

Rappahannock ASC Minutes for January 7th, 2018



Welcome new and returning ASC members!

17 home groups are members of the Rappahannock Area Service Committee of Narcotics Anonymous.

There are **39 meetings** in the Rappahannock Area every week

Website: www.rappahannockareaofna.com

Helpline Number: (800) 777-1515 (24 hours)

I. Serenity Prayer

II. Readings

- a. Service Prayer (Read by Kevin S.)
- b. Purpose of Area Service (Read by Michelle C.)
- c. 12 Concepts of NA Service (Read by Robb B.)
- d. 12 Traditions of Narcotics Anonymous (Read by Candace B.)
- e. Decorum Statement (Read by Ron M.)

III. RANA Trusted Servants & Subcommittee Chairs Roll Call

Legend: P = Present A = Absent O = Open Position * = Arrived Late

POSTION	NAME	N	D	J	Report	Comment
Chair	John L.	P	P	P	Written	
Vice Chair	Victoria H.	P	P	P		
Secretary I	OPEN	-	-	-		
Secretary II	OPEN	A	-	-		
Treasurer I	Richard M.	-	-	P	Written	
Treasurer II	Derek V.	-	P	A		
RCM I	OPEN	P*	-	-		
RCM II	OPEN	-	-	-		
VRCC Dir.	OPEN	-	-	-		
Activities	Ron M.	P	P	P	Written	
H&I	Michelle G.	P	P	P	Written	
PR	Art M.	-	-	A		
Literature	Erin B.	P	P	P		
Outreach	OPEN	-	-	-		
RACC	OPEN	P*	-	-		

IV. Group Roll Call

Legend: P = Present A = Absent O = Open Position * = Arrived Late

GROUP NAME	N	D	D	NAME	POSTION
1. Primary Purpose	A	A	A		
2. Set It Off	P	P	P	Jay H.	REP
3. Who Wants to Live	P	P	A		
4. Noon Beginnings	A	A	A		
5. Final Surrender	A	A	A		
6. In It To Win It	P	P	P	Britany M.	GSR
7. Hope Fiends	A	A	P	Kelly S	GSR
8. Standing by Recovery	P	A	A	Marci S.	GSR
9. New Beginnings of Colonial Beach	P	P	P	Candace B.	GSR
10. Clean Works	P	P	P	Gabe T.	REP
11. Start Living	A	A	P	Cat E.	REP
12. Welcome to the NAborhood	P	P	P	Michelle	REP
13. Freedom from Bondage/SNL	P	P	P	Kevin S.	GSR
14. Colonial Beach Survivors Group	A	A	P	Bill	Alt
15. Back to Basics	P	P	P	JJ	REP
16. Clean and Serene	A	P	P	Joe S.	GSR
17. Experience, Strength & Hope	P	P	P	John T.	GSR
18. Alive and Free	A	A	A	Charlie B.	GSR

V. Adoption and Approval of Agenda

Motion #1/7-01: To adopt January's Agenda as proposed

Maker: Britany M. 2nd By: Joe S.

VOTE: Abstaining- 0, For-12, Against-0

Motion: **PASSED**

VI. Approval of Minutes

Motion #1/7-02: To approve December's minutes

Maker: Candace B 2nd By: Michelle G.

VOTE: Abstaining- 1, For-11, Against-0

Motion: **PASSED**

- VII. **Secretary I Report and Q&A - OPEN**
Open Position, No Report, No Discussion
- VIII. **Secretary II Report and Q&A – OPEN**
Open Position, No Report, No Discussion
- IX. **Chairperson Report and Q&A – John L.**

Good afternoon, ASC. As always, the fourth quarter of 2017 was a busy one for us...

Monies in and monies out all balanced to the best of our knowledge. Unfortunately, due to our archaic banking system it is difficult to keep checks and balances on all of the financial activities for the area. This will be fixed as soon as we open the new asc bank account, as we have been directed to do by the area. The delay in this occurring has been due to us finding out after the fact that we need to register as a 501c to open the type of account we want at PNC Bank. Further research is needed to find out what this will entail and whether or not we want to pursue it or revisit the already passed motion as an area.

Victoria H. and Richard M. have been added as signees to the existing Carter bank account and Kemper B. has been officially removed as an authorized signee for financial transactions for the area.

We drafted and passed the 2018 budget with the understanding that once our new RACC subcommittee has enacted bylaws we will need to reconvene to make amendments. Included in the budget, additionally, was a fully funded Outreach subcommittee, as voted on and passed via motion by the area in 2017, with no sitting chair person or standing members. We will remain hopeful and in position for when this changes.

You will all be receiving updated copies of the RANA bylaws today with a copy of the 2018 budget attached. Special thanks to Victoria H. for handling this. Please be sure that your copy makes it to a safe place which is easily accessible by your home group for reference. Additional copies can be purchased from Literature and a pdf file will be made available on the area website.

1st quarter meeting lists will also be distributed today.

The executive body would like to welcome Art M. as our new PR Subcommittee chair. We're looking forward to seeing what direction his vision will lead us in the new year.

We'd also like to welcome Richard M. and Derek V. to the executive body as Treasurers I and II. Thank you both for your service.

Lastly, I'd like to take a minute to address the upcoming Conference Agenda Report and the GSRs duties that come along with it. There are literally dozens of motions being sent up from

world to be voted on by every NA home group in the world. The motions are brought to us here at the ASC from region by our RCM (regional committee member) to be presented to you, the GSRs. GSRs then take the motions back to their home groups for voting. Because you are the ones explaining the motions, it is extremely important that you understand what is in the motions. In addition, motions are to be explained to your home groups in a manner devoid of your personal opinion.

The RCM team has scheduled several workshops in the first quarter to help you understand the motions.

Once you have recorded your home groups votes, there are two ways to carry them. The first option is to cast your votes virtually. To do this you must register your home group online. The other option is to carry them in person at the GSR assembly held in April. Hotel rooms will be provided to GSRs with preference given to those who travel from furthest away... which our area will probably qualify for.

I realize this is a lot of information to process. Perhaps even a little overwhelming. Rest assured there are many experienced members in our area who are willing to help you with any and all of this. All you have to do is ask. We will be discussing this further over the next few months at ASC. I hope that you all embrace the opportunity to participate in the development of the fellowship.

Thank you, again.

ILS,
John L.

X. Vice Chairperson Report and Q&A – Victoria H.

I was given a check at December’s ASC for \$135 to print 2018 bylaws. We printed 50 copies for a total of \$107.70. I am returning \$27.30 in the form of a money order today, along with a receipt.

XI. Treasurer I Report and Q&A – Richard M.

Dear RANA ASC Members,

Thank you for allowing me to serve as your pro-tem Treasurer. Our calculated beginning balance as of the start of last month’s ASC was \$4,132.34. Our expenses last month totaled \$1,054.99. The following checks were written and purchases made:

Check #:	Amount:	To:	For:	Budget:	Receipt
1121	\$30.00	Ron M.	Activities Rent	Yes	No
1122	\$400.00	Ron M.	Activities Holiday Events	Yes	No
1123	\$135.00	Victoria H.	Bylaws Printing 2018	Yes	No
1124	\$2.90	John L.	Printing Reimburse	Yes	Yes
1125	\$3.47	Victoria H.	Printing Reimburse	Yes	Yes
Card	\$129.72	BestValueCopy	Q1 2018 Mtg List Print	Yes	Yes
Card	\$29.97	1&1.com	Q4 Website Fee	Yes	Yes
Card	\$323.93	NAWS	December Literature	Yes	No

I processed a literature order on 12/11 in the amount of \$323.93 and did not receive the receipt for the order.

Our deposit from December's ASC was \$654.63. The income breakdown is on the second to last page and will be inserted into the minutes for this ASC.

Last month I did not receive a check from Antoinette B. however, she has provided our new Treasurer with a \$120.00 money order that will be added in with the deposits for January. This has her paid up through 2017, and only owes this month (\$40.00) to be current.

Thank you all one more time for allowing me to serve, and you'll see me again soon enough once little baby Bane makes his appearance!

Good Luck Richard and Derek!

Our expected balance as of the start of today's ASC is \$3,729.73. Minus the quarterly estimated budgeted amounts for all subcommittees and prudent reserve (\$1,167.25 x2) leaves us \$1,395.23 above 2017's prudent reserve. This prudent reserve number will be different in the rest of 2018's reports.

In Loving Service, Kemper B.

Money Order Deposit Sheet				December 2017 ASC	Grand Total: \$654.63
Literature Orders					
Money Order #	Amount	Type	Group		
17-647166966	\$105.65	Western Union	New Beginnings of Col. Beach		
17-658580139	\$12.25	Western Union	In it to Win It		
17-654506153	\$3.75	Western Union	Ron M.		
17-268375288	\$77.00	Western Union	Back to Basics		
17-658841499	\$34.18	Western Union	Who Wants to Live		
17-658841507	\$49.00	Western Union	Start Living		
17-658841501	\$30.00	Western Union			
R207656908789	\$100.00	MoneyGram	Alive and Free		
				Total Literature:	\$411.83
Donations					
Money Order #	Amount	Type	Group		
17-658841503	\$19.80	Western Union	Welcome to the Naborhood		
17-658841500	\$97.00	Western Union	Who Wants to Live		
17-658841506	\$20.00	Western Union	Start Living		
R207656908778	\$100.00	MoneyGram	Alive and Free		
				Total Donations:	\$236.80
Other					
Money Order #	Amount	Type	Group		
17-658841502	\$6.00	Western Union	Activities Thanksgiving Return		
				Total Other:	\$6.00

Group Check Register Form 2017						Current Balance:	\$3,729.73
						After Prudent Reserve/Budgets:	\$1,395.23
Date	Description and Purpose	Check No.	Amount	Deposit	Balance	Notes	
					\$2,899.46	Balance from 2016 Check Register Form	
1/3/2017	NAWS Guiding Principles Order	Card	-521.84		\$2,377.62		
1/12/2017	PO Box Fee 2017	Card	-300.00		\$2,077.62		
1/16/2017	Rent 2016 Fairview Baptist Church	1096	-120.00		\$1,957.62	Wasn't given until January	
1/18/2017	January NAWS Literature	Card	-361.27		\$1,596.35		
1/28/2017	Q1 Meeting List Print	Card	-129.54		\$1,466.81		
2/3/2017	January ASC Donation/Lit Sales			\$636.14	\$2,102.95		
2/5/2017	Erin B. Reimburse for Lit. Supplies	1103	-42.60		\$2,060.35		
2/5/2017	Richard M. RCM Gas	1104	-25.00		\$2,035.35		
2/15/2017	February NAWS Literature	Card	-255.40		\$1,779.95		
3/3/2017	February ASC Donation/Lit Sales			\$541.38	\$2,321.33	Added Late	
3/5/2017	Ron M. Game Day Activity	1105	-100.00		\$2,221.33		
3/18/2017	Q1 1&1 Website Fee	Card	-29.97		\$2,191.36		
3/20/2017	March NAWS Literature	Card	-341.90		\$1,849.46		
3/27/2017	March ASC Donation/Lit Sales			\$793.15	\$2,642.61		
4/14/2017	Ron M. Picnic Activity	1106	-300.00		\$2,342.61	Written outside of Area - was in report	
4/18/2017	April NAWS Literature	Card	-317.11		\$2,025.50		
4/19/2017	April ASC Donation/Lit Sales			\$580.63	\$2,606.13		
5/7/2017	Victoria H. Printing Reimburse	1107	-26.65		\$2,579.48		
5/7/2017	Richard M. RCM Gas Reimburse	1108	-40.00		\$2,539.48		
5/12/2017	May NAWS Literature H&I				\$2,477.35		
5/12/2017	May NAWS Literature				\$2,267.28		
5/17/2017	Q2 & Q3 Meeting List Print	Card	-148.63		\$2,118.65	Added late - found in May statement	
5/30/2017	May ASC Donation/Lit Sales			\$816.53	\$2,935.18		
6/4/2017	Ron M. 4th July Activity	1109	-350.00		\$2,585.18		
6/4/2017	Richard M. RCM Gas	1110	-20.00		\$2,565.18		
6/16/2017	Q2 1&1 Website Fee	Card	-29.97		\$2,535.21		
6/18/2017	June NAWS Literature	Card	-188.03		\$2,347.18		
6/27/2017	June ASC Donation/Lit Sales			\$680.53	\$3,027.71		
1/8/2017	Victoria H. Printing Reimburse	Card	-11.58		\$3,016.13	Added late - found in May statement	
7/6/2017	July NAWS Literature 1	Card	-117.67		\$2,898.46		
7/10/2017	July NAWS Literature 2	Card	-245.79		\$2,652.67		
7/7/2017	July NAWS Literature H&I	Card	-93.60		\$2,559.07		
7/2/2017	John L. Printing Reimburse	1111	-2.78		\$2,556.29		
7/2/2017	John L. GSR Food Reimburse	1112	-27.83		\$2,528.46		
8/2/2017	July ASC Donation/Lit Sales			\$896.65	\$3,425.11		
8/7/2017	Ron M. Activities Picnic	1113	-100.00		\$3,325.11		
8/7/2017	Victoria H. Printing Reimburse	1114	-8.11		\$3,317.00		
8/29/2017	August ASC Donation/Lit Sales			\$347.04	\$3,664.04		
9/18/2017	September NAWS Literature	Card	-319.24		\$3,344.80		
9/18/2017	Q3 1&1 Website Fee	Card	-29.97		\$3,314.83		
9/20/2017	Q3 Meeting List Print	Card	-129.62		\$3,185.21		
9/28/2017	NAWS Annual Donation	Card	-240.00		\$2,945.21		
9/29/2017	September ASC Donation/Lit Sales			\$529.13	\$3,474.34		
10/1/2017	CARNA Annual Donation	1115	-240.00		\$3,234.34		
10/1/2017	Ron M. Activities Banaween	1116	-500.00		\$2,734.34		
10/1/2017	John L. Printing Reimburse	1117	-7.25		\$2,727.09		
11/3/2017	October ASC Donation/Lit Sales			\$594.13	\$3,321.22		
11/5/2017	Deposit Slips Order Carter Bank	Card	-25.45		\$3,295.77	Added late - found in Sept statement	
11/5/2017	Best Value Copy accidental charge				\$3,170.16	Best Value Accidentally charged this (Sept)	
11/5/2017	Best Value Copy Return deposit			\$125.61	\$3,295.77	Best Value Returning the amount (Sept)	
11/5/2017	2016 Cancelled Check Victoria H.	1099		\$7.53	\$3,303.30		
11/5/2017	Richard M. RCM Gas Reimburse	1118	-39.29		\$3,264.01		
11/5/2017	John L. Printing Reimburse	1119	-2.90		\$3,261.11	Chair Budget	
11/5/2017	John L. Printing Reimburse	1120	-6.95		\$3,254.16	Secretary Budget	
11/21/2017	November NAWS Literature	Card	-339.72		\$2,914.44		
11/30/2017	November ASC Donation/Lit Sales			\$1,217.90	\$4,132.34		
12/3/2017	Bank Check 21 return		-2.25		\$4,130.09	Returned (reason currently unknown)	
12/3/2017	Ron M. Activities Rent	1121	-30.00		\$4,100.09		
12/3/2017	Ron M. Activities Holiday Events	1122	-400.00		\$3,700.09		
12/3/2017	Victoria H. 2018 Bylaws Printing	1123	-135.00		\$3,565.09		
12/3/2017	John L. Printing Reimburse	1124	-2.90		\$3,562.19	Chair Budget	
12/3/2017	Victoria H. Printing Reimburse	1125	-3.47		\$3,558.72	Secretary Budget	
12/3/2017	December ASC Donation/Lit Sales			\$654.63	\$4,213.35		
12/11/2017	December NAWS Literature	Card	-323.93		\$3,889.42		
12/14/2017	Q1 2018 Meeting List Print	Card	-129.72		\$3,759.70		
12/18/2017	Q4 1&1 Website Fee	Card	-29.97		\$3,729.73	end of year balance? (may change once bank s	

XII. **Treasurer II Report and Q&A – Derek V.**
Absent, No Report, No Discussion

XIII. **RCM I Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XIV. **RCM II Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XV. **VRCC Director Report and Q&A – OPEN**
Open Position, No Report, No Discussion

XVI. Subcommittee Reports and Q&A

A. Activities – Ron M.

Hello Everyone,

Activities' Christmas mini-marathon meeting went on without any problems. Attendance was pretty good throughout the day. 7th tradition collected \$13, which I am turning in to Area today.

New Year's Eve Masquerade Ball – I believe the area liked this new idea, everybody in attendance participated in wearing masks. Attendance was approximately 40 people. It was a good time for all. Our budget was \$400. We spent \$230, with \$170 remaining. We made \$53 on the raffle and \$75 from admission. We are returning \$298 to area today.

As Activities chair person, I would like to thank subcommittee members and all NA members for making this year's activities a success in every way.

Side Note – our next meeting will be putting together a calendar year for Activities.

Thank you,
Ron M.

B. Hospitals & Institutions – Michelle G.

Hello,

I would like to say thank you to everyone who stepped up, and was able to make meetings happen at the facilities, especially during the holidays! We did miss 2 commitments last month, however the facilities were contacted ahead of time and gratefully we are still able to keep coming in. Please keep announcing that H&I needs support in the homegroups – we are always looking for people to go into facilities and share their ESH. The vice-chair positions is also coming open today – so please announce at home groups. Clean time requirement is 1 year and it's a 2 year term.

In Loving Service,
Michelle G.

C. Literature – Erin B. No Report Submitted

D. Outreach – OPEN

E. **Public Relations** – Art M.
Absent, No Report

F. **RACC Convention Committee** – **OPEN**

XVII. Group Service Representative (GSR) Reports

Home Group	GSR	Meeting Day & Time	Home Group Members	Average Weekly Attendance / Newcomers	Group Donation to Area	Literature Order
Set It Off	Jay M. (REP).	Sun. 7:00 – 8:30 PM	7	40 / 1	\$0	\$30.25
Who Wants To Live	Absent	Mon. – Fri. 12:00 – 1:15 PM	-	75 / 8	\$0.00	\$34.18
John L. will celebrate 4 years on February 15 th						
In It To Win It	Britany M.	Mon. 7:00 – 8:30 PM	6	20/ 2	\$0	\$0
Hope Fiends	Kelly S.	Tue. 7:00 – 8:00 PM	3	10/4	\$20.00	\$14.00
Time is changing to just 1 hour (7-8). Need home group members.						
Standing By Recovery	Absent	Tue. 7:30 – 8:30 PM	-	-	-	-
Clean Works	Gabe T.	Wed. 7:00 – 8:15 PM	8	30/2	\$0	\$2.50
Start Living Group	Cat E.	Thu. 7:00 – 8:30 PM	6	7/2	\$0	\$0
Freedom from Bondage / SNL	Kevin S.	Thu. 9:00 – 10:00 PM & Sat. 10:00 PM - ?	3	5/1	\$28.14	\$38.20
Attendance & HG members have increased. SNL will return to speaker meeting format						
Welcome to the NAborhood	Michelle G (REP)	Thu. 7:00 – 8:30 PM	8	15/1	\$5.00	\$27.15
Michelle G. celebrates 6 years on January 18th Corey C. celebrates 11 years on February 8th						
Back to Basics		Fri. 7:00 – 8:30 PM	6	28/2	\$0	\$0

Changing format and telling area as a courtesy						
Primary Purpose	Absent	Sat. & Sun. 12:00 – 1:30 PM	-	-	-	-
Experience, Strength, & Hope						
John T.	John T.	Sat. 7:00 – 8:15 PM	6	23/5	\$25	\$0
Victoria H. celebrates 3 years on January 20 Ralph P. celebrates 27 years on January 27						
Clean & Serene	Joe S.	Fri. 10:00 – 11:15 PM	-	1/0.5	\$38.90	\$0
MEETING IS NOW CLOSED. Donating literature and key tags to any group in need						
Final Surrender	Absent	Mon, Wed, Fri, Sat. 7:00 – 8:00 PM	-	-	-	-
Noon Beginnings						
Absent	Absent	Mon, Wed, Fri, Sat. 12:00 – 1:00 PM	-	-	-	-
Colonial Beach Survivors	Bill (REP)	Fri. 7:00 – 8:00 PM	5	8/2	\$0	\$0
New Beginnings of Colonial Beach						
Candace B.	Candace B.	Tue. 6:00 – 7:00 PM	5	8/2	\$0	\$0
Callie celebrates 1 year on January 9 th (eating meeting)						
Alive & Free	Absent	Wed. 8:00 PM & Fri. 7:00 PM	-	-	-	-

XVIII. Second Quorum

HOME GROUP NAME	P/A	NAME	POSTION
1. Set It Off	P	Jay M.	REP
2. Who Wants to Live	A		
3. In It to Win It	P	Britany M.	GSR
4. Hope Fiends	P	Kelly S.	GSR
5. Standing By Recovery	A	Marci	GSR
6. Clean Works	P	Gabe T	REP.
7. Start Living Group	P	Cat E.	REP
8. Freedom from Bondage/SNL	P	Kevin S.	GSR
9. Welcome to the NAborhood	P	Sally M.	GSR
10. Back to Basic	P	Rudy C.	GSR
11. Primary Purpose	A		
12. Experience, Strength & Hope	P	John T.	GSR
13. Final Surrender	A		
14. Noon Beginnings	A		
15. Colonial Beach Survivors	P	Bill	REP
16. New Beginnings (CB)	P	Candace B.	GSR
17. Alive & Free	A		
Clean & Serene	P	Joe S.	GSR

2 st QUORUM CALL -Must 8 per Bylaws	
Group Represented	12
Procedural Votes	12

XIX. Old Business

XX. Open Sharing

- Discussed 2018 ASC meeting schedule. February and October's ASC will be held on the SECOND Sunday of the month (2/11 & 10/14).
- Discussed use of excess Area funds. Several ideas discussed, and a motion was sent back to groups reflecting the group conscious of the GSR's
- 2018 Bylaws and 1st quarter meeting lists handed out

XXI. Elections for Open Positions

Mark T. – Elected RACC Chair

Open positions include: Outreach Chair, VRCC Director, Secretary I, Secretary II, RCM I, and RCM II.

XXII. New Business

Motion #1/7-04: To reimburse Victoria H. \$21.37 for copies and a file folder to be taken out of the Secretary I budget. (\$9.79 for file folder + \$11.58 for copies).

Maker: Victoria H. 2nd By: Britany M.

VOTE: **Motion: Budgeted**

Motion #1/7-05: For all Area funds to go through the BB&T bank account and to switch current Carter Bank signees to BB&T RANA account.

Maker: Kelly S. 2nd By: Jay M.

VOTE: **Motion: Sent Back to Groups**

Motion #1/7-06: To split the extra Area funds equally between all home groups to be used as a literature credit to distribute literature as needed.

Maker: Gabe T. 2nd By: Jay M.

VOTE: **Motion: Sent Back to Groups**

XXIII. Review of Group Status and Business

The following groups have missed at least 3 consecutive ASC's. *Unable to provide list to PR chair due to his absence.*

- Alive & Free
- Primary Purpose
- Final Surrender

XXIV. Adjournment and Serenity Prayer

Submitted to RANA ASC for approval: 1/17/2018 by Vice Chair Victoria H.