

Rappahannock ASC Minutes for October 5th, 2014

www.rappahannockareaofna.com
Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:

Andrea
Rachel W.
Melanie
Michael M.



I. Serenity Prayer

Motion 10/14-1: To record. 4:02pm

Maker: CJ 2nd by: Antoinette

VOTE: Abstaining-0, For-3, Against-0 **Motion: PASSED**

II. Readings: A. Service Prayer, B. Purpose of Area Service, C. 12 Concepts, D. 12 Traditions, E. Decorum Statement

20 home groups that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

37 meetings in the Rappahannock Area every week.

III A. RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position * = Arrived Late

POSTION	NAME	A	S	O	Report	Comment
Chair	Lauchlan P.	P	P	P	Quarterly	
Vice Chair	Kemper B.	P	P	P	None	
Secretary I	Kevin S.	P	P	P	None	
Secretary II	Kelly S.	P	P	A	None	Absent
Treasurer I	Greg G.	P	P	P	Written	Late
Treasurer II	OPEN	O	O	O	-	-
RCM I	Rudolph C.	P	P	P	Written & Oral	-
RCM II	Steph B.	A	A	A	-	Absent
VRCC Dir.	OPEN	A	A	-	-	-
Activities	Ashley C	P	P	P	Written	Absent
H&I	John C.	P	P	P	Written	Late
PR	Etta F.	P	P	A	Written	Absent
Literature	Rudolph C.	P	P	P	Written	Pro Tem
Outreach	OPEN	O	O	O	-	-
Policy	Brandon H.	A	P	P	Written	

III B. Group Roll Call

Legend: P = Present A = Absent * = Rep in 2nd Quorum

GROUP NAME	A	S	O	NAME	POSTION
1. Set It Off	P	P	P	Matt J	GSR
2. Who Wants to Live	P	P	P	Michelle	Alt. GSR
3. In It to Win It	A	A	P	Andrea	GSR
4. Hope Fiends	P	P	P	Kevin	Rep
5. Standing By Recovery	P*	P*	P	Donna	GSR
6. Clean Works	P	P	P*	Michael	Rep
7. Start Living Group	A	P	P	Rachel	GSR
8. Freedom from Bondage	P	P	P*	Rachel L	Rep
9. Man Up to the Flatbook	P	P	P	CJ	GSR
10. New Beginnings	P	P	A	Patrick S.	GSR
11. Primary Purpose	P	A	P	Antoinette B.	GSR
12. Experience, Strength & Hope	P	P	P	Jeff W	Alt. GSR
13. Clean and Serene	P	P	A	Joey S.	Alt. GSR
14. Final Surrender	P	A	A	David W.	GSR
15. Noon Beginnings	A	A	A	Veronica Q.	GSR
16. Colonial Beach Survivors Group	A	A	P*	Bill C.	GSR
17. 1 st Step Forward	P	P	A	Dennis	GSR
18. New Beginnings (Colonial Beach)	A	P	P*	Erin	Alt. GSR
19. Saturday Night Live	P	P	A	Melanie	GSR
20. Rush Hour	P	P	P	Kemper	Rep

V. Adoption/Approval of Agenda

Motion 10/14-2: To adopt October agenda

Maker: Antoinette 2nd by: CJ

Discussion:

VOTE: Abstaining-0, For-9, Against-0

Motion: PASSED

VI. Approval of Minutes:

Motion 10/14-3: To approve September minutes

Maker: CJ 2nd by: Antoinette

No. Discussion:

VOTE: Abstaining-1, For-10, Against-0

Motion: PASSED

IV. 1st Quorum Call

1 st QUORUM CALL	
Per Bylaws MUST be 4 for Area business & 8 for Regional vote to be carried	
Group Represented	12
Procedural Votes	10

VII.-XI. Administrative Reports

VII. Secretary Report I: No Report given by Kevin S, Secretary I

Discussion: Minutes will be out by Wednesday before Region

Secretary Report II: No report given by Kelly S, Secretary II.

No Discussion

VIII. Chair Report: Given Quarterly by Chairperson, Lauchlan P.

No Discussion

IX. Vice Chair Report: No report given by Vice Chairperson, Kemper B.

Good afternoon,

I would like to thank you all for allowing me to serve. The only thing I have to report is that I am going to need 1 volunteer to work with me on the Area Treasury audit for the First Three Quarters 2014. If anyone has the willingness to be the volunteer, please let me know. Thank you all for allowing me to serve.

In Loving Service,

Kemper B.

RANA Vice Chairperson

No Discussion

X. Treasurer I Report: Given by Treasurer I, Greg G.

Dear RANA ASC Members,

Our beginning balance as of the start of last month's ASC was \$2,008.78. Our debits for last month totaled \$548.50. The following checks were written at Septembers ASC:

Check #	Amount	To:	For	Budget	Receipt Rcvd
1050	12.17	Kevin S.	Sec. Copies	Secretary	Yes
1051	245.00	Etta F.	PR Pizza Party	PR	No
1052	291.33	Rudy C.	Literature	N/A	No

Our deposit from September's ASC was \$456.80. The donations were as follows:

Income & Donations		
Start Living		30.00
New Beginnings		10.00
Standing by Recovery		20.00
Hope Fiends		10.00
Experience, Strength & Hope		20.00
Who Wants to Live		63.20
Literature		243.30
In It to Win It		60.00
Total		

Our balance as of the start of today's ASC is \$1,916.78. The check book is balanced through August.

Antoinette B. is paid through May 2014. She owes today for June, July, August and September (\$160).

Last month I reported there were 5 checks that hadn't cleared the bank. Two of them were to Free State for over \$300. One was to Fairview Baptist for \$60, one to Kevin S. for \$5 and one to Etta for \$25. I went to the bank and found out that all checks have been cashed except Check 1026 to Etta F. written on 2/2 for \$25.00 and check number 1042 written on 4/6 to Fairview Baptist for \$60. I need to know what to do with these checks. I am concerned that Fairview hasn't received our donation and thinks we don't care about making a donation. I need whoever communicates with the church to find out if this check was ever received by them and if they still have it. I have asked the Chair to put this topic in New Business for discussion.

As a reminder the four budget meetings taking place this month are as follows: October 7, 15, 23 & 26. All meetings are at 7 pm. All subcommittee chairs and Executive committee members are required to attend. You are not required to attend just one that may pertain to your budget. You are required to attend them all. We need the collective experience of everyone to

X. Treasurer I Report (continued): set these budgets properly and be responsible with the home group's money. All GSR's are strongly encouraged to attend. I understand we all have lives and things to do, so do I but I will be at every meeting. Please do not ask me when we will get to your budget because I don't know. We will start at the first line of the budget on the first day and move through each line in order. After 2 hours we will stop where ever we are. Also understand that if you come to the first or second meeting and we discuss your budget that does not mean we wont go back and look at it again if someone has a concern. If you are not there as a subcommittee chair then your budget may be adjusted without your input. That is why it is important to try and attend all of them.

I had time to set up the literature account at world but didn't. I needed the minutes to send to world to show we all agreed on setting up the account and I received them on 9/26, more then enough time to get it done before today. I dropped the ball on this but will get it set up this week before Rudy orders literature.

Thank you. ILS, Greg

No Discussion

XI. Regional Committee Member I & II Report: Report given by RCM I, Rudolph C.

ASC,

I would like to say good afternoon RANA. I don't have much to report as of this month. I would like to report that we will be having our Regional 2-day event this month (enclosed is the flyer of the event). On October 18, 2014 at 1st Presbyterian Church, 1107 West Broadway Avenue, Hopewell, Va. 23860 at 11:00 am; we will have such discussions on: Tradition 11 in the Era of Internet and Social Media, Inmate Step Writing- Training and Mentorship, WSC-2014 review, and lastly Being a more effective RCM. The very next day we will host our RSC at 11:00. The travel roundtrip is 135.6 miles from my address; therefore, I am requesting a check in the amount of \$50.00 for gas.

Just a friendly reminder to this body my position is up in March I believe and I will be stepping down. We have 2 RSC before then and 4 more ASC before my time is up. I haven't spoken to Stephanie; yet, I know we all know her position. With all her medical complication it would do more harm to her if keep her expect her to fulfill her duties. Therefore that position should be announced open.

In Loving Service,

Rudolph C.

Discussion:

- Position up in March

XII. Subcommittee Reports

A. **Activities Report:** Report given by Ashley C, Activities Chair

Hello Family,

Activites meet on Thursday the 2nd @ 6pm. We had 11 members attendance and great support for the fall festival. We will putting a motion for \$200 for food supplies and flyers. We voted in Crocita as secretary but we still need a Vice Chair. Thank you RANA for your support. We have \$909.00 in budget.

Loving Service,
Ashley

Discussion:

- Discussion about Fall Festival

B. **Hospitals & Institutions (H&I) Report:** Given by Vice Chair, John C

I'm John I'm an addict and RANA H&I Chair...I'd like to report that we've fulfilled all of our commitments at CCRCC and Sunshine Lady House and Boxwood, we have two people to fulfill our first goal for the Men's Diversion Center, and we need two more people before we can make the commitment. Today we are requesting IPs and key tags for Boxwood, and we will be requesting them monthly. Our budget meetings are scheduled to be held this month and we will be asking for an increase in our budget due to the increase in activity in H&I. Our budget is 450 and our balance is 340 before today's literature order. Thank you for letting me serve.

No Discussion

c: Oral Report Given by Rudolph C, Pro Temp

ASC,

I would like to good afternoon. I have sent out to each person on our list (in which I obtained from the mass email of our minutes) the up-to-date inventory of our literature therefore everyone can see what we have and what can and cannot be ordered during our monthly ASC. I am sending out an S.O.S to our area, "I need help!" I have quite a few positions in service and my personality is to give 100% to each; yet, it's hard to do at this stage in my life. If you can help with literature, along with me that would be great, if no one wants to then Houston we are going to have problems because I cannot make every AREA SERVICE Meeting on some weekends. For instance, I will be here in November nor December. I have prior engagements. With that said, Greg, I cannot make that meeting for Budgeting for the literature therefore whatever you guys decide is what you decide. I have taken on way too much during this season of my life. Please don't get me wrong I love serving but I also know my limitations. I am asking for help. Anyway, enclosed is a copy of my literature inventory.

I have copies of the confirmation, order invoice, and the invoice of our prior order. I know that in our last meeting the executive body was supposed to obtain a bank card so that we can order from NAWs directly instead of the way we have been doing. Has that been done? (Greg you may already mentioned that in you report, if so, disregard)

Lastly, I needed to purchase a dolly truck from Wal-Mart to transport literature boxes in and out of ASC. Here is the receipt. Greg wrote me a check in the amount of 291.00 for literature. In my discovery they only charged us \$278.88. I took that remaining balance and purchased the dolly. I don't want to be reimbursed the remainder is my 7th tradition donation.

In Loving Service, Rudolph C.

C. Literature Chair Report (continued):

Discussion:

- Discussion about when and how literature orders are placed
- Discussion about literature chair assistant
-

D. Outreach Report: *Position Open*

No Discussion

E. Public Relations (PR) Report: Report Given by PR Chair, Etta F. (read by Kevin S for Oct Area)

Hello Family,

The PR Subcommittee is on fire! We have put out flyers in the 5 counties are looking for opportunities for A PSA.

Yesterday we had our PR Pizza Party and learning day, which saw approximately 30 people through out the day. The subcommittee member did a skit on the 12 traditions, which was hilarious, and all enjoyed it. Special thanks to the actors, they made learning about what to do and what to not do in a home group easy to grasp. We then had an open forum discussing and taking questions from the floor about issues in members home groups that involved the traditions and how to better understand and apply them. We order ten large pizzas, had refreshment and wonderful baked goods! Then ending of the day was small group discussion and building strong home groups so that members learned a systematic way to identify problem areas, brainstorm solutions and come to a decision as to how to fix the problems. Each group selected a facilitator to share the group's process and solution. It was a lot of fun and we look forward to bringing more info to Rana and its professionals this year. We also encouraged every member to participate in the traditions project that is online at www.na.org. Please participate by filling out those forms and email it back so that we can have input for the new traditions work book, We are the first of all 12 step programs to have one! I will submit receipts for all at the next ASC as it just happened yesterday and I am in the midst of moving and don't have time to reconcile the books.

In loving service

Etta F.

Discussion:

- Motion to get meeting lists
- Website paid for
- Comment that PR Learning Day was great

F. VRCC Director Report: No Report given; Open Position

No Discussion

G. Policy Report: No Report given by Brandon H, Policy Chair

Discussion:

- Phone meeting #: 712-432-1212 and meeting ID: 307957306
- Every 4th Monday @ 5pm
- Discussion about updating by-laws with new Literature Start Up Kit

XIII. Group Service Representative (GSR) Reports

GSR reports called by Secretary to be read to body.

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
1. Set it Off	Matt J - GSR	Sun. 7 - 8:30pm	5	15/5	\$0	\$21
Group is doing well. Our homegroup has grown strong over the past 2 months Group Anniversaries: Matt J – 11/2/14 – 3 yrs; Ashley C – 10/12/14 – 2 yrs; Lea S – 12/2014 – 1 yr						
2. Who Wants to Live	Michelle G – GSR	Mon. – Fri. 12 - 1:15pm	13	120/5	\$73.52	\$58.90
Our group is doing well, we do still need an Alt. GSR. Thank you for allowing me to serve Group Anniversaries: Thurs Oct. 17 th – Jodi L. – 5yrs						
3. In It to Win it	Andrea - GSR	Mon. 7:00 - 8:30pm	7	25/5	-	\$125
We were struggling for a while but now we are doing better and have a new GSR. In need of experienced HG members to fill positions Group Anniversaries: <i>None Reported</i>						
4. Hope Fiends	Ryan – GSR Sarah –Alt GSR	Tue. 7 - 8:30pm	9	35/2-3	-	-
No report given Group Anniversaries:						
5. Standing by Recovery	Donna D.	Tue. 7:30 – 8:30pm	10	15/2	\$10.00	\$53.00
Group is doing well Group Anniversaries: Darryl – 11/4/14 – 21 yrs						
6. Clean Works	Seth O. – GSR	Wed. 7 - 8:15pm	8	43/5	\$25	\$33
New Meeting time: 7-8:15pm Group Anniversaries:						
7. Start Living Group	Rachel W - GSR	Thu. 7 - 8:00pm	8	10/0	\$0	\$0
No report given to be included in minutes Group Anniversaries: N/A						
8. Freedom from Bondage	Rachel L - Rep	Thur. 9 – 10 pm	6	24/3	-	\$8.00
<ol style="list-style-type: none"> 1. Please respect this groups autonomy, with respect to our groups conscious to have 18 month celebrations. As always, everyone is welcome to their opinion, we are just asking for support as a group in this area that is striving to celebrate recovery at ALL stages. 2. We are working on our prudent reserve and will be where we want financially soon & be able to continue making donations to our area. Group Anniversaries:						
9. Man Up to the Flatbook	CJ - GSR	Thur. 7 - 8:30pm	5	28/3	\$30	\$106.25
Need more support from experienced member. New Alt GSR – Kenny F, continuing the way we reach out to new comers with meeting list numbers and a white book. Will be offering a chance for all people attending to leave feedback in a notebook to allow the meeting to utilize that information for group conscience to make changes necessary Group Anniversaries:						
10. New Beginnings	Patrick S - GSR	Fridays 7 – 8:30pm	-	-	-	-
No report given Group Anniversaries: <i>None reported</i>						

XIII. Group Service Representative (GSR) Reports *(continued)*:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
11. Primary Purpose	Antoinette B	Sat. & Sun. 12 – 1:30pm	3	16/7	\$50.00	\$6.00
Need members, more support Group Anniversaries: Terry, Lewis – 10/18/14 – 18 yrs						
12. Experience, Strength & Hope	Jeff W – GSR Ted A. - Alt	Sat. 6:30 - 8:00pm	17	35/2	\$11.00	\$3.00
None given Group Anniversaries: Rudy C – 7yr 10/11/14; Tressie B – 11yrs 11/25/14; William S – 23yrs 11/8/14						
13. Clean and Serene	Joey S. - GSR	Fri. 10- 11: 15pm	-	-	-	-
No report given, absent Group Anniversaries:						
14. Final Surrender	Absent	Mon – Wed; Fri-Sat	-	-	-	-
No report given. Group Anniversaries: None						
15. Noon Beginnings	Absent	Mon – Fri 12pm	-	-	-	-
No report given Group Anniversaries: - None reported						
16. Colonial Beach Survivors Group	Bill C - GSR	Friday 7pm	8	7-15/3-4	-	-
Doing well. Several newcomers every month. 1 meeting in September with 15 people. Group Anniversaries: - Bill C – 10/25/14 – 29 yrs						
17. 1st Step Forward	Dennis D -GSR	Saturday 11am	-	-	-	-
No report given, absent Group Anniversaries:						
18. New Beginnings Colonial Beach	Erin– Alt. GSR	Tues 6pm	6	10/1	\$0	\$0
Group is doing very well Group Anniversaries: -Sonny – 11/11/14 – 2 yrs; John – 11/15/14 – 17 yrs **Both celebrating on 11/18/14**						
19. Saturday Night Live Group	Mel M. - GSR	Sat. 10pm till.....	-	-	-	-
No report given, absent Group Anniversaries:						
Rush Hour Group of NA	Kemper - Rep	Mon, Wed, Fri 5pm – 6:15pm	3	6/0-1	\$0	\$0
Meeting on Wednesdays only, same time and place. Put in motion for start up package Group Anniversaries: <i>None reported</i>						

10 Minute Break (5:06-5:16)

XIV. 2nd Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSITION
1. Set It Off	P	Matt J	GSR
2. Who Wants to Live	P	Michelle	Alt. GSR
3. In It to Win It	P	Andrea	GSR
4. Hope Fiends	P	Kevin S.	GSR
5. Stand By Recovery	A	Donna	GSR
6. Clean Works	P	Michael	Rep
7. Start Living Group	P	Rachel W	GSR
8. Freedom from Bondage	A	Rachel L	GSR
9. Man Up to the Flatbook	P	CJ	GSR
10. A New Beginning Group	A	Absent	NA
11. Primary Purpose	P	Antoinette B	GSR
12. Experience, Strength & Hope	P	Jeff W.	GSR
13. Clean and Serene	A	Joey S.	Alt. GSR
14. Final Surrender	A	David W.	GSR
15. Noon Beginnings	A	Veronica	GSR
16. Colonial Beach Survivors Group	P	Bill C.	GSR
17. 1 st Step Forward	A	Dennis D.	GSR
18. New Beginnings (Colonial Beach)	A	Erin	Alt. GSR
19. Saturday Night Live Group	A	Melanie	GSR
20. Rush Hour Meeting	P	Kemper B.	GSR

2 st QUORUM CALL -Must 4 per Bylaws	
Group Represented	11
Procedural Votes	9

XV. Old Business

Motion 9/14-08: Maker: Brandon H. 2nd by: Phil S.

1. New groups must have representation at 3 consecutive ASC meetings in order to be recognized as a part of RANA and published on subsequent meeting lists.
2. New Groups must have an established meeting space and time as well as a name that differs from existing groups

Intent: The policy sub-committee seeks to clarify Article 12, section 1 of the RANA by-laws with regards as to what constitutes the formation of a new group.

Vote: 4 – Abstaining, 7 – For, 1 – Against **Motion – PASSED**

XVI. Open Sharing

- Budget meetings in October: 1. Tues 10/7/14 @ 7pm; 2. Wed 10/15/14 @ 7pm; 3. Thurs 10/23/14 @ 7pm; 4. Sun 10/26/14 @ 7pm *All meetings are upstairs at Wegmans*
 - Extensive discussion about literature position
 - Outstanding check for \$25.00
 - Antoinette restitution to area funds
 - What defines what a newcomer is?

XVII. Elections for Open Positions

- Simple majority vote on removal of RCM II Steph B. – **PASSES** Discussion took place before vote

Nomination: Rudolph C. nominates Antoinette B. to be RCM II and Antoinette accepts said nomination. Qualifications and duties for RCM II position read by chair from area by-laws, Antoinette lists clean time and service experience, members given opportunity to ask question, discussion took place.

Vote: **PASSES** Antoinette B. Elected as RCM II

Nomination: Greg G. nominates Corey C. to be Literature Subcommittee Chairperson and Corey accepts said nomination.

Qualifications and duties for Literature chair position read by area chair from area by-laws, Corey lists clean time and service experience, members given opportunity to ask question, discussion took place.

Vote: **PASSES** Corey C. elected as Literature Subcommittee Chairperson

XVIII. New Business

Motion 10/14-4: Maker: Rudolph C. 2nd by: Jeff W.

Gas for 2-day RSC in the amount of \$50

Vote: **Budgeted**

Motion 10/14-5: Maker: Kemper B. 2nd by: Andrea L.

To release \$29.97 to Kemper for the renewal purchase of the website for RANA. Receipt given to administrative body via email.

Intent: To be fully self-supporting using budgeted funds to further our PR efforts.

Vote: **Budgeted**

Motion 10/14-06: Maker: Activities 2nd by: Matt J.

To receive \$200 for supplies for our Fall Festival. This is for food, utensils, plates, cups, charcoal, and flyers

Intent: To provide food at the Fall Festival – in budget

Vote: **Budgeted**

Motion 10/14-07: Maker: Kemper B. 2nd by: Andrea L.

To release \$141.91 to Kemper to pay for 4th quarter meeting lists to be printed in October. 800 legal size meeting lists, as usual. Shipping costs increased \$3.24 (explains the increase from past 3 orders.)

Intent: To be fully self-supporting, using budgeted funds to further our PR efforts.

Vote: **Budgeted**

Motion 10/14-08: Maker: Kemper B. 2nd by: Andrea L.

To give the Rush Hour group a new group package as defined by policy.

Intent: To assist a small and new group with startup literature to help further its primary purpose.

Vote: **Budgeted**

Motion 10/14-09: Maker: CJ 2nd by: Bill C.

Cancel check #1026 written 2/26/14 in the amount of \$25.00 to Etta F. which has been lost.

Intent: To avoid the lost check from being cashed or amount changed by non-intended party, at later date which would adversely affect RANA banking balance and ability to accurately balance the RANA budget.

Vote: 1 – Abstaining, 10 – For, 1 – Against **Motion – PASSED**

Motion 10/14-10: Maker: CJ 2nd by: Bill C.

To allow Antoinette B. to hand-carry her monthly payment to area – versus mailing it per agreement/ To clarify, this would allow Antoinette B to only hand carry her payment to area monthly meeting for her repayment obligation.

Intent: To ensure her repayment is received in a timely manner to area, per Antoinette B, the two times she has mailed the payment it has been late. Originally the agreement indicated Antoinette B was to mail payment because she lived out of state. She no longer lives out of state and is now local and regularly attends area service monthly.

Vote: **Unanimously PASSES**

Motion 10/14-11: Maker: Policy 2nd by: Melanie M.

Amend Article 12 of RANA By-Laws, dividing it into 2 sub-sections, Section 1 would remain the same in content but re-named Article 12/Section 1/Sub-sect A, and a Article 12/Section 1/Sub-sect B would be added stating that home groups that fail to show up to Area 3 times in a 6 month period or 6 times in a 12 month period be removed from the website and meeting list.

Intent: To keep an accurate list of meetings, suited best to serve the visiting or new addict in finding a meeting.

Vote: **To be taken back to groups to be voted on at November ASC**

Motion 10/14-12: Maker: Policy 2nd by: Melanie M.

To add to Article 7 of the RANA By-Laws inserted after the 1st sentence (Upon approval of removal of an Officer, may it be noted the reason). Also to add a subsection (D. Medical Reason).

Intent: To support our trusted servants by not chastising our servants for not being able to fulfill terms due to legitimate reasons.

Vote: To be taken back to groups to be voted on at November ASC

XIX. Review of Group Status and Business

Review of Groups not present at ASC for 2 consecutive months

- Bowling Green meeting not in attendance for past 3 months

XX. Adjournment & Serenity Prayer

Motion 10/14-13: Maker: CJ 2nd by: Rachel W

*Procedural Vote

Motion to Close @ 6:25pm

VOTE: Unanimous

Motion – PASSED

Submitted to RANASC for approval: 10/15/2014 by Secretary I, Kevin S.