

# Rappahannock ASC Minutes for April 2nd, 2017

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Helpline Number: (800) 777-1515 24-hours

Welcome new and returning ASC members:



## I. Serenity Prayer

**Motion #4/2-01:** To record. 4:00pm

Maker: Britany M. . 2<sup>nd</sup>: Ian L.

**VOTE:** Abstaining-0, For- 8, Against-0 **Motion: PASSED**

**19 home groups** that are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

**39 meetings** in the Rappahannock Area every week.

**II. Readings:** A. Service Prayer- Leanne C., B. Purpose of Area Service- Britany M., C. 12 Concepts- Richard M., D. 12 Traditions- Art. S, E. Decorum Statement- Ron M.

## III A. RANA Trusted Servants & Subcommittee Chairs

Legend: P = Present A = Absent O = OPEN Position \* = Arrived Late

POSTION	NAME	F	M	A	Report	Comment
Chair	John L	O	O	P	Written	John L. Pro Tem.
Vice Chair	Victoria H.	P	P	P		
Secretary I	Gen O.	A	P	A	Written	
Secretary II	OPEN	O	O	O	-	
Treasurer I	Kemper B.	P	P	P	Written	
Treasurer II	OPEN	O	O	O	-	
RCM I	OPEN	A	A	O	Written	
RCM II	Richard M.	P	P	P		
VRCC Dir.	OPEN	-	-	-	-	
Activities	Ron M.	P	P	P	Written	
H&I	Billy M.	A	P	P	Written	
PR	Mike S.	P	A	P		
Literature	Erin B.	P	A	P		
Outreach	OPEN	O	O	O		
Mini-convention	Mark T.	A	A	P		Rudy C. rep

## III B. Group Roll Call

Legend: P = Present A = Absent \* = Rep in 2<sup>nd</sup> Quorum

GROUP NAME	F	M	A	NAME	POSTION
1. Primary Purpose	A	P	P	Art	GSR
2. Set It Off	P	P	P	Ian L.	GSR
3. Who Wants to Live	P	P	P	Jerine M.	Reo
4. Noon Beginnings	A	P	A	Tim H.	GSR
5. Final Surrender	A	P	A	Brian T.	GSR
6. In It To Win It	P	P	P	Britany M.	Rep
7. Hope Fiends	P	A	A	Melanie	GSR
8. Standing By Recovery	A	P	P	LeAnn C.	GSR
9. New Beginnings Of Colonial Beach	A	A	P	Katie H.	GSR
10. Clean Works	P	P	A	Lauren W.	Rep
11. Start Living	P	A	P	John C.	GSR
12. Man Up to the Flatbook	A	A	A	Miranda	Rep
14. Freedom from Bondage/SNL	P	P	P	Megan J	GSR
15. Colonial Beach Survivors Group	A	A	P	James D.	GSR
16. Back to Baic	P	P	A	Rudy C.	Alt
17. Clean and Serene	P	A	P	Joe S.	GSR
18. Experience, Strength & Hope	P	A	A	Etta F.	Rep
19. Alive and Free	A	A	A		GSR

**VI. Approval of Minutes:**

**Motion #4/2-03:** To approve December’s Minutes

Maker: Kevin S. 2<sup>nd</sup> by: LeAnn C.

*VOTE: Abstaining-0, For-11, Against-0*

**Motion: PASSED**

1 <sup>st</sup> QUORUM CALL -Must 8 per Bylaws	
Group Represented	10
Procedural Votes	10

**V. Adoption/Approval of Agenda**

**Motion #4/2-02:** To adopt January’s Agenda as proposed

Maker: Victoria H. 2<sup>nd</sup> by Brittany M.

*VOTE: Abstaining-2, For-9, Against-0*

**Motion: PASSED**

**VII.-XI. Administrative Reports**

**VII. Secretary Report I:** Gen O.

Absent  
No Report  
No Discussion

**Secretary Report II:**

OPEN  
No Report  
No Discussion

**VIII. Chair Report: John L.**

Good afternoon ASC

I'm pleased to report that the first quarter of 2017 has been, for the most part, "business as usual".

-I'd like to welcome Victoria H. to the executive body as our new vice chair. Her work ethic and attention to detail has proven itself valuable to the area during her terms as GSR and secretary 2 pro-temp. I'm confident that it won't be long before she's acclimated to carrying out her new duties.

-Victoria's addition to the executive board gives us the 3rd of 3 signees for the RANA bank account which means we can now move forward with the next phase of switching to a 21st century bank.

-I have set aside time in open sharing for discussion on 2nd quarter meeting list printing.

Moving into the 2nd quarter I will continue emphasizing the final authority of the GSR's and the RANA home groups you represent. Again, everything at ASC happens through the writing and passing of motions. If there are any areas of concern, from either the GSR's or the home groups you represent, it needs to be put into a motion for any further action to be taken.

ILS,  
John L.

## **IX. Vice Chair Report: Victoria H.**

Dear RANA ASC,

First and foremost, thank you for allowing me to serve as RANA's vice chair. I am incredibly excited to take on this role.

During the month of March, I attended the H&I, PR, and Activities subcommittee meetings.

-H&I is doing well. They have been diligent in keeping their existing commitments and are quickly moving towards taking on a new commitment carrying the message into RRJ. Thank you to Billy and Mike for coordinating H&I and PR on this effort.

-PR has decided to switch their meeting day, time, and location to coincide with H&I in the hopes of generating more participation. Please see recommendation below.

-Activities is planning several exciting events for RANA in the upcoming months, including a picnic scheduled for May 6th. Activities has several committed members who are working hard to bring fun, unifying events to Rappahannock Area.

-Regretfully, I was unable to attend the Convention subcommittee meeting due to a work conflict. However, I was able to attend their Speaker Jam fundraiser held on March 25th. I would like to echo the subcommittee's continued request for support from members of RANA at these fundraisers.

I would like to note one recommendation to all of our subcommittees, but to PR and the Convention committee in particular. Activities has extended several invitations for any and all subcommittees to set up information tables or participant in Activities events in some manner. These events would be a great opportunity to spread information about what the subcommittees do and why they are important, and would also be a convenient opportunity to register members for the convention, sell convention t-shirts, etc. So far, I have not seen any effort from these committees to coordinate with Activities. I would strongly encourage other subcommittees to accept Activities invitation moving forward.

In Loving Service,

Victoria H.

## **X. Treasurer Report: Kemper B.**

### **. Treasurer Report for RANA ASC – April 2017**

Dear RANA ASC Members,

Thank you for allowing me to serve. Our calculated beginning balance as of the start of Last Month's ASC was **\$3,143.17**. Our expenses last month totaled \$372.85. The following checks were written and purchases made:

Check #:	Amount:	To:	For:	Budget:	Receipt
Card	29.97	1&1.com	Q1 Website Fee	Yes	Yes
Card	341.90	NAWS	Literature Order Mar	Yes	Yes

I processed a literature order online from our Literature Chair Erin B. in the amount of \$341.90 on 3/20/17. I was forwarded the receipt for this order.

Our deposit from March's ASC was \$793.15. The income breakdown is on the last page and will be inserted into the minutes for this ASC.

I have a check from last December in the amount of \$7.53 to Victoria H. (Check No. 1099) that I have not noticed yet in our bank statements, and just wanted to get a status on that from her today.

Last month I did receive a money order from Antoinette B, she is paid up through February, and owes this month's and last month's amount (\$80.00 total) to stay current.

In my report last month, I commented on the switching of banks for our Area. I apologize for not being present for discussion. Although again, no moves can be made until we have the Chair and Vice Chair positions filled. As always, any and all feedback is welcomed about this matter.

As I stated in January's report, I have been using a spreadsheet to track the deposits and charges in our bank account rather than hand writing on the Group Check Register form. This has been going well. As promised, I am now going to include it on the bottom of my report on the pages following the Income Worksheet for the previous ASC. This has been added to my report for this month.

Our calculated balance as of the start of today's ASC is \$2,742.61. Minus the quarterly estimated budgeted amounts for all subcommittees (\$1,167.25) is \$1,575.36, leaving us \$408.11 **above** prudent reserve.

In Loving Service, Kemper B.

Group Check Register Form 2017						
						.= Verified Cashed/Deposited
						.= Returned
Date	Description and Purpose	Check No.	Amount	Deposit	Balance	Notes
					<b>\$2,899.46</b>	<b>Balance from 2016 Check Register Form</b>
1/3/2017	NAWS Guiding Principles Order	Card	-\$521.84		\$2,377.62	
1/12/2017	PO Box Fee 2017	Card	-\$300.00		\$2,077.62	
1/16/2017	Rent 2016 Fairview Baptist Church	1096	-\$120.00		\$1,957.62	Wasn't given until January
1/18/2017	January NAWS Literature	Card	-\$361.27		\$1,596.35	
1/28/2017	Q1 Meeting List Print	Card	-\$129.54		\$1,466.81	
2/3/2017	January ASC Donation/Lit Sales			\$636.14	\$2,102.95	
2/5/2017	Erin B. Reimburse for Lit. Supplies	1103	-\$42.60		\$2,060.35	
2/5/2017	Richard M. RCM Gas	1104	-\$25.00		\$2,035.35	
2/15/2017	February NAWS Literature	Card	-\$255.40		\$1,779.95	
3/3/2017	February ASC Donation/Lit Sales			\$541.38	\$2,321.33	
3/18/2017	Q1 1&1 Website Fee	Card	-\$29.97		\$2,291.36	
3/20/2017	March NAWS Literature	Card	-\$341.90		\$1,949.46	
3/27/2017	March ASC Donation/Lit Sales			\$793.15	\$2,742.61	

Money Order Deposit Sheet				March 2017 ASC	Grand Total: <b>\$793.15</b>
<b>Literature Orders</b>					
Money Order #	Amount	Type	Group		
17-514961886	\$15.75	Western Union	Set it Off		
17-514961887	\$72.40	Western Union	Alive and Free		
17-514961889	\$126.00	Western Union	Who Wants to Live		
17-514961883	\$72.00	Western Union	Start Living		
17-514961882	\$38.25	Western Union	Man Up to the Flatbook		
17-529276102	\$46.05	Western Union	Clean Works		
17-514961880	\$9.46	Western Union	In It to Win It		
17-531052329	\$5.75	Western Union	Ron M.?		
				<b>Total Literature:</b>	<b>\$385.66</b>
<b>Donations</b>					
Money Order #	Amount	Type	Group		
17-514961890	\$175.00	Western Union	Alive and Free		
17-514961888	\$65.00	Western Union	Who Wants to Live		
17-514961861	\$16.33	Western Union	Freedom From Bondage / SNL		
17-514961884	\$88.00	Western Union	Start Living		
17-514961881	\$23.16	Western Union	Man Up to the Flatbook		
				<b>Total Donations:</b>	<b>\$367.49</b>
<b>Other</b>					
Money Order #	Amount	Type	Group		
17-546964436	\$40.00	Western Union	Antoinette B.		
				<b>Total Other:</b>	<b>\$40.00</b>

**No Discussion**

**XI. Regional Committee Member I & II Report:** Richard M.

**XII. Subcommittee Reports**

**A. Activities Report:** Ron M.

Our last meeting was held Monday 3/27/2017, with 7 in attendance. We discussed future “game days”.

Our budget for game day was \$100. We spent \$15.00 on rent, \$34.98 on pizza, \$21.81 on soda pop, and \$15.00 on ice for a balance of \$13.00. We raised \$40.00 from the 7<sup>th</sup> tradition. So today we are returning \$53.00 to Area.

Our next event is a “Spring Intro Recovery Picnic” which will be held on May 6<sup>th</sup> at Kenmore Park from 1-6pm. Free event, food is \$5.00 all you can eat. We are asking Area for \$300.

Thank you for letting me serve,  
Ron M.

## **Discussion**

### **B. Hospitals & Institutions (H&I) Report:** Billy M.

H and I met the first Sunday at 3pm. We met our commitments with the Sunshine home and Boxwood. We discussed our new commitment to RRJ. We have 10 people that have filled out the forms for RRJ. We voted and decided to commit to 2 Wednesdays a month. We also decided to meet at the same time as PR and set aside 15 Minutes at the end to bounce around ideas.

In loving service,  
Billy M.

## **No Discussion**

### **C. Literature Chair Report:** Erin B.

No Report

## **No Discussion**

### **D. Public Relations (PR) Report:** Mike S.

The regular monthly meeting is scheduled for the 1<sup>st</sup> Sunday of each month at 3:00 PM. The committee has a new meeting location at 900 Charlotte Street, Fredericksburg VA. Present were: Mike S., John B., and Victoria H. Meeting was opened with the Serenity Prayer. 12 traditions and 12 concepts were read.

The committee discussed Public Relations policies regarding whether the committee be designed a project driven committee or combined with H&I due to lack of support. Victoria H. stated the H&I committee meets at 3pm before the Area Meeting and proposed that the PR meeting be moved to the same day and location. Mike S. stated that Victoria’s idea was a good one based on his experience working as PR Chair in the Greensboro Area of NA. According to Mike S., there were 15 members on the PR Committee and most were from the H&I committee. After discussion of the proposal, the group voted to move the PR meeting to either before or after the H&I meeting monthly.

Billy M. was notified that RRJ is willing to meet with PR and H&I to discuss taking a meeting into the facility. Paperwork for background checks has been submitted.

PR Committee Chair Mike S. has reached out to the Regional PR Chair Sam F. and Regional Delegate Brian S. about organizing a Public relations workshop in Fredericksburg. More information to come.

In Loving Service,  
Mike S.

**Discussion:**

Discussion about creating a 12 step list to help with commitments.

**E. Outreach- OPEN**

**F. Mini convention- Mark T.**

Dear RANA ASC Members,

The RACC's Balance at the beginning of March was \$1,493.03. On the last page is the bank statement.

There were no checks written last month for the RACC.

On 3/3 a cash deposit was made for \$30.00 for 2 registrations. On 3/17, two registrations were batched from the Square website and deposited into our account, totaling \$29.17. On 3/25, \$63.50 was taken out in cash to make change for our Speaker Jam event, and a purchase of \$19.78 at Wal-Mart was made for beverages for the same event. On 3/27, 2 deposits were made, one for \$1,100.00 for the money made during the speaker jam, and a \$15.00 check for registration given to us earlier in the month. Also, a few online registrations and t-shirt purchases were made during the event, and that was batched into the account from Square in the amount of \$48.62 on 3/27. Lastly, an \$80.00 ATM withdrawal was made and given to the United Methodist Church on 3/27 for the amount due to them to hold the speaker jam.

We have made a good stride towards our overall financial goals in March, mainly with the Speaker Jam being a resounding success. The food that was prepared for sale was donated from several members, softening the expense needed to hold the event, and creating more room for fundraising. T-shirt sales were numerous, donations were coming in regularly, and about 20 registrations were purchased just on that day. I would like to congratulate the area on a very successful fundraising event, and more importantly, for spreading the message to so many that were able to attend.

Our next scheduled RACC meeting is Tuesday, April 11<sup>th</sup> at Wegmans at 6:30pm.

Our balance at this current time is \$2,552.54.

In Loving Service, Kemper B.

RACC Treasurer

### XIII. Group Service Representative (GSR) Reports:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS/members with >1yr clean	# AVG. WKLY ATTENDANCE/NEWCOMERS	GROUP DONATION	LIT. ORDER
<b>1. Set it Off</b>	Ian L.- GSR	Sun. 7 - 8:30pm	8/9	25/4	\$0	\$3.75
Richard M. celebrates 2 years on 4/2 Ian L. celebrates 1 year on 5/7						
<b>2. Who Wants to Live</b>	<b>Jerine M. -REP</b>	Mon. – Fri.12 - 1:15pm	5/8	100/10	\$80	\$93.45
We feel the change in our Wednesday format has been a positive change. We are in need of a GSR						
<b>3. In It to Win it</b>	<b>Britany M- GSR</b>	Mon. 7:00 - 8:30pm	7/10	35/2	\$0	\$87.57
Teresa celebrates 5 years 4/10						
<b>4. Hope Fiends</b>	-	Tue. 7 - 8:15pm	-	-	-	-
<b>5. Standing by Recovery</b>	<b>LeAnn C. - GSR</b>	Tue. 7:30 – 8:30pm	6/5	8/2	\$0	\$0
<b>6. Clean Works</b>	-	Wed. 7 - 8:15pm	-	-	\$0	\$12
<b>7. Start Living Group</b>	<b>John C.</b>	Thu. 7 - 8:30pm	12/7	17/1	\$44	\$54
<b>8. Freedom from Bondage/SNL</b>	<b>Megan J.- GSR</b>	Thur. 9 – 10 pm, Sat. 10pm-?	5/1	19/2	\$14.13	\$27.80
Megan J. Celebrates 1 year on Thursday						
<b>9. Man Up to the Flatbook</b>	-	Thur. 7 - 8:30pm	6/4	20/2	\$0	\$84.52
<b>10. Back to Basic</b>	<b>Dawn B - REP</b>	Fridays 7 – 8:30pm	7/6	60/2	\$0	\$0



### XIII. Group Service Representative (GSR) Reports *(continued)*:

HOME GROUP	GSR/ALT	DAYS AND TIMES OF MEETINGS	# GROUP MEMBERS	# AVG. WKLY ATTENDANCE/ NEWCOMERS	GROUP DONATION	LIT. ORDER
<b>11. Primary Purpose</b>	Art- GSR	Sat. & Sun. 12 – 1:30pm	7/5	15/4	\$20	\$32.00
Group Anniversaries:						
<b>12. Experience, Strength &amp; Hope</b>	-	Sat. 6:30 - 8:00pm	6/5	13/6	\$50	\$115.75
<b>13. Clean and Serene</b>	Joe S.	Fri. 10- 11: 15pm	1/1	4/1	\$0	\$0
<b>14. Final Surrender</b>	-	Mon – Wed; Fri-Sat 7-8pm	14/2	10/1	\$10	\$15
Group Anniversaries: None						
<b>15. Noon Beginnings</b>		Mon – Wed; Fri-Sat 12-1pm	7/2	30/3	\$0	\$0
<b>16. Colonial Beach Survivors Group</b>	James D. - GSR	Friday 7pm-8pm	3/3	10/2	\$0	\$0
Group is						
<b>17. New Beginnings Colonial Beach</b>	Katie - GSR	Tues 6pm	6/4	10/2	\$0	\$25
Erin B. – 3 years John S. – 5 years						
<b>18. Alive &amp; Free</b>	-	Wednesday 8:00pm, Friday 7:00pm Culpepper Hospital (Boardroom) 501 Sunset Ln, Culpepper, VA 22701	6/6	30/3	\$0	\$0

## 10 Minute Break - back at 5:00pm

### XIV. 2<sup>nd</sup> Quorum

Legend: P = Present A = Absent

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Ian L.	GSR
2. Who Wants to Live	P	Jerine M.	GSR
3. In It to Win It	P	Britany	Rep
4. Hope Fiends	A	Melanie	GSR
5. Standing By Recovery	P	Donna	GSR
6. Clean Works	A	Emily B.	Rep
7. Start Living Group	A	John C.	GSR
8. Freedom from Bondage/SNL	P	Kevin S.	GSR
9. Man Up to the Flatbook	A	Michelle	rep
10. New Beginnings	A	Rudy C.	Alt
11. Primary Purpose	P	Rob.	Alt
12. Experience, Strength & Hope	A		
13. Clean and Serene	P	Chris P.	Rep
14. Final Surrender	A	Brian T.	GSR
15. Noon Beginnings	A	Tim H.	GSR
16. Colonial Beach Survivors Group	P	James D.	GSR
17. New Beginnings (Colonial Beach)	P	Sonny.	GSR
18. Alive and Free	A		

2 <sup>st</sup> QUORUM CALL -Must 8 per Bylaws	
Group Represented	9
Procedural Votes	9

## XV. Old Business

## XVI. Open Sharing

## XVII. Elections for Open Positions

Richard M. voted in as RCM I

## XVIII. New Business

**Motion 4/2-5:** Maker: Richard M 2<sup>nd</sup> by: Ian L.

*Motion – **SENT BACK TO GROUPS***

To add to the RANA Bylaws Article 12-ASC Assistance with New Meeting Line “B” to read as follows:

Upon a group’s failure to send representation to 3 consecutive ASC’s in a 6 month period or 6 ASC’s in a 12-month period, the following procedures will be automatically initiated:

1. A liaison will be sent to the meeting in accordance with the RANA bylaws as follows: Article 6, Section 4, Line F (Outreach), Article 6, Section 5, Line P (PR), and Article 5, Section 1, Line W (Chair).
2. The subcommittee representative or liaison will report their findings at the following ASC meeting.
3. Upon the findings of the liaison or representative, the GSR’s will vote to either remove the meeting from the meeting list or dictate further action.

## XIX. Review of Group Status and Business

Review of Groups not present at ASC for 2 consecutive months

## XX. Adjournment & Serenity Prayer

**Motion 4/2-6:** Maker: Jerine M. 2<sup>nd</sup> by: Art M.

Motion to Close @ 6:26 pm

*VOTE: Unanimous*

*Motion – **PASSED***

Submitted to RANASC for approval: 4/2/2017 by Vice Chair Victoria H.