

Rappahannock ASC Minutes for August 3rd, 2014

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Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:

Lea
Dennis
Melanie



I. Serenity Prayer

Motion 08/14-1: To record. 4:05pm

Maker: Antoinette 2nd by: Dennis

VOTE: Abstaining-0, For-6, Against-0 **Motion: PASSED**

II. Readings: A. Service Prayer, B. Purpose of Area Service, C. 12 Concepts, D. 12 Traditions, E. Decorum Statement

20 home groups that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

37 meetings in the Rappahannock Area every week.

III A. RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position * = Arrived Late

POSTION	NAME	J	J	A	Report	Comment
Chair	Lauchlan P.	P	P	P	Quarterly	
Vice Chair	Kemper B.	A	P	P	None	
Secretary I	Kevin S.	P	P	P	None	
Secretary II	Kelly S.	A	P	P	Written	-
Treasurer I	Greg G.	P	P	P	Written	
Treasurer II	OPEN	O	O	O	-	-
RCM I	Rudolph C.	P	P	P	Oral	-
RCM II	Steph B.	P	A	A	Oral	Absent
VRCC Dir.	Kenny	P	A	A	Written	Absent
Activities	Ashley C	P	P	A	Written	Absent
H&I	John C.	P	P	P	Written	-
PR	Etta F.	P	P	P	Written	
Literature	Rudolph C.	-	P	P	Written	Pro Tem
Outreach	OPEN	O	O	O	-	-
Policy	Brandon H.	P	A	A	-	Absent

III B. Group Roll Call

Legend: P = Present A = Absent * = Rep in 2nd Quorum

GROUP NAME	J	J	A	NAME	POSTION
1. Set It Off	P	A	P	Lea	GSR
2. Who Wants to Live	P	P*	P	Jodi L.	Alt. GSR
3. In It to Win It	A	A	A	-	Open GSR
4. Hope Fiends	P	P*	P	Sarah	Alt. GSR
5. Standing By Recovery	A	P	P*	Donna	GSR
6. Clean Works	P	P*	P	Seth O.	GSR
7. Start Living Group	P	P	A	Tammy L	GSR
8. Freedom from Bondage	P	P	P	Dot	GSR
9. Man Up to the Flatbook	P	P	P	Chris O.	GSR
10. New Beginnings	A	A	P	Patrick S.	GSR
11. Primary Purpose	P	P*	P	Antoinette B.	GSR
12. Experience, Strength & Hope	P	P	P	Jeff W	Alt. GSR
13. Clean and Serene	P	P	P*	Joey S.	Alt. GSR
14. Final Surrender	P	P	P	David W.	GSR
15. Noon Beginnings	P	A	A	Veronica Q.	GSR
16. Colonial Beach Survivors Group	P	P	A	Bill C.	GSR
17. 1 st Step Forward	A	A	P	Dennis	GSR
18. New Beginnings (Colonial Beach)	P*	A	A	Joyce W.	Alt. GSR
19. Saturday Night Live	P	P	P	Melanie.	GSR
20. Rush Hour	P	P	P	Dawn B	GSR

V. Adoption/Approval of Agenda

Motion 08/14-2: To adopt August agenda

Maker: Dennis. 2nd by: Patrick

Discussion: Amendment made to update agenda to reflect that it's June ASC and will be approving May 2014 minutes.

VOTE: Abstaining-0, For-9, Against-0 **Motion: PASSED**

VI. Approval of Minutes:

Motion 08/14/*: To approve July minutes as amended

Maker: Dennis 2nd by: Patrick

No. Discussion:

VOTE: Abstaining-1, For-8, Against-0 **Motion: PASSED**

IV. 1st Quorum Call

1 st QUORUM CALL	
Per Bylaws MUST be 4 for Area business & 8 for Regional vote to be carried	
Group Represented	13
Procedural Votes	13

VII.-XI. Administrative Reports

VII. Secretary Report I: No Report given

No Discussion

Secretary Report II: Report given by Kelly S, Secretary II.

Dear ASC,

This month I purchased an expandable file to replace the Secretary II box. In the new file, there is a section for each form that we use as well as sections for copies of minutes, envelopes, and bylaws. I included 2 copies of the bylaws and I ask that you only use them for reference. This is to cut down on printing. If you need a copy of the bylaws, please let us know or visit our website. We will no longer use the pre-made packets with all the forms for each group. The forms will be on the back table from now on and we ask that you please only take what you need.

The previous balance in the Secretary Budget was \$319.68. We spent a total of \$21.99 on copies and printing as well as the new expandable file. The new balance is \$297.69.

In Loving Service,
Kelly

VIII. Chair Report: Given Quarterly by Chairperson, Lauchlan P. – Report to be given in Sept

No Discussion

IX. Vice Chair Report: Absent, no report given by Vice Chairperson, Kemper B.

No Discussion

X. Treasurer I Report: Given by Treasurer I, Greg G.

Dear RANA ASC Members,

Our beginning balance as of the start of last month's ASC was \$2402.25. Our debits for last month totaled \$306.69. The following checks were written at July's ASC:

Check #	Amount	To:	For	Budget	Receipt Rcvd
1043	\$5.05	Kevin S	Copies	Secretary	Yes
1044	\$168.64	Kemper B.	MTG Lists	PR	Yes
1045	\$133.00	USPS	PO Box Fee	PO Box	Yes

Our deposit from July's ASC was \$386.07. The donations were as follows:

Income & Donations		
New Beginnings		33.75
Man up to the Flatbook		25
Clean & Serene		10
Colonial Beach Survivors		75
Standing by Recovery		20
Hope Fiends		5
Experience, Strength & Hope		10
Who Wants to Live		93.82
Saturday Night Live		10
Literature		103.5
Total		386.07

Our balance as of the start of today's ASC is \$2,481.63. The check book is balanced through June.

Antoinette B. is paid through May 2014. She owes today for June, July & August (\$120).

Thank you.

ILS, Greg G.

Discussion: Motion 08/14-03: Maker: Antoinette 2nd by: Chris O.
Motion to void previous check written to Etta F. for \$25.00 and write a new check.
VOTE: Abstaining-1, For-11, Against-0

*Procedural Vote

Motion – PASSED

XI. Regional Committee Member I & II Report: Oral report given by RCM I Rudolph C.

- Submitting motion for gas
- Will be meeting this month and will have report in September

No discussion

XII. Subcommittee Reports

A. Activities Report: No report given; Absent

No Discussion

B. Hospitals & Institutions (H&I) Report: Given by Vice Chair, John C

To Whom it May Concern,

We are very pleased with the turn out at our H&I subcommittee meetings, and we are very excited to announce that the Boxwood Treatment Center facility has requested for us to bring Narcotic Anonymous meetings to their facility on the 1st and 3rd Saturday and the 1st Thursday of every month. We want to uphold the spirit of Narcotics Anonymous by bringing the message to the still sick and suffering addict. After consulting with predecessors and H&I members from other areas, we have concluded that although Boxwood is not in our area or region, we have decided to take on this commitment. We are mindful to not take on more commitments than we can fulfill.

Also, the trusted servants of NA have been fulfilling their obligation to bring the Narcotics Anonymous message to Sunshine Lady House every Monday and at the Bowling Green facility every Wednesday.

Thank you for letting us serve.

Discussion:

- Discussion about whether it is prudent to be serving in Boxwood when it's not in our Area and when we should be fulfilling commitments here first
- Praise that H&I has more activity now than in the past 10 years
- Comment on getting back into RRJ
- Possibly PR could help
- 2nd Sunday of every month @ Thurman Brisban Center

C. Literature Chair Report: Oral Report Given by Rudolph C

- Handed in voucher from overpayment for \$13.69
- Emailed report from last Area

Good afternoon. I am really thankful that I am able to assist the area as your literature chair pro-temp. In ASC today we discovered that the order was not delivered yet. I read to the area the message I received from Margaret, via Facebook. In order to successfully convey proper information myself, Dawn B., and Kelly S. did an inventory of all literature on hand. I emailed this information to Greg and Kemper and will be inputting this attachment in my report. I also will give what was on hand after area.

I received the shipment from Billy M. on Tuesday evening and on Wednesday afternoon I and Kemper B. did a count of what was sent. There were a few discrepancies in which I will report on August 3, 2014 during area on my report.

I hope to get our literature back to standing stock and try to maintain accurate records so that the person who fills this position will be up to date. Thank you for allowing me to serve.

No Discussion

D. Outreach Report: *Position Open*

No Discussion

E. Public Relations (PR) Report: Report Given by PR Chair, Etta F.

Hello Family,

The PR committee did not meet last month as I had to be in Williamsburg VA for regional PR event and the Vice Chair could not chair the meeting that night.

We will reconvene in August and put a date and place together for the Learning day that was approved.

In loving Service,

Etta Fleet

Discussion:

- Discussion about issue when subcommittee meeting is meeting
- Discussion about is there a better way to contact PR subcommittee members

F. VRCC Director Report: No Report given; Absent

No Discussion

G. Policy Report: No report given; Absent

No Discussion

***5:26pm 10 Minute Break**

XIII. Group Service Representative (GSR) Reports

GSR reports called by Secretary to be read to body.

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
1. Set it Off	Lea - GSR	Sun. 7 - 8:30pm	2	20-30/2-5	\$0	\$0
In need of home group members and trusted servants! Group Anniversaries: <i>None reported</i>						
2. Who Wants to Live	Michelle G – GSR Jodi L – Alt. GSR	Mon. – Fri. 12 - 1:15pm	25	93/8	\$72.04	\$84.70
Our group is doing well, the new lock placed on our lock box seems to be working well. All funds were accounted for this month. Thank you for allowing me to serve. Group Anniversaries: Dickey E – 6yrs – Sept 21st						
3. In It to Win it	-	Mon. 7:00 - 8:30pm	--	---	\$0.00	\$0.00
No report given. Group Anniversaries: <i>None Reported</i>						
4. Hope Fiends	Sarah M. – GSR Ryan N–Alt GSR	Tue. 7 - 8:30pm	8	35/2	\$14.00	\$11.25
Game night was a hit nd plan on having more. Group is doing well. Group Anniversaries: <i>None reported</i>						
5. Standing by Recovery	Donna D.	Tue. 7:30 – 8:30pm	15	15/3	\$40.00	\$26.25
No report given. Group Anniversaries: Lavita – 25yrs – 8/5/14						
6. Clean Works	Seth O. – GSR Mollie – Alt. GSR	Wed. 7 - 8:30pm	6	20/7	\$0	\$0
The group is doing well and has been growing and setting new guidelines into place. Thanks for letting us serve Group Anniversaries: Natasha – 1yr – Aug 6						
7. Start Living Group	Tammy L - GSR	Thu. 7 - 8:00pm	-	-	-	-
<i>No report given to be included in minutes</i> Group Anniversaries:						
8. Freedom from Bondage	Dot - GSR	Thur. 9 – 10 pm	8	21/2	-	\$12.00
Two week notice for 18 month celebrations the group will not supply anything but reserve the format of your choice Group Anniversaries:						
9. Man Up to the Flatbook	Chris O. - GSR	Thur. 7 - 8:30pm	5	18/2	\$10.00	\$8.00
Adjustment to format which has kept the pick-a-stick format for the steps and added a tradition study as well on schedule as follows: the steps and tradiotnions will rotate, 1 Thursday is step and next Thursday is corresponding tradition – This adjustment seems to be working so far. This group needs homegroup members and support, a reminder that Man up so far is the only closed meeting on our Area meeting list that we are aware of, it is still conscious of the group to keep “Man Up” a closed meeting Group Anniversaries: Jerine – 6yrs – 8/14/14						
10. New Beginnings	Patrick S - GSR	Fridays 7 – 8:30pm	4	30/0	\$0	\$37
Need homegroup members, trusted servants, and general support Group Anniversaries: <i>None reported</i>						

XIII. Group Service Representative (GSR) Reports *(continued)*:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
11. Primary Purpose	Antoinette B	Sat. & Sun. 12 – 1:30pm	3	15-20/5	\$50.00	\$21.80
We are reaching out for more support it has been a consistant mtg. However the attendance is slacking. Group Anniversaries: None at this time						
12. Experience, Strength & Hope	Jeff W – GSR Ted A. - Alt	Sat. 6:30 - 8:00pm	15	30/4	\$40.00	\$0
None given Group Anniversaries: John T – 22yrs – Aug 30						
13. Clean and Serene	Dominic E. – GSR Joey S. - Alt	Fri. 10- 11: 15pm	2	11/1	\$0	\$5.00
Meeting needs support and homegroup members Group Anniversaries:						
14. Final Surrender	Absent	Mon – Wed; Fri-Sat	-	-	-	-
No report given. Group Anniversaries: None						
15. Noon Beginnings	Absent	Mon – Fri 12pm	-	-	-	-
No report given Group Anniversaries: - None reported						
16. Colonial Beach Survivors Group	Absent	Friday 7pm	-	-	-	-
None Given. Absent Group Anniversaries: - None reported						
17. 1st Step Forward	Dennis D -GSR	Saturday 11am	2	2/0	\$0	\$6.10
This is a new meeting that rose out of the ashes of the loss of Beautiful Butterfly meeting and the leadership/vision of Philip S. We have bylaws and a meeting format voted on by our group. This is truly a newcomers meetings= by format and by the guidelines set forth in out bylaws Group Anniversaries: -None						
18. New Beginnings Colonial Beach	Joyce W. – Alt. GSR	Tues 6pm	NA	NA	\$0	\$0
<i>No report given</i> Absent Group Anniversaries: None Reported						
19. Saturday Night Live Group	Mel M. - GSR	Sat. 10pm till.....	7	15/2	\$0	\$0
Nothing at this time Group Anniversaries:						
Rush Hour Group of NA	Dawn B. - GSR	Mon, Wed, Fri 5pm – 6:15pm	5	5-7/1	\$0	\$0
Group is in need of support and homegroup members! Group Anniversaries: <i>None reported</i>						

10 Minute Break (5:14-5:24)

XIV. 2nd Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSITION
1. Set It Off	P	Lea	GSR
2. Who Wants to Live	P	Jodi	Alt. GSR
3. In It to Win It	A	-	GSR
4. Hope Fiends	P	Sarah M.	GSR
5. Stand By Recovery	A	Lavita	Alt. GSR
6. Clean Works	P	Seth	GSR
7. Start Living Group	A	Tammy L	GSR
8. Freedom from Bondage	P	Dot	GSR
9. Man Up to the Flatbook	P	Chris O	GSR
10. A New Beginning Group	A	Absent	NA
11. Primary Purpose	P	Antoinette B	GSR
12. Experience, Strength & Hope	P	Jeff W.	GSR
13. Clean and Serene	P	Joey S.	Alt. GSR
14. Final Surrender	A	David W.	GSR
15. Noon Beginnings	A	Veronica	GSR
16. Colonial Beach Survivors Group	A	Bill C.	GSR
17. 1 st Step Forward	P	Dennis D.	GSR
18. New Beginnings (Colonial Beach)	A	Joyce	Alt. GSR
19. Saturday Night Live Group	P	Dave H.	GSR
20. Rush Hour Meeting	P	Dawn R.	GSR

2 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	12
Procedural Votes	12

XV. Old Business

None

XVI. Open Sharing

- What does Area want to do with Secretary II paperwork Box? (Goig to be given to Literature Subcommittee)
 - Discussion about ordering literature from Free State or from World
 - Discussion about getting a bank card for the Area

XVII. Elections for Open Positions

None

XVIII. New Business

Motion 8/14-4: Maker: Rudolph C 2nd by: Dawn B.
 For gas to Regional Service on 8/16/14 in the amount of \$30.00 (Charlottesville, VA)
Intent: To complete the responsibilities of RCM for my Area
Vote: Budgeted

Motion 8/14-5: Maker: Kelly S. 2nd by: Secretary Budget
 To be reimbursed for \$21.99 for copies, printing, and expandable file
Intent: To be fully self-supporting
Vote: Budgeted

Motion 8/14-06: Maker: Antoinette B. 2nd by: Dot G.

To pay \$120.00 on August 15th. I will send it in.

Intent: To be accountable, started new job, having to do a lot of balancing due to new pay day

Vote: 0 – Abstaining, 13 – For, 0 – Against **Motion – PASSED**

Motion 8/14-07: Maker: Chris O. 2nd by: Antoinette B.

To have \$90.00 money order written from Man up t the Flatbook Group of NA to RANA Lit order cashed by RANA Lit and a check written from Treasurer to Man Up group in the amount of \$90.00.

Intent: To enable Man Up to the Flatbook group of NA to use \$90.00 and go to Free State to fill the Lit order from last Area that is too large to be filled by RANA Lit at this time.

Vote: 0 – Abstaining, 12 – For, 0 – Against **Motion – PASSED**

Motion 8/14-08: Maker: Chris O. 2nd by: Dennis D.

Allow a donation of keytags from literature to CCRCC Wednesday night H&I meeting in Bowling Green, VA. The donation would consist of 3 white tags, 3 organge tags, 3 green tags, 3 red tags, 3 blue tags, 3 yellow tags, 3 moon glow tags, 3 black and gold tags.

Intent: No intent given

Vote: 0 – Abstaining, 14 – For, 0 – Against **Motion – PASSED**

Motion 8/14-9: Maker: Dennis D. 2nd by: Phil S.

The formation of the group, 1st Step Forward be treated as the establishment of a new group, thus requiring their appearance at three ASC meetings in order to qualify as such and also qualifying them for the free literature packet. This being a much needed accoutrement provided by ASC to this burgeoning meeting, thank you. P.R.S Alternate GSR, 1st Step Forward

Intent: The group, currently, suffers from a great lack due to a void in support and thus is petitioning ASC in an attempt to fill one of the basic needs and life blood of any and all NA meetings – life saving literature, thank you for your consideration of this urgent request. P.R.S alternate GSR, 1st Step Forward

Discussion: Group has no literature; Group at one time had literature; Comment that group should not have literature donated to them because its not a new group; Comment that group made many changes; Comment that group members should come up with some money; Comment that we should support our local group; Group has so far come out of pocket for all expenses so far; Discussion about what definition of what a new group is

Vote: **To be taken back to groups to be voted on a July ASC**

Motion 8/14-10: Maker: Greg G. 2nd by: Dot. G.

To obtain a check card for RANA bank account. Treasurer responsible to hold card and use as needed for RANA business only

Intent: To be more effective in completing business

Vote: **To be taken back to groups to be voted on a July ASC**

XIX. Review of Group Status and Business

Review of Groups not present at ASC for 2 consecutive months

New Beginnings of Colonial beach: GSR Joyce W. has been ill and unable to attend area service and requested to be mailed hard copies of minutes

XX. Adjournment & Serenity Prayer

Motion 8/14-11: Maker: Dot

2nd by: Chris O.

*Procedural Vote

Motion to Close

VOTE: Unanimous

Motion – PASSED

Submitted to RANASC for approval: 8/11/2014 by Secretary I, Kevin S.