

# Rappahannock ASC Minutes for March 5th, 2017

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Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:



## I. Serenity Prayer

**Motion #3/5-01:** To record. 4:00pm

Maker: Britany M. 2<sup>nd</sup>: Victoria H.

VOTE: Abstaining-0, For- 8, Against-0 **Motion: PASSED**

20 home groups that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

39 meetings in the Rappahannock Area every week.

**II. Readings:** A. Service Prayer- Michelle G., B. Purpose of Area Service- Jeff W., C. 12 Concepts- Victoria H., D. 12 Traditions- Ian L., E. Decorum Statement- Mike S.

## III A. RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position \* = Arrived Late

## III B. Group Roll Call

Legend: P = Present A = Absent \* = Rep in 2<sup>nd</sup> Quorum

POSTION	NAME	J	F	M	Report	Comment
Chair	OPEN.	O	O	O	Written	John L. Pro Tem.
Vice Chair	John L.	P	P	P		
Secretary I	Gen O.	A	P	P	Written	
Secretary II	OPEN	O	O	O	-	Victoria H. pro-tem
Treasurer I	Kemper B.	P	P	A	Written	
Treasurer II	OPEN	O	O	O	-	
RCM I	Antoinette B.	P	A	P	Written	
RCM II	Richard M.	P	P	P		
VRCC Dir.	OPEN	O	O	O	-	
Activities	Ron M.	P	P	P	Written	Rep.
H&I	Billy M.	P	A	P	Written	Victoria H. rep
PR	Mike S.	A	P	P	None	
Literature	Erin B.	P	P	P		
Outreach	OPEN	O	O	O	-	
Convention	Mark T.	A	P*	A		

GROUP NAME	J	F	M	NAME	POSTION
1. Primary Purpose	P	P	P	Jeff W.	GSR
2. Set It Off	P	P	P	Ian L.	GSR
3. Who Wants to Live	P	P	P	Victoria H.	GSR
4. Noon Beginnings	P	A	A	Tim H.	GSR
5. Final Surrender	A	A	A	Irvin D.	GSR
6. In It To Win It	P	P	P	Britany M.	Rep
7. Hope Fiends	P	P	A	Sara B.	GSR
8. Standing By Recovery	P	A	A	LeAnn C.	GSR
9. New Beginnings Of Colonial Beach	P	A	A	Sonny	GSR
10. Clean Works	A	P	P	Lauren W.	rep
11. Start Living	P	A	P	John C.	GSR
12. Man Up to the Flatbook	P	P	P	Dawn L.	Rep
14. Freedom from Bondage/SNL	P	P	P	Meagan J.	GSR
15. Colonial Beach Survivors Group	A	P	P	James D.	GSR
16. Back to Basics	P	A	A	Dawn B.	Rep
17. Clean and Serene	A	P	A	Chris P.	GSR
18. Experience, Strength & Hope	A	A	A		
19. Alive and Free	A	A	P	Charlie	GSR

**VI. Approval of Minutes:**

**Motion #3/5-03:** To approve February’s Minutes

Maker: Britany M. 2<sup>nd</sup> by: Victoria H.

*VOTE: Abstaining-6, For-3, Against-0* **Motion: TABLED**

**V. Adoption/Approval of Agenda**

**Motion #3/5-02:** To adopt March’s Agenda as proposed

Maker: Victoria H. 2<sup>nd</sup> by Brittany M.

*VOTE: Abstaining-0, For-9, Against-0* **Motion: PASSED**

1 <sup>st</sup> QUORUM CALL -Must 8 per Bylaws	
Group Represented	9
Procedural Votes	9

**VII.-XI. Administrative Reports**

**VII. Secretary Report I:** Gen O.

I have nothing new to report.

**Secretary Report II:** Victoria H.- (Pro-tem)

**No Discussion**

**VIII. Chair Report: OPEN (John L. Pro Tem)**

No report. Next report will be made in April.

**No Discussion**

**IX. Vice Chair Report: John L.**

**No report.**

**X. Treasurer Report: Kemper B.**

Dear RANA ASC Members,

Thank you for allowing me to serve. I apologize but due to an emergency issue at our house I am not able to attend ASC today. I am truly grateful for our trusted members’ willingness to read my report to the committee. Our calculated beginning balance as of the start of Last Month’s ASC was **\$2,924.79**. Our expenses last month totaled \$372.85. The following checks were written and purchases made:

Check #:	Amount:	To:	For:	Budget:	Receipt
1103	42.60	Erin B.	Lit Supplies Reimburse	Yes	Yes
1104	25.00	Richard M.	RCM Gas	Yes	No
Card	255.40	NAWS	Literature Order Feb	Yes	Yes

I processed a literature order online from our Literature Chair Erin B. in the amount of \$255.40 on 2/5/17. I received the receipt for this purchase on 2/15/17 via email.

Our deposit from February's ASC was \$541.38. The income breakdown is on the last page and will be inserted into the minutes for this ASC.

Last month during area I did not receive a money order from Antoinette B, she is paid up through January, and owes this month's and last month's amount (\$80.00 total) to stay current.

Last month I brought up the idea of switching to another bank from our current one. I went ahead and made a call to Carter Bank, our current bank, and they stated that to close our account we would simply have to take out a withdrawal of the exact current amount in the account (check/cash/cashier's check), and with a 0 balance for 30-45 days (not sure why this wasn't exact) of no activity, the account would automatically close. This comes with a few considerations, however. We have our automatic payments tied to the account for our website, which will of course have to be moved expediently, and also in order to set up our signee's and receive a banking card we would need to coordinate within a short amount of time so that we are in position to support all of the needs of the groups and subcommittees. Furthermore, we'd have to ensure all written checks have been cashed and show as processed. Other considerations include acquiring a new dual signee check book, having 3 people registered as signees on the account, and setting up online banking. Once again, all this is contingent upon having a new Vice Chair in place to comply with our bylaws for the 3 signatures. Two banks that are very reputable, common, and have online banking services are PNC Bank and BB&T bank. I have personal experience with PNC Bank and experience through RACC with BB&T. From what I recall, there were no fees to set up an account with BB&T for RACC and the experience was quite painless in signing up. I would have to make sure that we can set up a totally separate account with the same Tax ID at BB&T and there would be no problems with this. From what I can gather, we are still in our discussion stage and waiting on the VC position to be filled, so I can take the next few weeks to get the details on some of these items from both banks. Any and all feedback is welcomed about this matter.

Our calculated balance as of the start of today's ASC is \$3,143.17. Minus the quarterly estimated budgeted amounts for all subcommittees (\$1,167.25) is \$1,975.92, leaving us \$808.67 **above** prudent reserve.

In Loving Service, Kemper B.

Money Order Deposit Sheet				February 2017 ASC	Grand Total: \$541.38
<b>Literature Orders</b>					
Money Order #	Amount	Type	Group		
17-514961694	\$11.00	Western Union	Clean and Serene		
17-514961692	\$2.50	Western Union	Hope Fiends		
17-514961693	\$22.00	Western Union	Clean and Serene		
17-514961698	\$60.49	Western Union	Who Wants to Live		
17-514813250	\$3.75	Western Union	Unknown		
17-514961695	\$33.50	Western Union	Clean Works		
17-514961700	\$44.84	Western Union	Col. Beach Survivors Group		
360632274	\$36.30	Global Express	Primary Purpose		
				<b>Total Literature:</b>	<b>\$214.38</b>
<b>Donations</b>					
Money Order #	Amount	Type	Group		
17-514961691	\$10.00	Western Union	Hope Fiends		
17-514961697	\$85.00	Western Union	Who Wants to Live		
17-531052116	\$33.00	Western Union	Activities		
17-531052117	\$129.00	Western Union	Activities		
17-514961699	\$50.00	Western Union	Col. Beach Survivors Group		
				<b>Total Donations:</b>	<b>\$307.00</b>
<b>Other</b>					
Money Order #	Amount	Type	Group		
17-514961696	\$20.00	Western Union	Kemper B.		
				<b>Total Other:</b>	<b>\$20.00</b>

**Discussion:**

**XI. Regional Committee Member I & II Report:** Antoinette B. & Richard M. (report given by Richard M.)

Antoinette B. announced her resignation as RCM I

Good afternoon ASC The February RSC was held on February 18th in Charlottesville VA. Open discussion included dealing with an area treasurer leaving position without returning check book and records. Vice Treasurer is an open position at region but not announced as an open position. The April 2 day event is held on Easter weekend, so the discussion was whether we can accomplish the both the events planned for the GSR assembly and the RSC in one day. The H&I subcommittee met at during AVCNA in short pump Richmond, during the meeting they discussed the inmate step writing program and whether to have the centralized meeting space in Charlottesville, more will be reviled. The Chair person and the Secretary position are now open positions. The vice chair position, RDA2 position were both filled by acclamation due to the positions being open for more than 3 RSCs. There is one motion coming back to homegroups, 183-6 : Change Policy p. 13 6A 4 – “attends annual Mid-Atlantic Regional Conference of NA

(MARLCNA) Lancaster, PA, usually second week of February” to “attends either a world service event, a multi-regional service workshop or MARLCNA annually.” Intent: To ensure the most prudent use of our funds and trusted servant resources as we attempt to further Pros: o RD Team should be trusted to make decisions to attend the conferences most relevant to the needs of our Region o Gives freedom to the RD team to make and be responsible to make their own decisions Cons: o May need to re-word policy again in the event that WSB chooses to change the way in which they disseminate information. What this means is on non conference years (Non CAR years) this gives the RD team more flexibility to go where they feel the more pertinent information is instead of setting a designated schedule for them which might not be best for the region and consequently the areas and homegroups. This may seem confusing so if anyone would like a more thorough explanation to the meaning of this motion the RCM team will be willing to either talk individually or at any of the homegroups interested. The next RSC will be held on April15th in Williamsburg VA (GSR assembly) In loving service Your RCM team

**Discussion: none**

## **XII. Subcommittee Reports**

### **A. Activities Report: Ron M.**

Last meeting was Monday Feb 27<sup>th</sup> we had 5 members in attendance, discussed game day which is Sat March 11<sup>th</sup> from 2-6 we asked Area for \$100. This activity will not make money, we will have a 7<sup>th</sup> tradition basket however. It is to provide a safe place for recovering addicts to spend a fun Saturday afternoon, we also started planning for our next activity which will be May 7<sup>th</sup> picnic (more to be revealed)  
Thanks for letting me serve.

**No Discussion**

### **B. Hospitals & Institutions (H&I) Report: Billy M.**

I apologize for not being able to make the area meeting. I had to fly out of state for an emergency life threatening family situation.

The H and I sub-committee, with the assistance of our NA members, have been fulfilling our commitments in Boxwood and Sunshine Lady House.

Please announce in our groups that we are now meeting at 3:00 PM at Fairview Baptist Church on the 1st Sunday of each month (directly before ASC).

We are still trying to get into RRJ, and are using our budget to send literature into local jails.

I am very grateful to serve as your Chair person of H & I.

Thank you,

Billy M.

**Discussion: none**

### **C. Literature Chair Report: Erin B. (Oral)**

Thanks everyone for bringing in orders early. Literature is really on track, no backorders.

**Discussion:** Applause

**D. Public Relations (PR) Report:** Mike S. (Oral)

Met Feb 19<sup>th</sup> and are waiting on area to hear if they would like this committee to continue or combine with another committee.

**No Discussion:** none

**E. Outreach- OPEN**

**F. Convention Subcommittee- Report by Kemper B.**

Dear RANA ASC Members,

I apologize but due to an emergency issue at our house I am not able to attend ASC today. I am truly grateful for our trusted members' willingness to read my report to the committee.

The RACC's Balance at the beginning of February was \$1,353.44. On the last page is the bank statement and the checks written during the month.

There were no checks written last month for the RACC.

The deposit made last month from the Spiritual Breakfast and some registrations totaled \$319.00 and was carried out on 2/3. There was a backed deposit via Square of \$139.59 on 2/9 for multiple registrations for both the convention and Spiritual Breakfast (approximately 12 registrations). We had a meeting on 2/15 at Wegmans and had a few more folks show up to be a part of our convention committee, and for that we were truly grateful. I want to express to the body that due to the fact that I became the Treasurer a bit later in the RACC's formation, and due to the nature of trying to feel our way through the proper process of registration keeping and book keeping, I must apologize for the lack of specific information as to how many registrations are purchased and when. This was one of our main discussions during our last meeting and we are attempting to get a master list together of registrations so that we can present this to the body.

Our balance at this current time is \$1,493.03.

In Loving Service, Kemper B.

RACC Treasurer

Transaction Details | Bill Pay Checks

[View statements for this account](#) | [Export History](#)

Search by: Date Range (▼) | From: 02/01/2017 (📅) | To: 02/28/2017 (📅)

Type: All Types (▼) | Description:  | [Search](#) | [Standard Search](#)

Date ▼	Type	Check #	Description	Debit (-)	Credit (+)	Daily Posted Balance <sup>1</sup>
02/09/2017	Credit		170209P2 Square Inc 1067 Rappahannock Area Ser ACH CREDIT		\$139.59	\$1,493.03
02/03/2017	Credit		COUNTER DEPOSIT <a href="#">View</a>		\$319.00	\$1,353.44

Your [Pending Transactions](#) and Available Balance will be adjusted during our nightly processing cycle as activity is posted to your account.

Transactions are paid from your Available Balance at the time of posting consistent with payment guidelines in your [Bank Service Agreement](#).

<sup>1</sup>Daily Posted Balance: The posted balance after nightly processing is completed. Please note that transactions are paid from your Available Balance consistent with our payment guidelines, and that the Available Balance may be different than your Daily Posted Balance. Important: The Daily Posted Balance does not reflect all pending transactions and fees and should not be used to determine how overdraft fees were assessed.

**Discussion:** Antoinette B. suggested making more flyers available. We talked about setting up tables at other conventions, putting in a motion for the seed money,

**G. Ad-hoc Subcommittee-** Did not meet this month

### XIII. Group Service Representative (GSR) Reports:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	MEMBERS/members with >1yr clean	ATTENDANCE/NEWCOMERS	DONATION	ORDER
<b>1. Set it Off</b>	Ian L.- GSR	Sun. 7 - 8:30pm	8/10	22/3	\$0	\$15.75
Richard M.- 2 years April 2nd						
<b>2. Who Wants to Live</b>	Victoria H.- GSR	Mon. – Fri.12 - 1:15pm	6/6	90/11	\$65	\$126
Adjusting Wed format, we will do 1 step each month, each week out of each book and speaker on the 4 <sup>th</sup> week. In the case of a 5 <sup>th</sup> week we will have a meditation meeting.						
<b>3. In It to Win it</b>	Britany M- GSR	Mon. 7:00 - 8:30pm	5/10	35/3	\$0	\$9.46
<b>4. Hope Fiends</b>	Absent	Tue. 7 - 8:15pm	5/7	20/8	\$0	\$0
<b>5. Standing by Recovery</b>	Absent	Tue. 7:30 – 8:30pm	5/4	6/1	\$0	\$0
<b>6. Clean Works</b>	Lauren W- Rep	Wed. 7 - 8:15pm	11/10	25/3	\$0	\$46.05
<i>Derek and Brandon- 1 year March 29th</i>						
<b>7. Start Living Group</b>	John C.- GSR	Thu. 7 - 8:30pm	12/7	20/1	\$88	\$72
Jen P. 2 years March 16th						
<b>8. Freedom from Bondage/SNL</b>	Meagan J.- GSR	Thur. 9 – 10 pm, Sat. 10pm-?	4/3	11/2	\$16.33	\$0
<b>9. Man Up to the Flatbook</b>	Michelle G.- rep	Thur. 7 - 8:30pm	7/5	15/1	\$23.16	\$38.25
Just to clarify, the meeting is still an open meeting but please don't announce this is a day-care meeting. We are "child-friendly".						
<b>10. Back to Basics</b>	Absent	Fridays 7 – 8:30pm	7/6	60/2	\$0	\$0



### XIII. Group Service Representative (GSR) Reports *(continued)*:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
<b>11. Primary Purpose</b>	Art- GSR	Sat. & Sun. 12 – 1:30pm	5/5	16/3	\$0	\$0
Group Anniversaries: <i>none</i>						
<b>12. Experience, Strength &amp; Hope</b>	Absent	Sat. 6:30 - 8:00pm	6/5	13/6	\$0	\$0
Group Anniversaries:						
<b>13. Clean and Serene</b>	Absent	Fri. 10- 11: 15pm	1/1	10/4	\$0	\$0
Group Anniversaries: <i>none</i>						
<b>14. Final Surrender</b>	Absent	Mon – Wed; Fri-Sat 7- 8pm	14/2	10/1	\$0	\$0
Group Anniversaries: <i>None</i>						
<b>15. Noon Beginnings</b>	Absent	Mon – Wed; Fri-Sat 12- 1pm	7/2	30/3	\$0	\$0
Group Anniversaries: - <i>None reported</i>						
<b>16. Colonial Beach Survivors Group</b>	Bill .- rep	Friday 7pm-8pm	4/4	6/2	\$0	\$0
Need support, especially in our step meetings. Group Anniversaries: Carl M.- 8 yrs (date not yet known)						
<b>17. New Beginnings Colonial Beach</b>	Absent	Tues 6pm	4/4	9/2	\$0	\$0
Group Anniversaries: Apr 4 <sup>th</sup> - Erin B. 4 yrs						
<b>18. Alive &amp; Free</b>	Charlie- GSR	Wednesday 8:00pm, Friday 7:00pm Culpepper Hospital (Boardroom) 501 Sunset Ln, Culpepper, VA 22701	5/6	20/3	\$175	\$72.40
<b>19. Rise and Recover</b>	Absent	Thursdays 7:15 – 8:15 AM @ Dumpster location	15/1	\$0	\$0	

## 10 Minute Break

### XIV. 2<sup>nd</sup> Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Ian L.	GSR
2. Who Wants to Live	P	Victoria	GSR
3. In It to Win It	P	Britany	GSR
4. Hope Fiends	A	Sara B.	rep
5. Stand By Recovery	A	LeAnn C.	GSR
6. Clean Works	P	Lauren	GSR
7. Start Living Group	P	John C.	GSR
8. Freedom from Bondage/SNL	P	Meagan J.	GSR
9. Man Up to the Flatbook	P	Michelle	rep
10. New Beginnings	A		Rep.
11. Primary Purpose	P	Art	GSR
12. Experience, Strength & Hope	A		
13. Clean and Serene	A	Chris P.	GSR
14. Final Surrender	A	Irvin D	Rep
15. Noon Beginnings	A	Tim H.	GSR
16. Colonial Beach Survivors Group	P	Bill.	rep
17. New Beginnings (Colonial Beach)	A	Sonny.	GSR
18. Alive and Free	P	Charlie	GSR

2 <sup>st</sup> QUORUM CALL -Must 8 per Bylaws	
Group Represented	10
Procedural Votes	10

## XV. Old Business

None

## XVI. Open Sharing

- Should we combining PR and H&I subcommittees?

## XVII. Elections for Open Positions

- Ian nominates Victoria H. as Vice Chair, she accepted, pros and cons were given

## XVIII. New Business

**Motion #03/5-4:** To request \$76.00 for local commitment literature (Boxwood & Sunshine Lady)

Maker: H&I                      2<sup>nd</sup> by: Britany M.

Intent: To carry the message to the addict who still suffers- 5<sup>th</sup> tradition

**Result:** **BUDGETED**

## XIX. Review of Group Status and Business

Review of Groups not present at ASC for 2 consecutive months

New Beginnings of Colonial Beach- Still active

Experience Strength & Hope- does not have a GSR that we know of.

## XX. Adjournment & Serenity Prayer

**Motion 3/5-5:**            Maker: Britany M. 2<sup>nd</sup> by: Kevin S.

Motion to Close @ 6:05

*VOTE: Unanimous*

*Motion – PASSED*

## XXI. Announcements

- Richard M. will be celebrating 2 years April 2<sup>nd</sup> at Set it Off
- Derek and Brandon will be celebrating 1 year on March 29<sup>th</sup> at Clean Works
- Jen P will be celebrating 2 years on March 16<sup>th</sup> at Start Living Group
- Carl M. will be celebrating 8 yrs at Colonial Beach Survivor's Group, date TBA
- Erin B. will be celebrating 4 years on April 4<sup>th</sup> at New Beginnings of Colonial Beach
- Colonial Beach Survivors Group is in need of support from members with knowledge of the steps
- Who Wants to Live is adjusting Wed format, we will do 1 step each month, each week out of

each book and speaker on the 4<sup>th</sup> week. In the case of a 5<sup>th</sup> week we will have a meditation meeting.

- Man Up to the Flatbook would like their meeting to be announced as “child-friendly” rather than a day-care meeting.

Submitted to RANASC for approval: 3/5/2017 by Secretary I Gen O.