

Rappahannock ASC Minutes for October 1st, 2017



Welcome new and returning ASC members!

18 home groups are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

There are **39 meetings** in the Rappahannock Area every week

Website: www.rappahannockareaofna.com

Helpline Number: (800) 777-1515 (24 hours)

I. Serenity Prayer

II. Readings

- a. Service Prayer (Read by James)
- b. Purpose of Area Service (Read by Art M.)
- c. 12 Concepts of NA Service (Read by Billy M.)
- d. 12 Traditions of Narcotics Anonymous (Read by Britany M.)
- e. Decorum Statement (Read by Joe S.)

III. RANA Trusted Servants & Subcommittee Chairs Roll Call

Legend: P = Present A = Absent O = Open Position * = Arrived Late

POSTION	NAME	A	S	O	Report	Comment
Chair	John L.	P	P	P	Written	
Vice Chair	Victoria H.	P	P	P	Written	
Secretary I	OPEN	P	-	-		
Secretary II	Sarah J.	A	P	A		
Treasurer I	OPEN	-	-	-	Written	Kemper B. Pro Tem.
Treasurer II	OPEN	-	-	-		
RCM I	Richard M.	P	P	P		
RCM II	OPEN	-	-	-		
VRCC Dir.	OPEN	-	-	-		
Activities	Ron M.	P	P	P	Written	
H&I	OPEN	P	P	-		Billy M. rep
PR	Open	P	A	-		Mike S. rep.
Literature	Erin B.	A	P	P		
Outreach	OPEN	-	-	-		
RACC	Mark T.	A	P	P		

IV. Group Roll Call

Legend: P = Present A = Absent O = Open Position * = Arrived Late

GROUP NAME	A	S	O	NAME	POSTION
1. Primary Purpose	A	A	A	Jeff W.	GSR
2. Set It Off	P	P	P	Ian L	GSR
3. Who Wants to Live	P	P	P	Meagan J.	REP
4. Noon Beginnings	A	A	A	Tim H.	GSR
5. Final Surrender	A	A	A	Brian T.	GSR
6. In It To Win It	P	P	P	Britany M.	GSR
7. Hope Fiends	A	A	A		
8. Standing by Recovery	A	A	A	LeAnn C.	GSR
9. New Beginnings of Colonial Beach	A	A	A	Katie H.	GSR
10. Clean Works	A	A	P	Summer	REP
11. Start Living	P	A	A	Cat E.	GSR
12. Man Up to the Flatbook	A	A	P	Michelle G.	REP
13. Freedom from Bondage/SNL	P	A	P	Kevin S.	GSR
14. Colonial Beach Survivors Group	A	A	P	James D.	GSR
15. Back to Basics	A	A	A		
16. Clean and Serene	P	P	P	Joe S.	GSR
17. Experience, Strength & Hope	P	P	P	John T.	GSR
18. Alive and Free	A	P	A	Charlie	GSR

V. Adoption and Approval of Agenda

Motion #10/1-01: To adopt October's Agenda as proposed

Maker: Ian L. 2nd By: Michelle G.

VOTE: Abstaining- 1, For-8, Against-0

Motion: **PASSED**

VI. Approval of Minutes

Motion #10/1-02: To approve August's minutes

Maker: Britany M. 2nd By: Joe S.

VOTE: Abstaining- 5, For-4, Against-0

Motion: **BACK TO GROUPS**

Motion #10/1-03: To approve September's minutes

Maker: Joe S. 2nd By: ?

VOTE: Abstaining- 5, For-4, Against-0

Motion: BACK TO GROUPS

- VII. **Secretary I Report and Q&A - OPEN**
Open Position, No Report, No Discussion
- VIII. **Secretary II Report and Q&A – Sarah J.**
ABSENT
No Report, No Discussion
- IX. **Chairperson Report and Q&A – John L.**

Good afternoon ASC,

Our yearly budget projections are on target moving into the last quarter of the year. We're preparing for our 2018 budget meetings and, again, I would like to encourage any and all participation from the members of RANA. This is your opportunity to use your voice and directly impact how and where funds get distributed to our area.

Obviously, there are still areas where we could improve. We really need all hands on deck to help reach the addict who still suffers.

Now, we all know that groups are autonomous except in matters affecting other groups or NA as a whole. When we failed to make quorum at area last month, that's exactly what happened. No old or new business could be addressed and no motions could be sent back to groups. We had an ad-hoc subcommittee ready to give a report containing recommendations on switching bank accounts before the new year. This was a time sensitive issue that had to be unnecessarily delayed.

On a lighter note, our first area convention was a smashing success. I'm excited for everyone to hear the report today.

Our area is growing, folks. The reality is we are encountering the need for professional financial guidance. We have encountered questions regarding our EIN, non profit status, vulnerability to an IRS audit, and how much money is too much money for us to have on hand. I have reserved time in open sharing to discuss hiring a professional who is qualified to answer these questions so we can collectively make well informed decisions moving forward.

Lastly, I want to remind everyone that we are moving into the always difficult holiday season. Please do whatever is necessary for your home groups to be stocked up on literature, have service positions filled with back ups in place to prepare for the influx of newcomers we will surely see over the next few months.

ILS,
John L.

X. Vice Chairperson Report and Q&A – Victoria H.

Dear RANA Family,

Over the past 2 months, I was able to attend meetings of the H&I subcommittee, Activities subcommittee, PR subcommittee, and RACC ad hoc committee.

H&I is fulfilling its commitments and our 5th tradition. They are seeking members willing to carry meetings into RRJ, but otherwise are doing well.

Activities is doing well. They are hard at work preparing for the 3rd annual RANA-WEEN.

PR has been sitting in on the H&I meeting, but has not addressed any PR business in the last 2 months.

The RACNA ad hoc held a very successful RACNA I. The event ran smoothly and the NA message was carried clearly to many addicts.

In Loving Service,
Victoria H.

XI. Treasurer I Report and Q&A – OPEN (Kemper B Pro Tem)

Dear RANA ASC Members,

Thank you for allowing me to serve as your pro-tem Treasurer. Our calculated beginning balance as of the start of last month’s ASC was **\$3,664.04**. Our expenses last month totaled \$718.83. The following checks were written and purchases made:

Check #:	Amount:	To:	For:	Budget:	Receipt
Card	\$319.24	NAWS	September Lit Order	Yes	No
Card	\$129.62	BestValueCopy	Q4 Meeting List Print	Yes	Yes
Card	\$29.97	1&1.com	Quarterly Website Fee	Yes	Yes
Card	\$240.00	NAWS	Annual Donation	Yes	Yes

I processed the literature order on 9/18 in the amount of \$319.24. I have not yet been forwarded the receipt for this order.

Our deposit from September’s ASC was \$529.13. The income breakdown is on the second to last page and will be inserted into the minutes for this ASC.

Once again, I forgot about the donations to World and Regional. Regional was to be in August, and World donation in October. I sent the donation to world services on 9/28 for \$240.00 and I will write a check today for Regional for \$240.00 to give to our RCM to forward at the next meeting.

Last month I did not receive a check from Antoinette B, and she is paid up through June. She owes, July, August, September and this month's amount (\$160.00 total) to become current.

Today we had our first budget meeting. Here are the remaining dates again.

REMAINING BUDGET MEETINGS:

Meeting#2: Monday, October 9th @ 7:00pm @ Wegmans

Meeting#3: Wednesday, October 18th @ 7:00pm @ Wegmans

Meeting#4: Sunday, October 29th @ 1:00pm @ Wegmans

Our expected balance as of the start of today's ASC is \$3,474.34. Minus the quarterly estimated budgeted amounts for all subcommittees and prudent reserve (\$1,167.25 x2) leaves us \$1,139.84 **above** prudent reserve.

In Loving Service, Kemper B.

Money Order Deposit Sheet				September 2017 ASC	Grand Total: \$529.13
Literature Orders					
Money Order #	Amount	Type	Group		
17-612052980	\$3.75	Western Union	Start Living Group		
17-595957854	\$3.75	Western Union	Member		
17-5966750650	\$107.50	Western Union	Experience Strength & Hope		
17-621499448	\$16.60	Western Union	Set it Off		
17-6612053186	\$13.10	Western Union	Man Up to the Flatbook		
R207387759194	\$25.00	MoneyGram	Alive & Free		
R207495417767	\$19.43	MoneyGram	Who Wants to Live		
				Total Literature:	\$189.13
Donations					
Money Order #	Amount	Type	Group		
17-612053187	\$50.00	Western Union	Man Up to the Flatbook		
17-621499447	\$20.00	Western Union	Set it Off		
17-596750649	\$25.00	Western Union	Experience Strength & Hope		
R207387759183	\$175.00	MoneyGram	Alive & Free		
R207495417778	\$70.00	MoneyGram	Who Wants to Live		
				Total Donations:	\$340.00
Other					
Money Order #	Amount	Type	Group		
				Total Other:	\$0.00

Group Check Register Form 2017				= Verified Cash/d/Deposited		Current Balance:	\$3,474.34
				= Returned		After Prudent Reserve/Budgets:	\$1,139.84
				= Monthly Balance			
Date	Description and Purpose	Check No.	Amount	Deposit	Balance	Notes	
					\$2,899.46	Balance from 2016 Check Register Form	
1/3/2017	NAWS Guiding Principles Order	Card	-\$521.84		\$2,377.62		
1/12/2017	PO Box Fee 2017	Card	-\$300.00		\$2,077.62		
1/16/2017	Rent 2016 Fairview Baptist Church	1096	-\$120.00		\$1,957.62	Wasn't given until January	
1/18/2017	January NAWS Literature	Card	-\$361.27		\$1,596.35		
1/28/2017	Q1 Meeting List Print	Card	-\$129.54		\$1,466.81		
2/3/2017	January ASC Donation/Lit Sales			\$636.14	\$2,102.95		
2/5/2017	Erin B. Reimburse for Lit. Supplies	1103	-\$42.60		\$2,060.35		
2/5/2017	Richard M. RCM Gas	1104	-\$25.00		\$2,035.35		
2/15/2017	February NAWS Literature	Card	-\$255.40		\$1,779.95		
3/3/2017	February ASC Donation/Lit Sales			\$541.38	\$2,321.33	Added Late	
3/5/2017	Ron M. Game Day Activity	1105	-\$100.00		\$2,221.33		
3/18/2017	Q1 1&1 Website Fee	Card	-\$29.97		\$2,191.36		
3/20/2017	March NAWS Literature	Card	-\$341.90		\$1,849.46		
3/27/2017	March ASC Donation/Lit Sales			\$793.15	\$2,642.61		
4/14/2017	Ron M. Picnic Activity	1106	-\$300.00		\$2,342.61	Written outside of Area - was in report	
4/18/2017	April NAWS Literature	Card	-\$317.11		\$2,025.50		
4/19/2017	April ASC Donation/Lit Sales			\$580.63	\$2,606.13		
5/7/2017	Victoria H. Printing Reimburse	1107	-\$26.65		\$2,579.48		
5/7/2017	Richard M. RCM Gas Reimburse	1108	-\$40.00		\$2,539.48		
5/12/2017	May NAWS Literature H&I		-\$62.13		\$2,477.35		
5/12/2017	May NAWS Literature		-\$210.07		\$2,267.28		
5/17/2017	Q2 & Q3 Meeting List Print	Card	-\$148.63		\$2,118.65	Added late - found in May statement	
5/30/2017	May ASC Donation/Lit Sales			\$816.53	\$2,935.18		
6/4/2017	Ron M. 4th July Activity	1109	-\$350.00		\$2,585.18		
6/4/2017	Richard M. RCM Gas	1110	-\$20.00		\$2,565.18		
6/16/2017	Q2 1&1 Website Fee	Card	-\$29.97		\$2,535.21		
6/18/2017	June NAWS Literature	Card	-\$188.03		\$2,347.18		
6/27/2017	June ASC Donation/Lit Sales			\$680.53	\$3,027.71		
1/8/2017	Victoria H. Printing Reimburse	Card	-\$11.58		\$3,016.13	Added late - found in May statement	
7/6/2017	July NAWS Literature 1	Card	-\$117.67		\$2,898.46		
7/10/2017	July NAWS Literature 2	Card	-\$245.79		\$2,652.67		
7/7/2017	July NAWS Literature H&I	Card	-\$93.60		\$2,559.07		
7/2/2017	John L. Printing Reimburse	1111	-\$2.78		\$2,556.29		
7/2/2017	John L. GSR Food Reimburse	1112	-\$27.83		\$2,528.46		
8/2/2017	July ASC Donation/Lit Sales			\$896.65	\$3,425.11		
8/7/2017	Ron M. Activities Picnic	1113	-\$100.00		\$3,325.11		
8/7/2017	Victoria H. Printing Reimburse	1114	-\$8.11		\$3,317.00		
8/29/2017	August ASC Donation/Lit Sales			\$347.04	\$3,664.04		
9/18/2017	September NAWS Literature	Card	-\$319.24		\$3,344.80		
9/18/2017	Q3 1&1 Website Fee	Card	-\$29.97		\$3,314.83		
9/20/2017	Q3 Meeting List Print	Card	-\$129.62		\$3,185.21		
9/28/2017	NAWS Annual Donation	Card	-\$240.00		\$2,945.21		
9/29/2017	September ASC Donation/Lit Sales			\$529.13	\$3,474.34		

XII. **Treasurer II Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XIII. **RCM I Report and Q&A – Richard M.**
No report

XIV. **RCM II Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XV. **VRCC Director Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XVI. **Subcommittee Reports and Q&A**

A. Activities – Ron M.

The Activities subcommittee last met on 9/25 with 8 in attendance. First, game day had a small attendance. Our budget was \$100, we are returning \$38 to area today. RANAWEEN will be held on Friday, October 20th from 6-11 PM at Falmouth Baptist Church. Admission will be \$5. The event will be all you can eat and will include a DJ, costume contest, bake sale, face painting, raffle basket, and piñata.

Today, I am asking area for \$500 for RANAWEEN. This will include church rental, DJ, food, prizes, décor, and a piñata. We would also like to ask homegroups to donate pop/water/drinks.

Lastly, for marathon meetings for Thanksgiving and Christmas, we would like to start making a list of chair people, so please let someone from Activities know if you would like to help. The marathon meeting **will not** take place without chair people.

Ron M.

B. Hospitals & Institutions - OPEN

C. Literature – Erin B.

No Written Report Submitted

D. Outreach – OPEN

E. Public Relations – Mike S.

Absent

No Written Report Submitted

F. RACC Ad Hoc – Mark T.

No Written Report Submitted

G. Banking Ad Hoc

Dear RANA,

The ad hoc looked into the following banks in regards to switching RANA ASC business to a new banking institution: Wells Fargo, PNC, VA Credit Union, Northwest Credit Union, and BB&T.

Based on our findings, we recommend switching to PNC. We would be able to open an account using RANA's EIN number, not an individual's personal info. Multiple co-signers are accepted. There is a \$100 minimum to open an account and a \$5 monthly fee which is waived if we keep at least \$500 in the account. Up to 150 transactions per month without a fee. Online banking is available and free. E statements are free.

We recommend that the GSR's move to switch to PNC.

In Loving Service,
Victoria H.

XVII. Group Service Representative (GSR) Reports

Home Group	GSR	Meeting Day & Time	Average Attendance with > 1 Year Clean	Average Weekly Attendance / Newcomers	Group Donation to Area	Literature Order
Set It Off	Ian L.	Sun. 7:00 – 8:30 PM		31/3	\$0	\$0
Who Wants To Live	Meagan J. (Rep)	Mon. – Fri. 12:00 – 1:15 PM	5	80 / 4	\$110	\$43.38
In It To Win It	Britany M.	Mon. 7:00 – 8:30 PM	6	40/ 2	\$0	\$0
Hope Fiends	Absent	Tue. 7:00 – 8:15 PM	-	-	-	-
Standing By Recovery	Absent	Tue. 7:30 – 8:30 PM	-	-	-	-
Clean Works	Summer S.	Wed. 7:00 – 8:15 PM	-	30/3	\$0	\$19.25
Start Living Group	Cat E.	Thu. 7:00 – 8:30 PM	-	10/1	\$0	\$0
Freedom from Bondage / SNL	Kevin S.	Thu. 9:00 – 10:00 PM & Sat. 10:00 PM - ?	-	8/1	\$0	\$0
In need of home group members.						
Flatbook	Michelle G.	Thu. 7:00 – 8:30 PM	-	15/2	\$0	\$3.75
William S. 26 years on November 2 nd .						

Back to Basics	Absent	Fri. 7:00 – 8:30 PM	-	-	-	-
Primary Purpose	Absent	Sat. & Sun. 12:00 – 1:30 PM	-	-	-	-
Experience, Strength, & Hope	John T.	Sat. 7:00 – 8:15 PM	-	10/4	\$0	\$0
Clean & Serene	Joe S.	Fri. 10:00 – 11:15 PM		3/?	\$0	\$0
Final Surrender	Absent	Mon, Wed, Fri, Sat. 7:00 – 8:00 PM	-	-	-	-
Noon Beginnings	Absent	Mon, Wed, Fri, Sat. 12:00 – 1:00 PM	-	-	-	-
Colonial Beach Survivors	James D.	Fri. 7:00 – 8:00 PM	4	6/1	\$0	\$77.50
Bill C. will celebrate 32 years on October 25 th .						
Group attendance seems to be experiencing a small increase as we have come out of the summer months. As always, any support from area in the form of members with a working knowledge of the steps would be greatly appreciated.						
New Beginnings of Colonial Beach	Absent	Tue. 6:00 – 7:00 PM	-	-	-	-
Alive & Free	Absent	Wed. 8:00 PM & Fri. 7:00 PM	-	-	-	-

XVIII. Second Quorum

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Ian L.	GSR
2. Who Wants to Live	P	Meagan J..	GSR
3. In It to Win It	P	Britany M.	GSR
4. Hope Fiends	A		
5. Standing By Recovery	A		
6. Clean Works	P	Summer S.	
7. Start Living Group	P	Cat E.	
8. Freedom from Bondage/SNL	P	Kevin S.	
9.Man Up to the Flatbook	P	Michelle G.	
10. Back to Basic	A		
11.Primary Purpose	A		
12. Experience, Strength & Hope	P	John T.	GSR
13. Clean and Serene	P	Joe S.	GSR
14.Final Surrender	A		
15. Noon Beginnings	A		
16. Colonial Beach Survivors Group	P	James D.	
17. New Beginnings (Colonial Beach)	A		
18. Alive and Free	A		

2 st QUORUM CALL -Must 8 per Bylaws	
Group Represented	10
Procedural Votes	10

XIX. Old Business

None

XX. Open Sharing

- a. Quorum
- b. Tax Status (Creation of ad hoc to look into hiring a tax professional)
- c. Secretary II's absences
- d. Outstanding payments from 2013 treasury theft
- e. Convention ad hoc extended to next ASC

XXI. Elections for Open Positions

Michelle G. was elected H & I chair. Open positions include: PR Chair, Outreach Chair, VRCC Director, Treasurer I, Secretary I, and Treasurer II, and RCM II.

XXII. New Business

Motion #10/1-04: To make a standing convention subcommittee of the Rappahhancok Area of Narcotics Anonymous.

Intent: To have conventions and promote unity.

Maker: Britany M. 2nd By: Ian L.

VOTE: None **Motion: SENT BACK TO GROUPS**

Motion #10/1-05: To move RASC bank account from Carte Bank to PNC

Intent: To make banking easier and more convenient to Area

Maker: Britany M. 2nd By: Ian L.

VOTE: None **Motion: SENT BACK TO GROUPS**

Motion #10/1-06 To review yearly ASC meeting schedule every January to check conflicting holidays for quorum.

Intent: To make quorum

Maker: Dawn L. 2nd By: Britany M.

VOTE: Abstaining- 0, For- 9, Against-0 **Motion: PASSED**

Motion #10/1-07 To give Activities \$500 for RANA-ween

Intent: For safe fun entertainment and fellowship.

Maker: Ron M. 2nd By: Britany M.

VOTE: None **Motion: BUDGETED**

Motion #10/1-08 To reimburse John L. \$7.25 for copies to be deducted from the Secretary budget

Intent: Reimbursement

Maker: John L. 2nd By: Joe S.

VOTE: None **Motion: BUDGETED**

Motion #10/1-09 To request \$180 of our "direct ship" to order literature for RRJ.

Intent: 5th Tradition

Maker: H & I. 2nd By: Ian L.
VOTE: None **Motion: BUDGETED**

Motion #10/1-10 To request \$220 of our “local facilities” budget to bring literature into Sunshine Lady House and Boxwood

Intent: 5th Tradition

Maker: H & I. 2nd By: Ian L.
VOTE: None **Motion: BUDGETED**

Motion #10/1-11 To take back to groups whether they want to change quorum to 50% of groups in the meeting list.

Intent: To get the opinion of the groups

Maker: Joe S. 2nd By: James D.
VOTE: None **Motion: BACK TO GROUPS**

XXIII. Review of Group Status and Business

7 home groups were identified as having missed the last 3 consecutive ASC meetings. A list of these meetings was given to Art M. to take to the PR subcommittee.

XXIV. Adjournment and Serenity Prayer