

# Rappahannock ASC Minutes for November 5th, 2017



Welcome new and returning ASC members!

**18 home groups** are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

There are **39 meetings** in the Rappahannock Area every week

*Website: [www.rappahannockareaofna.com](http://www.rappahannockareaofna.com)*

*Helpline Number: (800) 777-1515 (24 hours)*

## I. Serenity Prayer

## II. Readings

- a. Service Prayer (Read by Marci S.)
- b. Purpose of Area Service (Read by Rudy C.)
- c. 12 Concepts of NA Service (Read by Victoria H.)
- d. 12 Traditions of Narcotics Anonymous (Read by Etta F.)
- e. Decorum Statement (Read by Kevin S.)

## III. RANA Trusted Servants & Subcommittee Chairs Roll Call

Legend: P = Present    A = Absent    O = Open Position    \* = Arrived Late

POSTION	NAME	S	O	N	Report	Comment
Chair	John L.	P	P	P		
Vice Chair	Victoria H.	P	P	P		
Secretary I	OPEN	-	-	-		
Secretary II	Sarah J.	P	A	A		
Treasurer I	OPEN	-	-	-	Written	Kemper B. Pro Tem.
Treasurer II	OPEN	-	-	-		
RCM I	Richard M.	P	P	P*	Written	
RCM II	OPEN	-	-	-		
VRCC Dir.	OPEN	-	-	-		
Activities	Ron M.	P	P	P	Written	
H&I	Michelle G.	P	P	P	Written	
PR	Open	A	A	-		
Literature	Erin B.	P	P	P		
Outreach	OPEN	-	-	-		
RACC	Mark T.	P	P	P*		

#### IV. Group Roll Call

Legend: P = Present      A = Absent      O = Open Position      \* = Arrived Late

GROUP NAME	S	O	N	NAME	POSTION
1. Primary Purpose	A	A	A		GSR
2. Set It Off	P	P	P	Ian L.	GSR
3. Who Wants to Live	P	P	P	Meagan J.	REP
4. Noon Beginnings	A	A	A	Tim H.	GSR
5. Final Surrender	A	A	A	Brian T.	GSR
6. In It To Win It	P	P	P	Britany M.	GSR
7. Hope Fiends	A	A	A		
8. Standing by Recovery	A	A	P	Marci S.	GSR
9. New Beginnings of Colonial Beach	A	A	P	Candace B.	GSR
10. Clean Works	A	P	P	Summer	REP
11. Start Living	A	A	A	Cat E.	GSR
12. Man Up to the Flatbook	A	P	P	Sally M.	REP
13. Freedom from Bondage/SNL	A	P	P	Kevin S.	GSR
14. Colonial Beach Survivors Group	A	P	A	James D.	GSR
15. Back to Basics	A	A	P	Rudy C.	REP
16. Clean and Serene	P	P	A	Joe S.	GSR
17. Experience, Strength & Hope	P	P	P	John T.	GSR
18. Alive and Free	P	A	A	Charlie	GSR

#### V. Adoption and Approval of Agenda

**Motion #11/5-01:** To adopt November's Agenda as proposed

Maker: Meagan J.      2<sup>nd</sup> By: Ian L.

VOTE: Abstaining- 0, For-10, Against-0

Motion: **PASSED**

#### VI. Approval of Minutes

**Motion #11/5-02:** To approve August's minutes

Maker:

VOTE: Abstaining- 4, For-6, Against-0

Motion: **PASSED**

**Motion #11/5-03:** To approve September's minutes

Maker:

VOTE: Abstaining- 3, For-7, Against-0

Motion: PASSED

**Motion #11/5-04:** To approve October's minutes

Maker:

VOTE: Abstaining- 2, For-8, Against-0

Motion: PASSED

VII. **Secretary I Report and Q&A - OPEN**  
Open Position, No Report, No Discussion

VIII. **Secretary II Report and Q&A – Sarah J.**  
**ABSENT**  
No Report, No Discussion

IX. **Chairperson Report and Q&A – John L.**  
Next report due January 2018

X. **Vice Chairperson Report and Q&A – Victoria H.**  
Next report due December 2017

XI. **Treasurer I Report and Q&A – OPEN** (Kemper B Pro Tem)  
Dear RANA ASC Members,

Thank you for allowing me to serve as your pro-tem Treasurer. Our calculated beginning balance as of the start of last month's ASC was \$3,474.34. Our expenses last month totaled \$718.83. The following checks were written and purchases made:

Check #:	Amount:	To:	For:	Budget:	Receipt
Card	\$240.00	CARNA	Annual Donation	Yes	No
Card	\$500.00	Ron M.	Activities RANAween	Yes	No
Card	\$7.25	John L.	Printing Reimburse	Yes	Yes

I did not receive a literature order to process for the month of October. Our deposit from October's ASC was \$594.13. The income breakdown is on the second to last page and will be inserted into the minutes for this ASC.

Last month I did not receive a check from Antoinette B, and she is paid up through June. She owes, July, August, September, October and this month's amount (\$200.00 total) to become current.

Please note that I had agreed to continue to serve in the Treasurer I role until January 1, 2018. We as a collective body MUST find a nominee for this position as soon as possible. I am ready and willing to work with anyone that is nominated and accepts, and the sooner we start this process the smoother the transition will be.

Our budget meetings took place as scheduled. Our attendance was lacking, but the discussion was fruitful. Thank you for all that attended even one of these budget meetings, and a special thank you to those of you that attended multiple or all meetings. I have printed and dispersed copies of the 2018 proposed budget to everyone here today to take back to their home groups for voting. The most important thing to note, is that if there is a discrepancy or issue with only one or two budget lines, please implore the home group members to still vote to pass the budget. Then, as a GSR, you can come back to area with the home groups' concerns in January and propose an amendment to the budget and give the reasoning behind the change to be called to a vote. This way, we will still be able to operate with a budget come January 1st. **Otherwise, if the budget does not pass, our funds will be frozen to start the year.**

The proposed 2018 budget, based on the averages of income and expense from this year, has allowed us to expect a slight increase in balance. Overall, many of the budget lines stayed the same. The lines highlighted in green are increases from the previous year's budget, and no lines were decreased. Explanation of the increases are as follows:

- Chair – This line went up \$25 to supplement the printing costs and supplies, anticipating that the next chair will have to use the budget line and not come out of pocket for expenses.
- Outreach – This was a newly re-established subcommittee in RANA. As such, even without a current chairperson, we input the amount given to the subcommittee when formed this year \$350.
- World Donation – Given the increase in expected balance for 2018, we sought to increase our world donation by \$60 to keep with the spiritual principle of prudence and the 7<sup>th</sup> Tradition.
- Regional Donation – Given the increase in expected balance for 2018, we sought to increase our regional donation by \$260 to keep with the spiritual principle of prudence and the 7<sup>th</sup> Tradition.
- PR Budget – The PR Budget was the first to be decreased in past years, specifically in the events line. To allow for a potential new PR chair to put on events, learning days, buy literature, etc. the budget line for PR events was increased by \$100.
- RACC Budget – The RACC operated using a separate bank account as an adhoc subcommittee for the duration of the convention. Since the conclusion of the event, the funds remain in that bank, untouched. With the timing of the vote to have them continue as a standing subcommittee and the need for a proposed budget at the same time, we could not be sure of the fate or the amount of the funds to confidently add a number to the RANA main line budget. As a result, we kept the RACC raised funds separate from the expected income for 2018 but needed to represent the amount somehow on the budget sheet. The “RACC Budget Breakdown” portion of the proposed budget represents an

estimate of expenses by the RACC if they become a standing subcommittee and prepare to hold a second RACNA convention. The remaining funds would then be ideally added to the RANA Main account for use by the subcommittees. Again, we must stress that the line items for the budget can be adjusted after the proposed budget is passed and is not set in stone. This also goes for the distribution of these excess funds (whether in a donation to Region, World, or other avenues).

In conclusion, we are expecting a balance of \$11.93 for 2018 given the proposed budget. We would be able to decide what to do as a collective with the excess funds from the RACNA convention once the decision is made on the RACC subcommittee vote. Please take this information back to your home groups for a vote. It is vital to have the groups' votes in December's ASC.

Our expected balance as of the start of today's ASC is \$3,321.22. Minus the quarterly estimated budgeted amounts for all subcommittees and prudent reserve (\$1,167.25 x2) leaves us \$986.72 above prudent reserve.

In Loving Service, Kemper B.

Money Order Deposit Sheet				October 2017 ASC	Grand Total: \$594.13
Literature Orders					
Money Order #	Amount	Type	Group		
17-647034570	\$77.50	Western Union	Col. Beach Survivors Group		
17-647034571	\$19.25	Western Union	Summer		
17-647034569	\$43.38	Western Union	Who Wants to Live		
17-431307616	\$2.25	Western Union	Dawn L.		
17-647034572	\$3.75	Western Union	Man Up to the Flatbook		
				Total Literature:	\$146.13
Donations					
Money Order #	Amount	Type	Group		
17-647034568	\$110.00	Western Union	Who Wants to Live		
				Total Donations:	\$110.00
Other					
Money Order #	Amount	Type	Group		
17-654506007	\$38.00	Western Union	Activities Game Day Return		
6000116512	\$300.00	BB&T	RACC Seed Money Return		
				Total Other:	\$338.00

**XII. Treasurer II Report and Q&A – OPEN**  
Open Position, No Report, No Discussion

**XIII. RCM I Report and Q&A – Richard M.**  
Good afternoon ASC,

Last RSC was held on Oct 22nd in Roanoke VA, during open forum the following items were discussed -Bill brought up some concerns about the motion asking for a debit card for the RD team. Seemed to be some confusion about the RD team asking for a “credit” card. Pointed out that the Treasurer actually asked for the debit card in order to make it easier to fund RD team needs.

-RD mentioned upcoming CAR workshops. First CAR workshop is in Colonial Heights as opposed to Chesterfield. -Roanoke Valley Area asked for financial help. Claimed that they inadvertently sent to large of a contribution to Region in August and need \$300 refund.

-It was brought to the attention of the meeting that a church in Roanoke was having a panel discussion regarding the “opioid epidemic” in the Roanoke area. Asked for some representation from NA. Jim H said he could attend. Wednesday 10/25

-Revitalizing the Outreach subcommittee so someone can go to struggling areas to see if any help can be offered and to make sure that these areas are still able to carry the message. Region needs to know if meeting list is current so people aren’t being referred to meetings that no longer exist.

-Concern about VRCC not sending representative to Region was expressed. Mentioned that they should at least send a report. Chair said that he would contact the VRCC chair and current host committee.

-Treasurer brought up issue of people booking a room for 2 day event and then not showing up. Ends up wasting Regional money.

-RDA brought topic of reimbursing RD team for mileage as opposed to just gas.

-Chair asked for a straw poll to see if there was anyone interested in chairing Outreach.

Concerns about finances were discussed. Line item does exist for this subcommittee. Line would need to be funded. Committee would only need to be operating for a limited time to address the specific need of ensuring that meeting lists of areas not attending Region are update.

The big thing coming next is the CAR report, the RD team has 5 different CAR workshops which can be found on our regional website dates and times will be updated soon, Also the areas are responsible for purchasing there own CAR reports, the CAR report can be found at <http://na.org/conference> . I am also hoping to be able to host our

own workshop before area one day to go over with the area GSRs about the motions and answer any questions in addition to the RD teams CAR workshops.

Our regional delegates are interested in what as an area we feel about zonal representation, this is a topic I would like to bring up in open sharing to explain what it is and how our gsr's feel about it.

Regional H&I have tried to restart the inmate writing program with small progress but progress.

In regards to the concern of our EIN (employee identification number) I spoke with our regional treasurer about how the region started the regions account and they used an individuals ssn to open a non interest checking account, reasoning behind it is if the account gains any interest it is considered income and therefore has to be claimed through the IRS. Also in accordance to the convention and the funds accrued during the convention, as long as the sales taxes was paid on the initial purchase of all merchandise we shouldn't have any concerns regarding the IRS because everything we have is used in a non profit manner with no paid employees. It was suggested if we do seek professional guidance an accountant would probably be our best bet.

I would like to talk about our current situation in our area, we don't have the needed positions of our executive body filled, so while the link between the area and the region is important. I'm concerned that the small number of resources we have are being used improperly. At this point we have no secretary and no treasurer, If our groups are more important then our area then our area is more important then region. I would be willing to step up at the area level and possible in a protem position as RCM till we can find someone that is willing. I would like to bring this to the GSRs during open discussion for suggestions and opinions as to whats best for our area.

Motions from regions:

**Motion 186-1 Mover:** Sue N. Southside **Second:** Dale R. Beach

**Description:** The vice-treasurer is a position for being mentored. Designed so that the candidate can gain experience in the treasurer position. The importance is better placed on the candidate having area or region experience and bookkeeping experience.

**Intent:** To align the qualifications of the vice treasurer position with the responsibilities of the position.

**Motion:** Remove the word "treasurer" from line 2 Section 5B Vice treasurer qualifications.

**Disposition:** Sent back to Areas due to large number of abstentions. Most of the abstentions were the result of ASCs not making quorum and the RCM, therefore, not having a group conscience.

Also I will be attaching the regional budget to be approved by the home groups

Thank you for letting me serve,

Richard M.

XIV. **RCM II Report and Q&A – OPEN**  
Open Position, No Report, No Discussion

XV. **VRCC Director Report and Q&A – OPEN**  
Open Position, No Report, No Discussion

**XVI. Subcommittee Reports and Q&A**

**A. Activities – Ron M.**

Activities last met Monday October 30<sup>th</sup>. 5 people in attendance, we reviewed RANA-ween, discussion marathon meetings for Thanksgiving and Christmas.

RANAWEEN: Our budget was \$500. We spent \$369, leaving \$130. From the \$5 cover charge, we got \$240, from the raffle basket we got \$70, and from the bake sale we got \$49. So today we are returning \$489 to area, which is \$11 short of our goal, however everyone had a great time and safe environment, that's our purpose.

As for marathon meetings, people have stepped up to fill in meeting times. Activities will only be supplying coffee, so if GSR's would like to announce "donations are welcome". Today I am asking area for \$30 for rent (\$15 for each activity).

Next activities meeting is 11/20/2017.

Thank you for letting me serve,  
Ron M.

**B. Hospitals & Institutions – Michelle G.**  
Hi Everyone!

There have been some service position changes within H & I. Literature is now Billy M., secretary is now Victoria H., Vice Chair is still Sarah B., and Chair is Michelle G. I was able to attend one budget meeting on 10/23, and Victoria was present for several as well to represent H&I. We met all our commitments last month, and are still looking for more volunteers to go into RRJ – if interested see Billy M. Also, if there are any women who would be interested in going into RRJ, we need to get any feedback and see if there is willingness for the women's side of RRJ. Requirements of clean time, and being off papers (as with the men's side) will be the same. We utilized all of our budget for 2017 bringing in Basic Texts, little white books, IP's, and meeting lists into the various facilities. The facilities have expressed that they are grateful and appreciate that we are able to bring meetings to them. Thank you for all involved! We have had a great year with H & I! I look forward to serving in any capacity I am needed.

In Loving Service,  
Michelle G.



C. **Literature** – Erin B.  
No Report Submitted

D. **Outreach** – OPEN

E. **Public Relations** – OPEN

F. **RACC Ad Hoc** – Mark T.  
No report submitted

G. **Tax Status Ad Hoc** – Kemper B.  
No report (see RCM I report for information)

**XVII. Group Service Representative (GSR) Reports**

Home Group	GSR	Meeting Day & Time	Average Attendance with > 1 Year Clean	Average Weekly Attendance / Newcomers	Group Donation to Area	Literature Order
Set It Off	Ian L.	Sun. 7:00 – 8:30 PM	-	31/3	\$0	\$28.50
Who Wants To Live	Meagan J. (Rep)	Mon. – Fri. 12:00 – 1:15 PM	-	75 / 10	\$113.01	\$125.75
In It To Win It	Britany M.	Mon. 7:00 – 8:30 PM	-	35/ 2	\$0	\$15.69
<i>November 27<sup>th</sup> – Jeff M. celebrates 3 years</i>						
Hope Fiends	<b>Absent</b>	Tue. 7:00 – 8:15 PM	-	-	-	-
Standing By Recovery	Marci S.	Tue. 7:30 – 8:30 PM	-	5/1	\$10	\$50.30
<i>November 7th Darryl C. celebrates 24 years. Need support.</i>						
Clean Works	Summer S.	Wed. 7:00 – 8:15 PM	-	30/3	\$0	\$12.00
Start Living Group	<b>Absent</b>	Thu. 7:00 – 8:30 PM	-	-	-	-

Freedom from Bondage / SNL	Kevin S.	Thu. 9:00 – 10:00 PM & Sat. 10:00 PM - ?	-	4/1	\$0	\$7.50
<i>Joy celebrates 1 year on Thursday 11/9 Attendance is low. Desperately need HG members.</i>						
Welcome to the NAborhood	Sally M.	Thu. 7:00 – 8:30 PM	-	25/1	\$34	\$20.00
<i>Doing well. We voted to change our name to “Welcome to NAborhood”. Children’s room is still available for parents to use.</i>						
Back to Basics	Rudy C. (Rep.)	Fri. 7:00 – 8:30 PM	-	30/5	\$50	\$40
<i>Group is meeting in 2 weeks to re-appoint service positions.</i>						
Primary Purpose	<b>Absent</b>	Sat. & Sun. 12:00 – 1:30 PM	-	-	-	-
Experience, Strength, & Hope	John T.	Sat. 7:00 – 8:15 PM	-	10/5	\$25	\$0
Clean & Serene	<b>Absent</b>	Fri. 10:00 – 11:15 PM		3/?	\$0	\$0
Final Surrender	<b>Absent</b>	Mon, Wed, Fri, Sat. 7:00 – 8:00 PM	-	-	-	-
Noon Beginnings	<b>Absent</b>	Mon, Wed, Fri, Sat. 12:00 – 1:00 PM	-	-	-	-
Colonial Beach Survivors	<b>Absent</b>	Fri. 7:00 – 8:00 PM	4	6/1	\$0	\$77.50
New Beginnings of Colonial Beach	Candace B.	Tue. 6:00 – 7:00 PM	5	7/2	\$0	\$0
<i>John C. celebrates 19 years on November 21. Needs support</i>						
Alive & Free	<b>Absent</b>	Wed. 8:00 PM & Fri. 7:00 PM	-	-	-	-

## XVIII. Second Quorum

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Ian L.	GSR
2. Who Wants to Live	P	Meagan J..	GSR
3. In It to Win It	P	Britany M.	GSR
4. Hope Fiends	A		
5. Standing By Recovery	P	Marci	GSR
6. Clean Works	P	Summer S.	REP.
7. Start Living Group	A		
8. Freedom from Bondage/SNL	P	Kevin S.	GSR
9. Man Up to the Flatbook	P	Sally M.	GSR
10. Back to Basic	P	Rudy C.	REP
11. Primary Purpose	A		
12. Experience, Strength & Hope	P	John T.	GSR
13. Clean and Serene	A	Joe S.	GSR
14. Final Surrender	A		
15. Noon Beginnings	A		
16. Colonial Beach Survivors Group	A	James D.	
17. New Beginnings (Colonial Beach)	P	Candace	
18. Alive and Free	A		

2 <sup>st</sup> QUORUM CALL -Must 8 per Bylaws	
Group Represented	10
Procedural Votes	10

**XIX. Old Business**

**Motion #10/1-04:** To make a standing convention subcommittee of the Rappahancock Area of Narcotics Anonymous.

Intent: To have conventions and promote unity.

Maker: Britany M. 2<sup>nd</sup> By: Ian L.

*VOTE: : Abstaining- 2, For-6, Against-2* **Motion: Passed**

**Motion #10/1-05:** To move RASC bank account from Carte Bank to PNC

Intent: To make banking easier and more convenient to Area

Maker: Britany M. 2<sup>nd</sup> By: Ian L.

*VOTE: Abstaining- 2, For- 8, Against- 0* **Motion: Passed**

**Motion #10/1-11** To take back to groups whether they want to change quorum to 50% of groups in the meeting list.

Intent: To get the opinion of the groups

Maker: Joe S. 2<sup>nd</sup> By: James D.

*VOTE: Abstaining- 2, For- 2, Against-6* **Motion: Failed**

**XX. Open Sharing**

- Budget
- Noon Beginnings of Bowling Green is no longer an NA meeting, not called an NA meeting, no NA members attending the meeting.
- Secretary II's absence
- Zonal Representation

**XXI. Elections for Open Positions**

Derek V. was elected Treasurer II.

Richard M. resigned as RCM I.

Sarah J. was removed from Secretary II for non completion of duties.

Open positions include: PR Chair, Outreach Chair, VRCC Director, Treasurer I, Secretary I, Secretary II, RCM I, and RCM II.

**XXII. New Business**

**Motion #11/5-05:** To waive the clean time requirements of Derek V. and requirement of ASC experience.

Intent: So that Derek may serve as treasurer II.

Maker: Summer S. 2<sup>nd</sup> By: Ian L.

*VOTE: Abstaining- 1, For-8, Against-0* **Motion: Passed**

**Motion #11/5-06:** To waive the ASC experience time for Jay M for PR.

Intent: So that Jay can serve as PR chair.

Maker: Summer S. 2<sup>nd</sup> By: Ian L.

*VOTE: Abstaining- 1, For-6, Against-2*

*Motion: **Passed***

**Motion #11/5-07:** To reimburse Richard M. \$39.29 for gas to region.

Intent: Reimbursement

Maker: Richard M.                      2<sup>nd</sup> By: Brittany M.

*VOTE: None*

*Motion: **Budgeted***

**Motion #11/5-08:** To reimburse John L. \$2.90 for printing today's agendas, funds to be deducted from Chair budget.

Intent: Reimbursement

Maker: John L.                              2<sup>nd</sup> By: Ian L.

*VOTE: None*

*Motion: **Budgeted***

**Motion #11/5-09:** To reimburse John L. \$6.95 for copies made for today's ASC. Funds to be deducted from the Secretary Budget.

Intent: Reimbursement

Maker: John L.                              2<sup>nd</sup> By: Ian L.

*VOTE: None*

*Motion: **Budgeted***

**Motion #11/5-10:** To remove Noon Beginnings of Bowling Green from RANA meeting lists.

Intent: To avoid directing members and newcomers to a meeting that is no longer part of Narcotics Anonymous.

Maker: Ian L.                              2<sup>nd</sup> By: Rudy C.

*VOTE: Abstaining- 1, For-7, Against-0*

*Motion: **PASSED***

**Motion #11/5-11:** To remove Sarah J. from her Area service position.

Intent: Not meeting the requirements of her position, failing to show up 3 out of 4 months.

Maker: Meagan J.                              2<sup>nd</sup> By: Brittany M.

*VOTE: Abstaining- 2, For-6, Against-0*

*Motion: **PASSED***

**Motion #11/5-12:** To have RACNA funds transferred to RANA bank account, aside from the minimum amount needed to keep the RACC account open.

Intent: To have a single point of accountability. There is no executive board, no bylaws for the subcommittee.

Maker: Victoria H.                              2<sup>nd</sup> By: Brittany M.

*VOTE: None*

*Motion: **BACK TO GROUPS***

**Motion #11/5-13:** To utilize the chairperson qualifications from the RACC to be able to appoint a chairperson for the standing convention subcommittee chair.

Intent: To vote in a convention chair and start compiling bylaws for that committee.

Maker: Rudy C.                              2<sup>nd</sup> By: Ian L.

*VOTE: None*

*Motion: **BACK TO GROUPS***

**XXIII. Review of Group Status and Business**

**XXIV. Adjournment and Serenity Prayer**

Submitted to RANA ASC for approval: 11/14/2017 by Vice Chair Victoria H.