 7:00 - 8:30pm	12	60-70/3	\$0.00	\$0.00
Spring Fling is April 29 <sup>th</sup> 4-9pm. Pot luck, speakers, talent show contact Sarah K or Billy M. if you have a talent. Regular meeting at 7pm. Home group T-shirts can be pre-ordered thru Sarah. Group Anniversaries: Billy M. 4 years 3/11 Casey L. 1 year 4/29						
<b>4. Hope Fiends</b>	<b>GSR – none</b> <b>Kevin S. – Alt. GSR</b>	Tue. 7 - 8:15pm	3	40/4	\$32.65	\$17.35
Our group status is good. We are working on holding a game night with the late night Clean and Serene meeting and possibly Activities to help raise money and provide an opportunity for food, fun & fellowship. Our group’s conscience on the matter of keeping an accurate meeting list by removing non-active groups is that this should be handled on a case by case basis through a motion made at area. Group Anniversaries: Kevin S. is celebrating 1 year March 5 <sup>th</sup> . <b>Discussion:</b> (Lili D) <i>If you are going to have a group event with Activities, please be caution with the monies because Activities in Area and here to serve the groups and Groups are autonomous. When you are mixing group interest with Area it gets really dicey. I am all about fund raising but you may want to consider keeping those 2 avenues of incoming money completely separate. (Kevin) Duly noted.</i>						
<b>5. Standing by Recovery</b>	<b>Steve S.- GSR</b> Alt. GSR – <i>none</i>	Tue. 7:30 – 8:30pm	14	11/1	\$150.00	\$14.50
Group is strong. Would like to see more organization, unity and service. I feel our group can group if we organize. Group Anniversaries: Theresa B. 3/12 Actual B-day 3/11						
<b>6. Clean Works</b>	<b>Dot G. – GSR</b> Alt. GSR – <i>none</i>	Wed. 7 - 8:00pm	6	45-55/2-3	\$0.00	\$0.00
We are in need of committed home group members. We still need an Alt. GSR and a secretary. Other than that all is well. Group Anniversaries: None					<b><i>*Needs help &amp; support.</i></b>	
<b>7. The Lie Is Dead</b>	-	Wed. 7 - 8:15pm	-	-	\$0.00	\$0.00
<b><i>**Absent at Area 3 or more consecutive months**</i></b>					<b><i>*Needs help &amp; support.</i></b>	
<b>8. Start Living Group</b>	<b>John C. – GSR</b> Angie K.– Alt. GSR	Thu. 7 - 8:00pm	8	10/1	\$62.00	\$0.00
<i>None</i> Group Anniversaries: John C. – 3 years – 4/4						
<b>9. Freedom from Bondage</b>	<b>Kelly – Rep.</b>	Thur. 8 - 9:00pm	5	10-15/2	\$16.00	\$0.00
(Kelly) <i>I think says in on the meeting list that Freedom of Bondage is looking for a new location. (Teresa) It also says it on our website. (Kelly) I should be able to tell you by next Area we actually are moving and will be looking for a new location. I will be going to the Church tomorrow. I know it has been reported that we are looking for a new place and I don’t think that is entirely true.</i> Group Anniversaries: <i>None reported</i>						

### XIII. Group Service Representative (GSR) Reports *(continued)*:

GSR reports called by Secretary to be read to body.

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
<b>10. Man Up to the Flatbook</b>	Cleo J. – GSR Julie C./Dawn B. – Alt GSR	Thur. 7 - 8:30pm	9	25-30/3	\$25.00	\$44.25
Our group attendance is 25-30. We are planning a Speaker Jam entitled “House Rules.” We are still coming up with a date and going over T-shirt design. Group Anniversaries: Dawn R. & Kemper B. 4 years on 4/18						
<b>11. New Beginnings</b>	Tee Tee – GSR	Fri. 7 – 8:15pm	7	35/4	\$70.00	\$0.00
Our group is doing well no changes or concerns. Group Anniversaries: Fudge – 1 year – 3/15 Tee Tee – 1 year – 3/29						
<b>12. Primary Purpose</b>	Antoinette B. (Old School)- GSR Louis C. – Alt. GSR	Sat. & Sun. 12 – 1:30pm	9	25/2	\$100.00 *To help RANA	\$0.00
Recovery is alive and well! We audited and checked out Group Treasurer Workbook after donating \$100 today we still have \$30 prudent reserve and \$6 balance ILS ~ Antoinette B. “Old School” Group Anniversaries: None.						
13. Experience, Strength & Hope	Reed C. – GSR	Sat. 7 - 8:30pm	15	40-50/5	\$100.00	\$1.00
None. Group Anniversaries: <i>None reported.</i>						
<b>14. Clean and Serene</b>	Dominic E. – GSR	Fri. 10- 11pm	4	15/2	\$36.00	\$0.00
Group is doing well. Seem to have a constant number of people attending. Still need service positions filled (Alt. GSR and Secretary) but other than that everything is going as it should. <i>*Needs help &amp; support.</i> Group Anniversaries: <i>None reported.</i>						
<b>15. Final Surrender</b>	-	Mon., Tue., Fri. & Sat. 7- 8:30pm	UNK	UNK	UNK	UNK
ABSENT <i>support.</i> Group Anniversaries: <i>None reported.</i> <i>*Needs help &amp;</i>						
<b>16. Noon Beginnings</b>	-	Sat.-Sun. 12 -1pm	UNK	UNK	UNK	UNK
ABSENT Group Anniversaries: <i>None reported.</i>						
<b>17. Colonial Beach Survivors Group</b>	Bill C. - GSR	Fridays 7-8pm	UNK	UNK	UNK	UNK
ABSENT <i>support.</i> Group Anniversaries: <i>None reported.</i> <i>*Needs help &amp;</i>						
<b>18. Beautiful Butterflies of Recovery</b>	Terri Q - GSR	Saturday 10-11am	UNK	UNK	UNK	UNK
ABSENT <i>support.</i> Group Anniversaries: <i>None reported.</i> <i>*Needs help &amp;</i>						

## XIV. 2<sup>nd</sup> Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Jonathan	GSR
2. Who Wants to Live	P	Michelle G.	GSR
3. In It to Win It	P	Sarah K.	GSR
4. Hope Fiends	A	Kevin S.	Alt. GSR
5. Stand By Recovery	P	Steve S.	GSR
6. Clean Works	P	Dot G.	GSR
7. The Lie Is Dead	A	-	-
8. Start Living Group	P	John C. Angie K.	GSR Alt. GSR
9. Freedom from Bondage	P	Kelly S.	Rep
10. Man Up to the Flatbook	P	Dawn R.	Alt. GSR
11. A New Beginning Group	P	Tee Tee	GSR
12. Primary Purpose	P	Antoinette B. (OS)	GSR
13. Experience, Strength & Hope	P	Reed C.	GSR
14. Clean and Serene	P	Dominic E.	GSR
15. Final Surrender	A	-	-
16. Noon Beginnings	A	-	-
17. Colonial Beach Survivors Group	A	-	-
18. Beautiful Butterflies	A	-	-

2 <sup>st</sup> QUORUM CALL -Must 4 per Bylaws	
Group Represented	13
Procedural Votes	13

## XV. Old Business

### Regional Motion:

*From RCM II Report on pg. 4*

**Motion 156-3:** 2 day RSC-

**Motion – PASSED**

**Motion 159-3:** To delegate to the RD team to complete>>>Etta F. - closed ballot simple majority

**Motion – PASSED**

**Motion 159-4:** To delegate to the RD team to complete>>>Sherry V. closed ballot simple majority

**Motion – PASSED**

**Motion 159-5:** To submit a letter of support for the ECCNA

**Motion – PASSED**

### Area Motion(s):

A. **Motion 02/03-11:** Maker: Sarah K. 2<sup>nd</sup> by: Michael M.

To have Ourtreach go to meetings not represented at area 3 consecutive times and report at area. \*Amendment make by Michael M. Add to Article 6 Section 4 Letter I of RANA Bylaws.

**Intent:** To maintain accurate meeting list those they serve. Concept 4.

*Abstain= 2, For=9, Against= 2*

**Motion – PASSED**

**Discussion:** (Mark) *I need to apologize to Tee Tee & New Beginnings because when I explained this motion at the home group, I did not explain it correctly at all. If your vote affects the final outcome we may need to send this motion back. I apologize. (Tee Tee) They wanted it to be a case by case, so they gave an against vote for this motion.*

## XVI. Open Sharing

(Steve S.) *Does anyone know if Antoinette is okay? (Lauchlan) Yes, she has been checked on and is okay.*

## XVII. Elections for Open Positions

\*Policy Chair

\*VRCC Director

\*Treasurer I

\*Outreach Chair

\*Outreach Vice Chair

*\*See your copy of the Bylaws for qualifications*

No nominations.

Stephanie B. is currently Outreach Chair and will to serve. She has not yet formal be re-elected, thus this position is still open. When/if she formally becomes the Chair of Outreach for a 2<sup>nd</sup> Term, she will need help either as the Outreach Vice Chair – no term/requirements in Bylaws or trusted servants on the Outreach committee. Contact Stephanie B. at [outreach@rappahannockareaofna.com](mailto:outreach@rappahannockareaofna.com) or come to April ASC Meeting on becoming a part of Outreach!

## XVIII. New Business

(Lili D.) *I was helping out your Treasurer II and we have collect money today, \$980.60 (Body) Clapping (Lili) Anyone have any idea how we are going to deposit this? We froze our account, we owe Free State, Teresa for the PO Box and rent. My question during New Business is what are we going to do with this money? (Jonathan) I am pretty sure we discussed at the Emergency Meeting that the GSRs could make a motion to close the bank account and open a new one, then vote on it. (Dominic) Does anyone know if Carter Bank & Trust will let us close our account and open a new one? (Mark) When I went to the bank to freeze the account, the manager Steve came out because he overheard myself and the lady I that was helping me. He actually suggested we close the account and open a new one. I told him I could not do that without a vote, but he did assure me that he has been checking our account every morning. (Teresa) In my personal life I had written a check to someone for services, breeder for my dog. She didn't get pregnant so the woman was supposed to rip the checkup. 1 year later she changed the date/year the check was written herself and deposited against my account. I had to close my bank account to make sure it did not happen again, fortunate for me the bank believed me. However the police would not take action as it was her word against mine. We also need to consider the cost for new checks as we have a fancy checkbook. (Lili) Those checks were \$54, I am not so sure we need the large checkbook.*

## XVIII. New Business (continued)

### **Regional New Business Motions:**

*No new Regional Business for March.*

### **Area New Business Motions:**

**Motion 03/03:** Maker: Teresa C. (Secretary I) 2<sup>nd</sup> by: Kevin S. *\*To be voted on by groups and brought back to April ASC*  
To be reimbursed for \$148.00 for Post Office payment: 6 mos - \$128 + Late Fee = \$20. Note increase from last June by \$4/6 mos. This is an increase of \$8/year which is over the budgeted amount for the PO Box by \$56/year, budget passed at \$200, not \$256. I am willing to postpone repayment until RANA is better able to financially pay.

**Intent:** To be full-self-supporting.

**Discussion:** (Mark) *You want this to go back to groups to be voted on?* (Teresa) *I think it should because it is over \$30 and because it is over the budgeted amount for the PO Box of \$200. The new yearly cost has gone up by \$56 and there is a late fee.*

**Motion 03/03-06:** Maker: Dot G. 2<sup>nd</sup> by: Jonathan C. *\*To be voted on by groups and brought back to April ASC*  
To perform an annual audit on checks/deposits/finances starting now, March.

**Intent:** To keep an accurate recording of all monies for safety reasons/purposes.

**Discussion:** (Mark) *You don't mean we are going to start and audit right now in March?* (Dot) *We just did that.* (Dominic) *What I think it means is that it starts now, March 3<sup>rd</sup> so next March 3<sup>rd</sup> we will do another audit.* (Mark) *Is that accurate Dot?* (Lili) *Pros/Cons? According to the Guide to Local Service, I do believe that any member of RANA can ask for an audit at any time. I think the year audit is a great idea, just keep in mind you could ask for one in April. I don't know if that is a pro or a con. It's a procon!* (Mark) *How are you going to put that in the minutes???* (Etta) *What do we do our annual budget?* (Body) *October* (Etta) *Is that a change in policy to move it to March?* (Mark) *There is a difference between an audit and a budget.* (Teresa) *When Dot handed me the motion, I asked her when? When would she like to have the annual budget? I did not realize that it would cause any issues, so I wanted to clarify that was not part of Dot's original motion.* (Greg) *I think if we are going to have an audit we should do it before the budget because what you find out in the audit will help determine the budget. So March may not be the appropriate time, maybe July or August.* (Mark) *So are we doing a friendly amendment to change the month/time for the audit or sending this back to groups as is?* (Greg) *It can go back and then be changed/amended later if need be.* (Mark) *Everybody got that? It will be in the minutes, so read them – there awesome!*

**Motion 03/03-07:** Maker: Etta F. 2<sup>nd</sup> by: John C. *\*To be voted on by groups and brought back to April ASC*  
To add to our bylaws the annual audit for all working units of the ASC.

**Intent:** To be able to have transparency for area business.

**Discussion:** Pros – (Etta) *To be able to have every subcommittee, Admin., every working unit finances so we know what money is where and what is happening to it.*

(Teresa) *I think mine is the same as Etta. When we had our 1 budget meeting, I guess I don't get how you can have a subcommittee and not have a line item budget every month that says "this is what I spent this month". Even if you have spent nothing, stating it in your reports. I think it is important. Even if you aren't overly anal and hyper vigilant with details like I am, you can still simply state you spent nothing in your reports and your budget remains at – how hard is that? Addicts and money, don't do well. I will keep saying that, I have never seen it turn out well.*

(Lili) *Neither a pro or con, but in your bylaws, under letter D – a detailed monthly statement. This has been in the works for a couple years now and your GSRs should ask questions – I'm sorry I can't quite understand your financial statement can you clarify. I think an annual review is great, but we do already have a system in place to hold our Trusted Servants accountable.* (Mark) *An audit is not the same as a budget.* (Lili) *Agreed, but if the monthly financial reports are being done then it makes a yearly audit just that much easier.* (Etta) *Agreed, they should complement each other.* (Mark) *It would seem to me that this motion should fall under the previous proposed motion.* (Etta) *We were just writing at the same time.* (Mark) *It seems to me that an annual Area Audit covers this. So are we sending both of these motions back to groups?* (Etta) *Once says specifically March and the other says we make the decision on when the right time for the annual Audit would be based on the needs of the Area. She stated March, if everyone is okay with March then scrap the other one and go with that.* (Lavida) *Have the GSRs written this down so they can present it, so that it is really clear cut? Do all understand what that motion is? I can see two weeks from now the GSRs are going to read that and go, what does that mean? Is that really clear cut?* (Mark) *Re-reads Motion - To add to our bylaws the annual audit for all working units of the ASC.* (Teresa) *I am sorry to jump in, but I transcribe all the stuff you guys are saying right now, and it kills me! If you READ the MINUTES you should be able to remember 2 weeks from NOW as you sit in front of your groups what was intended! Thank you!*

## XVIII. New Business (continued)

**Motion 03/03-08:** Maker: Jonathan C. 2<sup>nd</sup> by: Kevin S. (Hope Fiends)

*\*Procedural*

To close the old bank account and open a new one.

**Intent:** To make sure with Bank checks out and not have this happen again. As well we need to deposit our money that we have.

**Discussion:** Pros – (Jonathan) *We need to have the deposited so this doesn't happen again.*

Cons – *none presented.*

*Abstain= 0, For=13, Against=0*

**Motion – PASSED**

**Motion 03/03-09:** Maker: Kevin S. 2<sup>nd</sup> by: Jonathan C.

*\*Procedural*

To extend Area.

**Intent:** To complete business.

*Abstain= 0, For=12, Against= 1*

**Motion – PASSED**

*Inaudible. (Mark) What do you mean who is going to do it? (Lauchlan/Mark) It will have to be us as we are the only two authorized signors on the account. We will do this by the end of this week. (Mark/Lili) If you want to write something up, I will sign it and be responsible for the \$900 deposit from today. (Lili) We need to discuss per the Bylaws if our Treasurer II is will to step up and do the deposit. And secondly, the Chair is to complete or designate someone to complete unfinished business of Subcommittee Chair person. We are going to need to change that at some point, and add Admin, because this is an Admin position. (Mark) My only issue is that we need to have 3 signors on the account per the Bylaws. (Lili) The only issues with that is if either one of you has money coming back to you then you cannot sign on check written out to you. Are you going to write a check out of the new account for Free State? (Mark) It is my understanding that Free State is more than willing to work with us. I will call them if necessary to find out. (Greg) Why can't we take care of that now? We already passed the motion to open a new account, why can't we specify to pay our bill at Free State? (Mark) My understanding based on our Policy is that we need to have our Prudent Reserve back up before we spend any monies. We don't meet Prudent Reserve we don't cut checks, I am not sure that is accurate but that is how it was in the past. (Greg) I would very much like to see a GSR write a motion to wave that and to pay our bills. (Mark) That would be changing the Bylaws and have to go back to groups. (Greg) This whole bogging ourselves down in Bylaws, I understand we owe Free State six hundred odd dollars. We owe that money. We need to pay that debt. (Mark) Let me repeat, my understanding is that Free State is holding the check and is more than willing to give us literature in a time of need when we haven't paid our balances. Is that correct? (Lili) I was the one that talk to them, and yes. If we talk to Frank the office manager, they have dealt with this before. Ellen, who is our contact there said that if we are in dire need of literature they will work with us. That being said, to Greg's point the check was already written, we have a legal document that says Pay to the Order of and we are not able to honor that. (Mark) That brings into question, if I close the account and the check was cut... (Lili) You would have to send a new check, one of the temporary checks you get with the new account. (Lauchlan) There is also the \$240 check written to World and the \$90 rent check. (Teresa) I did not include the World donation in the 'we're in the hole' calculation. (Etta) So if we close the account, there are other checks written against that account that could come in? (Mark) That is my question. (Etta) That is not good. (Teresa) It is the one check. Hold on, I'm going to talk since I did the audit. All checks that are against our account have been accounted for. The one check is the one to Free State that they are holding, that's it. Lauchlan has the rent check and I paid the PO Box. The World donation check, was written but never got sent out. (Dominic) So when you contact Free State you are going to have them void the check they have and write them a new check? (Mark) That is accurate (Greg) I thought you said you weren't going to write them a new check? (Mark) What I said was I don't know what the legal ramifications are for canceling... (Greg) No before that when you were talking about the Bylaws. Everyone said, they will let us have it, they will let us have it. If we have the money to pay Free State we should pay Free State. We owe them five hundred and some odd dollars, or whatever our account balance is we have \$900 dollars now, we need to pay that bill. (Mark) I tend to agree with that, but I am not sure what the urgency is because Free State doesn't have one. If I have a motion in front of me then I will call it to a vote. (Body) What is the Prudent Reserve? (Mark) \$1,353.75. (Jonathan C.) If Free State is willing to give us literature for free then that is not acting in the 7<sup>th</sup> Tradition. (Lauchlan) Nobody said anything about free, that is not what was stated. Free State stated they would work with us, so if we need it and can't afford to pay it now we could get it and then we would owe them. We don't have to do that, we as an Area can decide not to do that. We can work with what we have, there are people in this area that will help you order your own literature. (Margret) We do owe some backorders, basic texts and just for todays that has been paid for by groups. (Teresa) That was the other thing I was wondering about, so Free State has that money, they just owe us the literature? Because when I crunched the numbers to Free State – what we ordered and paid for there is a difference of \$55 in our favor. (Margret) 6 Basic Text and 3 Just for Todays. (Randall) Can I say something? (Mark) Yes. (Randall) I have lost all desire to serve as Treasurer II. (Body) No (Randall) Yes, oh yes. When I say give me the money so I can count it so I can input the sheet, I don't want money after I have already counted it. Look, thank you for letting me serve, I'm done with it.*

## XVIII. New Business (continued)

**Motion 03/03-10:** Maker: Etta F. 2<sup>nd</sup> by: Angie K.

**\*Budgeted**

To pay Free State monies owed now while we have the money.

**Intent:** To be responsible with the money we have.

**Discussion:** (Mark) *Lili can you give a point of clarity on the Prudent Reserve? (Lili) This is a con for the motion - It has already been established that the Chair and Vice Chair will be taking on the responsibilities as Treasurer, and a check was already written to Free State. Although they are willing to work with us to let us pay off what we owe them, we don't know if that will be on what course of time – 2 or 3 months. I think until they communicate with Free State to find out we should hold off until next Area. (Etta) No body thinks for us. (Lili) I'm not saying anyone thinks for us. I am saying that the Bylaws already state who is responsible. The checking account is going to be closed, and it has been closed before. It is up to the Trusted Servants, they handle that. And if you want to argue for the sake of arguing then I am not going to play. (Etta) That is your stuff. (Lili) Any way I think you guys can handle it and I don't know if we need to vote or if there is anything more that we need. (Greg) We have a motion on the floor that has been seconded. (Mark) Yes and we are now doing Pros and Cons, and she was giving a Con. (Antoinette) I have a question, how much do we have for a Prudent Reserve, according to the Bylaws? (Teresa) Article 10, page 11 – The ASC Treasurer shall maintain a prudent reserve equivalent to 3 months of the ASC approved budget. Which Mark told you was \$1,353.75. It does not say you cannot write a check if you don't meet the prudent reserve, but it does say you are supposed to maintain it. You, being Mark as he is now the acting Treasurer until he appoints someone or someone is voted in. (Mark) If you write a check below Prudent Reserve then that is not maintaining it. (Lili) At this point nothing is maintained. We are in emergency mode. (Greg) This is a Pro for this motion – I agree with Lili we are in emergency mode and we do have policy, budget and prudent reserve and all these things that work well when we are functioning normally but are not prudent right now. So what we need to do, collectively as a group is make a decision so we can do the right thing. And the right thing to do is pay our bill. We owe Free State money, period. There is no discussion, we owe them money. We have that money and we should pay them that money. Reset this whole thing, pay our bills and see how much we have left and start from there. We can't just say Free State is going to let us go on credit for 3 months, we don't need to go on credit we have the money. Let's pay the bill and start from there. (Tee Tee) Can we figure out how much we will have left after we pay our bills? (Teresa) Figure we have about \$1,200 now and were in the hole by somewhere around \$500, so about \$700. (Mark) Anymore Pros/Cons for this motion? (Teresa) My only Con for this motion is that Margret had mention there are some back order Basic Text and Just for Todays and when I crunched the number of what we paid them and what we owe them, there is a difference of \$55 in our favor. (Margret) Those have not been ordered from Free State yet, the groups paid for them but I have the monies for them. (Mark) So it is back ordered through RANA.*

Abstain= 2. For=7. Against= 2

**Motion – PASSED**

## XIX. Review of Group Status and Business

Review of Groups not present at ASC for 2 consecutive months

(Teresa) *Noon Beginnings, Final Surrender, The Lie is Dead, Colonial Beach Survivors Group, and Beautiful Butterflies of Recovery. (Mark) Anyone have any new information of these? Does anyone know what the status is of Beautiful Butterflies? (Etta) They are still meeting, I don't know why they don't have any representation. (Teresa) I wanted to ask Greg if he called and spoke to Bill from Colonial Beach Survivors Group when he was reaching out to GSRs for our Ad Hoc Meetings. (Greg) I did speak to him and told him what was going on, but he did not say anything to me about no coming to Area. I'll reach out to him tomorrow. (Ashley) Beautiful Butterflies of Recovery I know the GSR doesn't have transportation and they have been meeting but only 2-3 people have been showing up.*

## XX. Adjournment & Serenity Prayer

**Motion 03/03-11:** 6:55pm Maker: Dominic 2<sup>nd</sup> by: Steve

**\*Procedural Vote**

Motion to Close

VOTE: Abstain= 0, For=12, Against= 0

**Motion – PASSED**

**Appendix A –March ASC Printing Budget. \*See Secretary I Report on page 2**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	ASC SC	Document	# of Pgs	# of Copies	Total # of Pgs	Cost/Pg	Mo. Cost	Beg. Budget	End Budget		Projections from 2012 for 2013			
											Beg. Budget	End Budget		
1	Chair	Agenda	1	25		\$0.06	\$1.50	\$33.80	\$32.30					
2	<b>Total</b>		1	25	25	\$0.06	\$1.50		\$32.30		Chair	\$33.80	\$32.30	
3	Vice Chair		0	0		\$0.06	\$0.00	\$35.00	\$35.00		Vice Chair	\$35.00	\$35.00	
4	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$35.00		Secretary	\$118.70	\$109.88	
5	Secretary	Minutes	10	5		\$0.06	\$3.00	\$118.70	\$115.70		Treasurer	\$ 35.00	\$35.00	
6		GSR Report Form	1	10	10	\$0.06	\$0.60	\$115.70	\$115.10		RCM Team	\$274.50	\$274.50	
7		GSR Area Form	1	10	10	\$0.06	\$0.60	\$115.10	\$114.50		Literature	\$23.80	\$23.20	
8		Group Annc. Form	1	10	10	\$0.06	\$0.60	\$114.50	\$113.90		PR	\$100.00	\$100.00	
9		Area Motion Form	1	10	10	\$0.06	\$0.60	\$113.90	\$113.30		H&I	\$50.00	\$50.00	
10		Open Positions	1	25	25	\$0.06	\$1.50	\$113.30	\$111.80		Activities	\$25.00	\$25.00	
11		Terms/Contact	1	25	25	\$0.06	\$1.50	\$111.80	\$110.30		Outreach	\$30.00	\$30.00	
12		Roll Call Sheet	1	1	1	\$0.06	\$0.06	\$110.30	\$110.24		Ad Hoc	\$100.00	\$86.50	
13		Contact Sheet	5	1	5	\$0.06	\$0.30	\$110.24	\$109.94		Total	\$725.80	\$801.38	
14		Secretary Report	1	1	1	\$0.06	\$0.06	\$109.94	\$109.88		Total Pages Printed		400	
15	<b>Total</b>		23		97	\$0.06	\$8.40		\$109.88		Monthly Printing Costs		\$24.00	
16	Treasurer		0	0		\$0.06	\$0.00	\$35.00	\$35.00		Tracking of printing budgets done			
17	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$35.00					
18	RCM		0	0		\$0.06	\$0.00	\$274.50	\$274.50					
19	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$274.50					
20	Literature	Order Form	1	10	10	\$0.06	\$0.60	\$23.80	\$23.20					
21	<b>Total</b>		1	10	10	\$0.06	\$0.60		\$23.20					
22	PR		0	0	0	\$0.06	\$0.00	\$100.00	\$100.00					
23	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$100.00					
24	H&I		0	0	0	\$0.06	\$0.00	\$50.00	\$50.00					
25	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$50.00					
26	Activites		0	0	0	\$0.06	\$0.00	\$25.00	\$25.00					
27	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$25.00					
28	Outreach		0	0	0	\$0.06	\$0.00	\$30.00	\$30.00					
29	<b>Total</b>		0	0	0	\$0.06	\$0.00		\$30.00					
30	Ad Hoc	Emergency Meeting Report	3	25	75	\$0.06	\$4.50	\$100.00	\$95.50					
31		Audit Report	6	25	150	\$0.06	\$9.00	\$95.50	\$86.50					
32	<b>Total</b>		9		245	\$0.06	\$13.50		\$86.50					